FLORIDA GULF COAST UNIVERSITY

REQUEST FOR CHANGE OF ADMISSION TERM

Change of Admission Term Policies:

1. Change of admission term may only be granted for up to two terms after the **original** term of admission. (Summer is a term).
2. Applicants who wish to enroll in classes in a term prior to their original admission term (1 semester only) must also submit this form.
3. Applicants changing their term of admission must separately contact the Offices of Financial Aid and Housing to determine the status of any previously awarded aid or housing assignment. Additionally students who enrolled in classes in the original term should contact the Registrar's Office and/or their Advisor to ensure that they are properly withdrawn from those classes.
4. Applicants changing their term of admission who have previously been awarded a Tuition Waiver must re-apply for a waiver for the new term.
5. Applicants changing their term of admission who have previously submitted a separate application for a limited access program must separately contact that program for instructions.
6. Students who submit this form are not guaranteed admission in their new term. Admission will be based on meeting admissions requirements for the new term and space availability.

Instructions: To change your term of admission to Florida Gulf Coast University, complete and return this form to the address listed below.

_____ _____ _____

UIN Last Name First Name

_____ _____

Current Admission Term **New** Admission Term (no more than two terms beyond or more than one term prior to the **original**)

(Request for Change of Term must be submitted no later than the stated application deadline for the New Admission Term.)

Attendance at Another Post Secondary Institution:

I DID (will) ____ or DID NOT (will not)____ attend another college or university since my original term of admission.

Name of college or university_____

Term Enrolled _____ Number of Credits Awarded or In Progress_____
Term Enrolled _____ Number of Credits Awarded or In Progress_____

An official transcript will be required **prior to enrollment** at FGCU. A transcript showing coursework in progress will be required before an admission decision is made. FGCU reserves the right to review the application based on the coursework attempted/completed at another college or university. A **Final official *high school* transcript** is also required for those applicants who were originally admitted prior to their high school graduation date.

Address for correspondence for the new term:

_____ _____

Street Address Telephone Number

_____ _____

City State Zip Code E-Mail Address

If your answer to any of the following is YES, provide a full explanation of the relevant facts. You are required to furnish the University with copies of all official court/educational documents explaining the final disposition of the proceedings. Failure to provide this information will delay an admissions decision. Specific colleges or departments may require students to verify the information provided through criminal background checks before admissions or registration.

1. Are you currently, or have you ever been, charged with or subject to disciplinary action for scholastic (such as plagiarism or cheating) or any other type of behavioral misconduct at any educational institution? You do not need to disclose academic dismissal, suspension or probation for poor grades. **Circle One: Yes No**
2. Have you ever been charged with a violation of the law, misdemeanor and/or felony (even if adjudication was withheld) which resulted in, or, if still pending could result in, probation, community service, restitution, a jail sentence or the revocation or suspension of your driver's license (you are not required to include traffic violations which only resulted in a fine)? **Circle One: Yes No**

Statement of Understanding:

My signature on this form certifies that I am requesting to change my term of admission to Florida Gulf Coast University and that I agree to the conditions stated in the Change of Admission Term Policy state above.

_____ _____

Signature Date

Office of Undergraduate Admissions, Florida Gulf Coast University, 10501 FGCU Blvd S., Fort Myers, FL 33965