



LUTGERT COLLEGE OF BUSINESS

Internship Contract for Academic Credit

Name \_\_\_\_\_

University Identification Number \_\_\_\_\_

CRN \_\_\_\_\_ Course Number \_\_\_\_\_

Course Title \_\_\_\_\_

Credit Hours \_\_\_\_\_ Semester \_\_\_\_\_

NOTE: To earn 3 credit hours of academic credit, students are required to work a minimum of 120 to 150 hours at an approved site for a 10 to 12 week period. The academic internship must be a new learning experience (not the student's current employment) and may not apply toward service learning hours. Please attach the Internship Agreement form and a copy of the Internship Position Description.

The following assignments must be submitted to the FGCU Faculty Internship Supervisor:

- 1. Weekly activity reports listing specific activities, time spent, and individual observations.
2. Internship Site Evaluation form (completed by student) and Student Intern Evaluation http://www.fgcu.edu/CoB/internships.html (completed by employer) at the conclusion of the internship.
3. Final report clarifying the learning experiences that occurred during the internship. The report should include an introspective examination of the experience in light of the materials presented in related coursework at FGCU.
4. Additional requirements as assigned by the FGCU Faculty Internship Supervisor.

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\_\_\_\_\_  
\_\_\_\_\_

NOTE: It is understood the internship will be completed and graded by the last day of the semester. Only S/U grade may be earned for a maximum of 3 credit hours.

APPROVAL SIGNATURES

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Academic Advisor Signature \_\_\_\_\_ Date \_\_\_\_\_

FGCU Faculty Internship Supervisor Signature \_\_\_\_\_ Date \_\_\_\_\_

Department Chair Signature \_\_\_\_\_ Date \_\_\_\_\_

Copies: Academic Advising (original), FGCU Faculty Internship Supervisor, Student