

FGCU Graduate Curriculum Team (Academic Year 2008-2009)

October 22, 2008 Minutes
12:00 – 1:00 p.m. in Whitaker 227

Member 2008-2009 Academic Year	10/22 12-1								
Khaled Aboulnasr, Business	x								
Sherrie Amundsen, Curriculum & Instruction	x								
Patricia Coccoma, Professional Studies	x								
Cathy Duff, Curriculum & Instruction	x								
Michael Epple, Arts & Sciences	x								
MaryKay Hartung, Library									
Christen Herrick, Graduate Student	x								
Dennis Hunt, Health Professions	x								
Linda Ray, Education	x								

- A. Approval of Agenda
- B. Approval of Minutes - Not Applicable, First meeting of 08-09 Academic Year
- C. New Business:
 - a. Introductions
 - b. Dennis Hunt was elected as chair and Patricia Coccoma as co-chair.
 - c. Committee discussion on the revision of Senate Bylaws for the Graduate Curriculum Team. The Office of Curriculum & Instruction has agreed to convey committee recommendations to the Faculty Senate President, Dr. St. Hill. Recommendations:
 - 1. In section (i) Composition, remove the following sentence “Appointed members: two in-unit faculty members with graduate faculty appointment to be appointed by the Provost”.
 - 2. In section (ii) Responsibilities & Duties, change the first sentence to read: The Graduate Curriculum Team will review proposed changes in, additions to, and deletions from the graduate curriculum, course descriptions, and catalog information and forward recommendations to the Office of Academic Affairs.

Additional discussion was held on another matter being addressed by the Faculty Senate, this concerned the structure of the Graduate Curriculum Team and whether a member could also be a current member of a college curriculum team. GCT Committee thought it was beneficial for members to sit on both teams. Chair will take comments back to Faculty Senate for discussion.
 - d. Office of Curriculum & Instruction (OCI) communicated to the committee the manner in which materials are provided for review. All materials (deadlines for submission, agendas, minutes, proposals, etc.) will be placed on Angel and all course forms will be in

the Curriculum Management System. OCI also noted that all proposals coming to the Graduate Curriculum Team for review will already have budget approval and reviewed by the Academic Council.

- e. Committee agreed to meet every other week. Dates for upcoming meetings are November 5, & 19th, and December 3 & 17th from 12:00 to 1:00 pm. Meetings will be held in Whitaker 227.
- D. Adjourned at 1:00 p.m.

Note taker: Sherrie Amundsen