

**3-13-09 Attachment 4B 4.01 (d) and 4.01 (f) Proposed Bylaws Changes UCT and GCT By-Laws agreed to by the Undergraduate Curriculum Team at their meeting March 11, 2009**

**d) Undergraduate Curriculum Team**

**(i) Composition**

The Undergraduate Curriculum Team consists of one faculty member representing each academic unit and a representative of the General Education program.

**(ii) Responsibilities and Duties**

The members of the UCT serve as a unified university entity to review and coordinate among the academic programs, schools, and colleges so as to (a) preserve and maintain the integrity of curriculum and course offerings, (b) review and resolve curricular issues, (c) assure public accountability to the university, (d) report to the Faculty Senate, and (e) collaborate with the General Education Council, GAT, and GCT as appropriate. When the college representative to the Undergraduate Curriculum Team is not qualified or chooses not to present changes to the curriculum from other disciplines in the college they represent, the team may invite representatives from that discipline to present the changes and answer questions from the curriculum team.

The Undergraduate Curriculum Team is responsible for developing policies and procedures associated with the creation, maintenance and revision of undergraduate curriculum, academic policies and standards, and accreditation issues. The Undergraduate Curriculum Team will review proposed changes in, additions to, and deletions from the undergraduate curriculum, course descriptions and catalog information, and will forward recommendations to the Office of Academic Affairs.

**(f) Graduate Curriculum Team**

**(i) Composition**

The composition of the Graduate Curriculum Team (GCT) shall consist of one faculty member with graduate faculty appointment representing each College; one faculty member representing Library Services who is the liaison to a graduate program; and the Director of the Office of Graduate Studies, one representative from the Office of Curriculum and Instruction as ex-officio members; other ex-officio members appointed by the Team's facilitator (1-year term) as appropriate to the Team's task; and one graduate student representative appointed by the SGA President (1-year term).

**(ii) Responsibilities and Duties**

The members of the GCT serve as a unified university entity to review and coordinate among the academic programs, schools and colleges so as to (a) preserve and maintain the integrity of

curriculum and course offerings, (b) review and resolve curricular issues, (c) assure public accountability by the university, (d) report to the Faculty Senate and (e) collaborate with the GAT and UCT as appropriate. When the college representative to the Graduate Team is not qualified or chooses not to present changes to the curriculum from other disciplines in the college they represent, the team may invite representatives from that discipline to present the changes and answer questions from the curriculum team. The Graduate Curriculum Team is responsible for developing policies and procedures associated with the creation, maintenance and revision of graduate curriculum, academic policies and standards, and accreditation issues. The Graduate Curriculum Team will review proposed changes in, additions to, and deletions from the graduate curriculum, course descriptions, and catalog information and will forward recommendations to the Office of Academic Affairs.