

FGCU Faculty Senate By-Laws  
Proposed Revisions  
Remaining proposals from the February 29 meeting

Attached are the remaining proposals to consider for By-Laws changes. We will need to vote on proposed changes IV through VII, each separately, then also to consider proposal VIII.

The Leadership Team endorses the following seven changes:

- I. Senate Membership - **passed**
- II. Mission and Vision – **Tabled for revision**
- III. Leadership Replacement - **passed**
- IV. Faculty Eligibility
- V. Standing Team Facilitator Duties
- VI. Discussion Time Limits
- VII. Faculty Affairs Team

In addition, we are putting one proposal forward that we could not reach consensus on, but felt it was appropriate for the Senate as a whole to vote on it.

- VIII. Leadership Transition

Finally, we agreed to not endorse the following proposed amendments that came forward from the committee:

- Extending Term of Senate Membership
- Senate Officers automatically as Senate Members
- Standing Team Facilitator Term Limit

Parliamentary procedure allows us to put the remaining proposed changes forward from the Leadership Team. We are recommending that these proposals be considered as changes to be voted for or against, requiring 60 % of the membership to vote affirmatively, for a change to the By-Laws to be accepted. We are not recommending that anyone consider motions to amend these proposals at this time. After this much debate, our feeling is that the Senate should vote them up or down as they are.

If any Senator wishes to vote on one of the three proposed amendments that are not put forward by the Leadership Team, that will require a motion and second from the floor.

#### IV. Faculty Eligibility Section 3.02

Background:

Some experience at FGCU might be considered a prerequisite to election as a Senator. Currently there is no requirement, so faculty in their first semester might be elected.

Proposed change: addition of a new subsection (b) to Section 3.02 and re-lettering the other subsections.

**“(b) To be eligible for Senate membership, a faculty member must have completed two semesters of employment at FGCU before beginning to serve their term as a Senator. This restriction does not apply to Alternate Senators (Section 3.02 (f)).”**

#### V. Standing Team Facilitator Duties Section 4.01(h)

Background: The Leadership Team discussed the need for Team Facilitators to schedule meetings.

Current By-Laws:

*“Section 4.01 General Principles*

*(h) Each standing team elects a facilitator to lead the work of the team by calling team meetings, developing agendas, and assisting the team’s work in other appropriate areas. The facilitator serves as a member of the Leadership Team. No faculty member may concurrently serve as the facilitator of more than one standing team.”*

Proposed change

**“(h) Each standing team elects a facilitator to lead the work of the team by calling team meetings, developing agendas, and assisting the team’s work in other appropriate areas. The facilitator must schedule at least one face-to-face meeting each semester. The facilitator serves as a member of the Leadership Team. No faculty member may concurrently serve as the facilitator of more than one standing team.”**

#### VI. Discussion Time Limits Section 3.04(f)

Background: In an effort to better manage meeting agendas, extend the current 15 minute time limit to presentations by the Faculty Senate President and University Provost. Both would be eligible for the time limit extensions as needed, with the approval of 2/3 of the Faculty Senate

Current By-Laws: Section 3.04 Operation

*“(f) Discussion of business items by the Faculty Senate is limited to fifteen (15) minutes. Reports delivered during meetings of the Faculty Senate are also limited, with the exception of the reports of the Senate President and Provost. The time allotted for such discussion and reporting may be extended by affirmation of two-thirds of the voting Senators present.”*

Proposed changes

“(f) Discussion of business items by the Faculty Senate is limited to fifteen (15) minutes. Reports delivered during meetings of the Faculty Senate are also limited to 15 minutes. The time allotted for such discussion and reporting may be extended by affirmation of two-thirds of the voting Senators present.”

VII. Faculty Affairs Team - Section 4.02(b)

Background:

Each standing team was asked to review their current structure and duties and to suggest any changes they felt were needed. The Faculty Affairs team proposes the following:

Current By-Laws: 4.02 Composition, Responsibilities and Duties of Faculty Standing Teams

**(b) Faculty Affairs Team**

**(i) Composition**

*The Faculty Affairs Team consists of two (2) faculty members representing each academic unit. Members must have at least four years full-time experience in higher education to be eligible for service on the Faculty Affairs Team.*

**(ii) Responsibilities and Duties**

*The Faculty Affairs Team functions to advise the Office of the Provost/Vice President for Academic Affairs and to provide a direct faculty voice and source of informal appeal regarding personnel-related matters pertaining to faculty. The team reviews and recommends policies concerning all matters relating to: faculty status of positions not clearly defined by the Collective Bargaining Agreement or BOR; annual review, promotion, and reappointment issues within and across academic units; transition from multi-year to tenure-track appointments and vice-versa; merit criteria; the availability and allocation of summer support opportunities; sabbaticals and leaves of absence, professional development and resource support, and office assignment; the ownership and use of intellectual property such as taped lectures and material, electronic/digital resources; academic freedom and integrity issues.”*

Proposed changes:

**“(b) Faculty Affairs Team**

**(i) Composition**

The Faculty Affairs Team consists of two (2) faculty members representing each academic unit, with the exception of Library Services, which may choose to have only one. At least one member from each unit must be at the rank of Associate Professor or higher. Members must have at least four years full-time experience in higher education to be eligible for service on the Faculty Affairs Team.

**(ii) Responsibilities and Duties**

The Faculty Affairs Team is a standing committee of the collegial faculty governance system, reporting to the Faculty Senate. It provides a direct faculty voice regarding all personnel-related matters pertaining to faculty, as well as the traditional professional expectations and responsibilities of faculty. The team, at the direction of the Senate leadership, reviews and recommends policies concerning matters relating to:

- general faculty status of university employees, in situations where faculty or non-faculty status is not delineated by the Collective Bargaining Agreement;
- annual review, promotion, and reappointment issues across academic units;
- assessment of faculty teaching, research, and service;
- merit criteria;
- the availability and allocation of summer support opportunities;
- sabbaticals and leaves of absence;
- professional development and resource support;
- the ownership and use of intellectual property;
- academic freedom and integrity issues;
- criteria for honorary faculty status, including Emeritus status; and
- other issues of traditional academic concern related to faculty expectations and responsibilities.

The Faculty Affairs Team does not negotiate or otherwise determine terms and conditions of employment. Any recommendations related to terms and conditions of employment will be forwarded to the UFF chapter leadership for consideration.”

This change is being forwarded to the Senate without a consensus endorsement from the Leadership Team

### VIII. Leadership Transition Section 3.03

#### Background

In an effort to both establish term limits for Faculty Senate President, and to insure productive transition in leadership; the intent of this amendment is to create a direct transition for the Vice President one year to President the following year, effectively we would elect a President-elect each year. This creates a two-year commitment for the officer. It also precludes a President from serving in that office for more than one year.

#### Current By-Laws:

*“(a) Each Spring the Senate elects a President, a Vice President, a Secretary, and a Parliamentarian for one-year terms which begin the following Fall semester. The President-elect shares duties with the outgoing President over the summer to facilitate the transition process”*

#### Proposed changes:

“(a) Each Spring the Senate elects a Vice President, A Secretary, and a Parliamentarian for one-year terms which begin the following Fall semester. **The current Vice President assumes the office of President for the next year.** The **new President** shares duties with the outgoing President over the summer to facilitate the transition process”

Changes that are not be being put forward at this time:

Extending Term of Senate Membership

“(d) The term of membership for Senators and team members is **three** years; Senators may be re-elected by their units. In the case of contract expiration and non-renewal, the academic unit replaces its Senate and team members as discussed in section 3.02(h).”

Senate Officers automatically as Senate Members

“(b) **Newly elected Senate officers (see Section 3.03 (a)) are automatically Senate members for the next academic year and are not included in the above representation formula (3.02 (a)).**”

Standing Team Facilitator Term Limit

“(h) Each standing team elects a facilitator to lead the work of the team by calling team meetings, developing agendas, and assisting the team’s work in other appropriate areas. The facilitator serves as a member of the Leadership Team. No faculty member may concurrently serve as the facilitator of more than one standing team. **No faculty member can serve more than three consecutive academic years as a team facilitator for a given standing team.**”