

Library Team Meeting Minutes DRAFT

January 29, 2008

4 PM – 5 PM, Library 224

Chair: Heather Walsh-Haney

Members Present: Dahai Guo, Julie Hammerling, Kathleen Miller, Rachel Cooke, Mark Simpson, Marco Quiroga, Joseph Kakareka

Members absent: Heather Walsh-Haney

Meeting Minutes: Rachel Cooke

- **Approval of November 2007 Minutes**
 - Minutes were approved

- **07-08 Goals for the Library Team (Heather/All)**
 - The library team discussed library instruction and suggested that the librarians consider producing videos of instruction sessions (especially for distance learners). One option is YouTube and Rachel is interested in this project. Mark Simpson will e-mail her directions.
 - Please email additional ideas for team goals to Heather.

- **Library Grants (Heather)**
 - Heather is working with Becky Donlan (Library Asst. Director, Collections Management) on a grant to digitize the Maples collection. This item was tabled until Heather can be present.

- **Director's Report (Kathy)**
 - Budget Concerns
 - The University receives funds from the state on a quarterly basis. All of the state universities may be facing a 2nd cut to this year's budget in March.
 - The Library is already operating on less money each year because the budget is not increasing, but our costs, especially for journals and databases are increasing.
 - Serials and database subscriptions are especially costly because the rates go up about 8% each year and are based on FTE student enrollment, which is also growing at FGCU.
 - FGCU owns 300+ databases. Some of these databases (189) are acquired for FGCU as through consortia packages purchased through the State University System. This year the funding for consortial databases is \$3.2 million, which was \$175,000 less than the amount required to renew all of the databases. The state library directors decided to use money from reserves of the Florida Center for Library Automation to meet the shortfall. This may mean that we will have

a deeper cut next year as reserves are non-recurring.

- Staffing Updates
 - We are recruiting 1 new position--a Public Services Librarian. We decided to delay the hiring of the customer service LTA (Library Technical Assistant), so we would be able to use the lapsed salary monies for operating expenses.

- **New Resources/Services (Rachel)**
 - Spring Library Training workshops are listed under “Workshops” on the library homepage. They begin at the end of February and continue through April. Topics include: Proquest, Academic One, Naxos Music Library, ArtStor, EBBO, APS, and RefWorks.
 - Oxford African-American Studies Center is a new database. It is a great resource for online reference information and finding primary documents.

- **Future Items**
 - Additional library team goals
 - Grants for the library
 - Please email any agenda items to Rachel and Heather.

- **Next Meeting**

The next Library Team meeting will be Tuesday, March 25, 3-4