

**FGCU FACULTY SENATE REPORT ON ACCOMPLISHMENTS FOR GOALS AND STRATEGIC DIRECTIVES AY 2007 - 2010**

**For the Period July 1, 2007 - August 6, 2009 - H. St. Hill, President**

**This report reflects the work of and encompasses all sectors of the Faculty Senate: Senate Officers, Leadership, Teams and Council, Committees, Ad Hoc Teams, Senators & Active Alternate Senators – many thanks to all!**

**2007 -2010 Strategic Directives: [http://www.fgc.edu/FacultySenate/files/Faculty\\_Senate\\_Goals\\_Strategic\\_Plan-10-26-07.pdf](http://www.fgc.edu/FacultySenate/files/Faculty_Senate_Goals_Strategic_Plan-10-26-07.pdf)**

<b>Action Plan Stated in 2007 - 2010 Strategic Directives</b>	<b>Senate Accomplishments</b>	<b>Recommendations</b>
<p>1. Review and revise Senate Governance Document - Bylaws, and implement a systematic approach for review.</p>	<p><b>The FGCU Faculty Governance Document herein referred to as the Bylaws was reviewed.</b> The following are changes made and approved (passed) by the senate between August 2007 - March 2009:                      Mission, Vision, Guiding Principles passed on 4/11/08; this was a major revision in that the initial philosophy statement formed a basis for these items. This initial philosophy from the founding faculty is posted on the home page of the senate website.                      Section 3.0.2 Senate Membership; new formula passed on 2/29/08                      Section 4.0.1 (h) Standing Teams Facilitator Duties passed on 3/14/08                      Section 3.0.4(f) Discussion Time Limits passed on 3/14/08                      Section 3.03 (a) Officer (Leadership) Replacement passed on 3/14/08                      Section 4.0.2(b) Faculty Affairs passed on 4/11/08                      Section 3.01 Role of the Senate updated - passed on 1/30/09                      Section 3.03 (g) Officers of the Senate updated - faculty eligibility passed on 1/30/09                      Section 3.03(c) Student Affairs Team passed on 3/13/09                      Section 3.03(i) Grants and Research Team passed on 3/13/09                      Section 4.01(d) Undergraduate Curriculum Team passed on 3/27/09                      Section 4.01(e) Graduate Affairs Team passed on 3/27/09                      Section 4.01(f) Graduate Curriculum Team passed on 3/27/09                      Section 4.0.1 (k) General Education Council passed on 3/27/09                      Entire Faculty Governance Document was reviewed for typographical errors, format and consistency - non substantive changes completed 3/26/09.</p>	<p><b>Ongoing -continue review of Bylaws Items for 2009 -2010</b>                      (1) The following sections need to be reviewed and revised to reflect current situation, and made consistent with current practices and governance structures (Senate &amp; University):                      Section 4.0.1 (g) Institutional Affairs Team (IAT). Review the IAT section of the bylaws in light of its function and changes in University Organization in terms of the Planning and Budget Council (PBC) and its committees (see item 12 &amp; recommendations below).                      Section 4.0.1 (j) Technology Team                      Section 4.0.1 (l) Program Review Team (PRT) - the PRT review of this section is in progress                      Section 5.01: Revise to include an officer to lead the charge                      Section 3.03 Expand on the role of the officers so as to relieve the president from existing overburden. <i>Rationale: The 3-credit course release time given to the Senate President each fall and spring semester for</i></p>

	<p><b>Process for Bylaws changes:</b> Based on the motion made and passed unanimously by the Senate on 2/15/08, the Senate Leadership Team brought forward the recommendations on all proposed changes to bylaws to the Senate for approval. This practice is in line with Article 5 Section 5.01 of the bylaws. The procedure for change of bylaws has been included in the Faculty Senate Handbook, which is in the development stage.</p>	<p><i>senate activities &amp; service responsibilities extend way beyond that ( 3-credit) release time.(Senate leadership, senate meetings, University Board of Trustees meeting and activities related to those are the minimum which currently absorb this release time).</i></p> <p>Section 3.03(b) correction needed -  <i>Rationale: President attends Academic Council meetings – does not attend meetings with the Deans and Provost.</i>          (Section 3.03 (g) clarify the eligibility to address the practice of electing senate officers from the current senators. Consider making the President a representative of ALL units as opposed to being a Senator representing a college while serving as president.  <i>Rationale: The incoming Senate President must be a senator representing a college (on the senate at the time he/she is elected-this practice is recommended; however, the elected President, becomes out-of unit faculty and a member of the University Board of Trustees, as such represents ALL faculty. Therefore, when a senator is elected as President, he/she should not serve as a senator for any given unit and immediately becomes a representative of the Senate and the FGCU faculty. The unit from which the president belongs should have the designated number of senators not counting the president. Additionally, if the President is elected and his/her term is ending as a Senator there should not be a need for the unit to re-elect the newly elected President as a Senator to make him or her hold eligibility</i></p>
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		<p><i>for the position as President – the election of President is the voice of the FGCU faculty through representation of the senators who vote for president.</i></p> <p>Consider strengthening the Program Review Team section of the bylaws. Address University Organization and Procedures for College, School and Departmental Changes.</p> <p>Bylaws addition &amp; changes must comply with Florida Sunshine Laws.</p>
2. Revise representation formula for unit representation on the senate to address FGCU growth/increasing numbers of faculty.	Senate approved the change of Senate Membership using formula (Maximum of 35) in fall 2008 Effective as of April 1, 2008. (Changed Section 3.0.2 of Bylaws noted above)	<b>Ongoing</b> - continue listing and addressing this action plan. Review within 2 -5 years depending on institutional growth and increased faculty numbers.
3. Revise current election timeframes for electing senators, senate teams and committees.	<p>Although the pertinent sections of the bylaws relating to this item were reviewed and updated, there was no change made with the current election timeframes. Per current Bylaws, Section 3.03 (f) Officers and Senate “Elections for Senate offices will be held at the last spring term ...Candidates for president will be nominated at the penultimate meeting of the Spring Term.”</p> <p>Senate President (H. St. Hill) disseminated a newly developed FGCU Senate Election Information/Guide for Unit (Colleges &amp; Library) which is also available on the senate website at <a href="http://www.fgcu.edu/FacultySenate/files/Senateelection-Roster-sthill4-13-09final.pdf">http://www.fgcu.edu/FacultySenate/files/Senateelection-Roster-sthill4-13-09final.pdf</a></p> <p>This guide provides a table that summarizes the senate positions, number of representatives required per unit, number of open positions to be filled based on the current Senate roster, and Senate Bylaws reference and notes. This document is helpful to anyone who wants to determine eligibility for offices and vacancies to be filled. This document <a href="http://www.fgcu.edu/FacultySenate/files/Senateelection-Roster-sthill4-13-09final.pdf">http://www.fgcu.edu/FacultySenate/files/Senateelection-Roster-sthill4-13-09final.pdf</a> was e-mailed at the end of Spring 2009 semester to unit representatives</p>	<p><b>Ongoing.</b> During 2009 -2010, the Senate Leadership Team needs to review this action plan again and report to the senate or make a recommendation to the senate for action. Additionally, the current bylaws section needs to clearly reflect the practice of electing officers who are currently serving on the Senate at the time of the election.</p> <p>Address the relationship between Bylaws and practice - eligibility requirements, and the timeframes that Senate teams and committees are fully constituted to hold initial meetings. <i>Rationale: This impacts timeframes for the Leadership Team to be fully constituted at the beginning of the Academic year.</i></p>

	responsible for elections for Senate Offices (and was forwarded to the senate) with a request for unit senators and senate team and committee representatives for 2009-2010 or 2011. Request was made for submission of newly elected Senators, alternate senators and members of senate teams and committees to be e-mailed to incoming 2009 -2010 President C. Lindsey and H. St. Hill. Another reminder will follow from H. St. Hill with the release of this report.	
4. Reexamine and revise terms as needed for service for members of senate, and teams, committees and chairs.	Reexamined in 2008 - no changes made.	<b>Ongoing</b> - Revisit question raised that lead to this action plan - should there be a limit on number of consecutive years of service for membership or leadership positions?
5. Implement the revised election time frames.	See objective 3 above. Responsible parties provided with information (bylaws excerpts and roster with pertinent information and request for elected representatives in spring with follow up in fall for AY 2007 - 2008 and 2008-2009 respectively.	<b>Ongoing</b> - continue listing and addressing this action plan.
6. Conduct a Senate retreat annually to identify short term and long-term Senate goals.	Retreat to develop fits Strategic Plan (Directives) 2007-2010 held during the Senate Meeting on 9/14/08. Orientation was integrated within the 9/5/09 meeting – sufficient to cover bylaws but not to address strategic plan. End of year reports requested of Senate Leadership at the end of the Spring semester in 2008 and Spring 2009 (see item 7 below). In 2008 and 2009 leadership meeting held post the last Senate meeting. At the 2009 meeting incoming Senate President C. Lindsey made notes of major items for follow up.	<b>Ongoing</b> - continue listing and addressing this action plan each year.  Consider having a Senate Leadership retreat at the end of spring each year. Share annual reports from teams and president beforehand and use those as a basis to revise strategic plans and develop senate agendas (including agenda for the next AY for the leadership and other teams and the General Education Council).
7. Senate committees and president will report on the accomplishments of planned actions to Senate periodically.	President reports to senate each week and some team facilitators also report as necessary as exemplified by General Education Council, Faculty Affairs Team, Graduate Curriculum Team, Student Affairs Team, Program Review Team reports presented as Senate Agenda items during each academic year (AY's 2007 - 2009). Evidence of reports is noted on Senate agendas, minutes and any attachments shared as handouts (available on the Senate website under meeting schedules. Annual reports submitted by teams/councils/committees leaders are posted in the team/council/committee page on the Senate website homepage at: Compiled Senate Teams & General Education Reports - reports submitted	<b>Ongoing</b> - continue listing and addressing this action plan each year. Implement the Team and Council Liaison more strategically to insure reports are presented from each team/committee to the senate periodically.  Continue to remind teams at the beginning of the year to review senate bylaws particularly those pertinent to their team/council and

	<p>as of 8/3/09</p> <p>This Senate Report - Accomplishments for Academic Years 2007- 2009 also fulfils this action plan and will be presented on the senate homepage by August 6, 2009.</p> <p>All faculty and administration are notified about the availability of reports.</p>	<p>committees and the Senate Leadership. Also remind members that they represent their units (not themselves) and as such feedback from units as well as updates are required to continue the Senate's success with best process and practices, transparency and shared governance. Similarly, those who cannot participate on a regular basis as their unit representative should notify their units and assure that the unit is represented per senate bylaws. Those accepting positions as team leaders should do so only if they are able to fulfill the duties - hold team meetings and most definitely attend the monthly senate leadership meetings.</p> <p>Continue posting senate reports at the end of each academic year on the Senate website homepage and notify all faculty and administration of the availability of reports.</p>
<p>8. Senate committees and president will measure effectiveness of strategic plan through accomplishments of activities and provide annual reports.</p>	<p>This Senate Report - Accomplishments for Academic Years 2007- 2009 will be posted on Senate Website. All faculty and administrators will receive an e-mail from Senate President H. St. Hill by the end of her term (by August 6, 2009) with a link to this report on the website as well as reference to reports on the website from teams, councils and committees.</p> <p>Annual reports submitted by teams/councils/committees leaders are posted in the team/council/committee page on the Senate website homepage at:</p> <p>Compiled Senate Teams &amp; General Education Reports - reports submitted as of 5-29-09</p>	<p><b>Ongoing</b> - continue listing and addressing this action plan each year.</p> <p>Senate Team facilitators to provide written report each semester or at minimum by the penultimate senate meeting March each year - post on the senate website - president alert all faculty of reports.</p> <p><b>Strategic Plan Update:</b> Leadership Team to update strategic plan annually, a report on accomplishments and recommendations to be completed and presented to senate each year and posted on the senate website by the end of the Spring or Summer semester as determined by the leadership team.</p>
<p>9. Senate officers, teams and committees will review standard</p>	<p>Team facilitators– work in progress.</p>	<p><b>Ongoing. First version of a Senate Handbook to be completed (with input</b></p>

<p>operating procedures and submit recommendations to the Senate through the Senate Leadership Team</p> <p>10. Develop and implement the use of Standard Operating Procedures.</p>	<p>Development of Faculty Senate Handbook containing standard operating procedures (of the Senate) is in progress - H. St. Hill</p>	<p><b>from Senate Leadership).</b></p> <p>Handbook to be reviewed, revised as appropriate and approved by Senate leadership and endorsed or approved by the Senate.</p>
<p>11. Link the infrastructure with that of other FGCU units through partnerships as appropriate, including FGCU University committees.</p>	<p>Accomplished through Leadership interactions planning and implementation of directives relevant to mission of the university. Exemplified by the actions and accomplishments made with the Senate, Senate Leadership Team, General Education Council, Graduate Curriculum Team (GCT), Undergraduate Curriculum Team (UCT) and Provost &amp; VPAA – e.g. syllabus guidelines, and Office of Curriculum and Instruction (OCI); Graduate Affairs Team, Office of Planning and Institutional Performance, (OPIP) and Office of Graduate Studies and Provost &amp; VPAA e.g. Graduate Affairs Policies – admissions and Graduate Faculty Appointment document relevant to SACS accreditation. Faculty representation through the Senate has continued on leading University committees including the Planning and Budget Council and its committees see <a href="http://www.fgcu.edu/Provost/PBC.html">http://www.fgcu.edu/Provost/PBC.html</a></p> <p>Faculty representatives serve committees across the FGCU community under its 4 Vice Presidents, i.e. Provost &amp; VPAA, VP of Student Services, VP of Administrative Affairs VP of Advancement and VP Affairs, Provost – see item 12 below.</p> <p>Additionally, each standing Senate Team, General Education Council, and committees include ex-officio members from the university administration. See Senate website for senate rosters e.g. <a href="http://www.fgcu.edu/FacultySenate/files/Faculty_Senate_Roster_2008-2009.pdf">http://www.fgcu.edu/FacultySenate/files/Faculty_Senate_Roster_2008-2009.pdf</a></p> <p>Senate teams also consult with individuals with expertise and positions relevant to tasks at hand in congruence with the mission of the senate and the university and to assure shared governance. This is exemplified by the Student learning Outcomes and goals task force - see <a href="http://www.fgcu.edu/FacultySenate/files/FacultySenateAgenda3-13-09rev.pdf">http://www.fgcu.edu/FacultySenate/files/FacultySenateAgenda3-13-09rev.pdf</a> and <a href="http://www.fgcu.edu/FacultySenate/files/SenateMinutes_-_3-13-09.pdf">http://www.fgcu.edu/FacultySenate/files/SenateMinutes_-_3-13-09.pdf</a></p>	<p><b>Ongoing</b> - continue listing and addressing this action plan each year. (As noted below, update the list of University committees - include the faculty representatives and term endings).</p>

<p>12. Identify University committees and faculty representation as well as Senate teams; work on maximizing efficiency.</p>	<p>List of Committees was completed and is available on the senate Website <a href="http://www.fgcu.edu/FacultySenate/files/FGCUUniversityCommitteeList-Draft_rev10-9.pdf">http://www.fgcu.edu/FacultySenate/files/FGCUUniversityCommitteeList-Draft_rev10-9.pdf</a> – this list was later refined and updated on <a href="http://www.fgcu.edu/FacultySenate/files/UniversityCommittees2009.pdf">http://www.fgcu.edu/FacultySenate/files/UniversityCommittees2009.pdf</a> Faculty membership on committees has been acquired. Call for volunteers occur through the Senate and all faculty as appropriate per Senate process used in the past.</p> <p>H. St. Hill brought the many committees to the forefront in conversations with President Bradshaw. President Bradshaw and Provost &amp; VPAA Toll have implemented a new Planning and Budget Council and several committees with representation from the faculty that seems to have streamlined some major activities - those particularly relevant to strategic planning, budget, technology, etc. PBC Bylaws are available on the Provost Website.</p>	<p><b>Ongoing.</b> Update the list of University committees - include the faculty representatives and term endings.</p> <p>With the formulation of the Planning and Budget Council and accompanying committees, the university administration and senate president are working together toward the goal of efficiency and effectiveness with respect to University Committees.</p> <p>Faculty Senate President to continue conversations with the President and Provost &amp; VPAA, and work with the senate and the administration to assure effectiveness and efficiency with committees as well as continued faculty representation as appropriate for shared governance.</p> <p>Follow up on actual list of remaining committees, representatives and terms need to be reviewed - assign additional time for senate assistant or someone with interest in this to follow up, as adequate faculty representation is necessary.</p> <p>Consider review of the Institutional Affairs Team (IAT) in light of responsibilities, new Planning and Budget Council and utilization of this Team. Consider revising &amp; incorporating some responsibilities listed in IAT bylaws in the Leadership team bylaws. Examine the benefits of having IAT and address accordingly.</p>
<p>13. Channel issues, concerns, and business items to the appropriate entity for resolution (entities</p>	<p>Accomplished as needed, for example: (1) Resolutions sought in Spring 2008 to address FPED issues using a Conference Committee which consisted of the Senate President and</p>	<p><b>Ongoing</b> - continue listing and addressing this action plan: (1) keep FPED updated as well as PRC evaluation and promotion</p>

<p>include senate teams, councils and committees, FGCU administration and United Faculty of Florida (UFF).</p>	<p>Faculty Affairs Team leader, UFF President and a representative, the Associate Provost and VPAA and Provost and VPAA. The Conference Committee charge was completed - the FPED was approved by faculty and the Provost and VPAA on 4/11/08 and went into effect as of Spring 2009. The Peer Review Committee (PRC) from each college and the library was advised to, and should have revised relevant evaluation and promotion documents to make congruent with the FPED and the CBA.</p> <p>(2) Spring 2009 Student Learning Goals and Outcomes Task Force was formed and given the following charge:</p> <ol style="list-style-type: none"> <li>1. To define the collaborative process between the FGCU faculty and administration for reconsidering undergraduate and graduate students' learning outcomes and goals.</li> <li>2. Proceed with the review of the existing university graduate and undergraduate students' outcomes/goals within an acceptable time frame.</li> </ol> <p>The March 1, 2009 SLOG Taskforce Report is available at:  <a href="http://www.fgcu.edu/FacultySenate/files/ATTACH5.pdf">http://www.fgcu.edu/FacultySenate/files/ATTACH5.pdf</a></p> <p>(3) Issues and concerns dealing with terms and conditions of employment have been referred to the UFF President.</p> <p>(4) The Senate President placed issues and concerns as well as updates from Teams and Councils, Committees on the monthly Senate Leadership meeting agendas. The Senate Leadership addressed issues and delegated them to the appropriate Teams, Councils and Committees or Task force as noted above. Issues and concerns addressed are noted on team's, General Education Council, committees and tasks force notes/minutes and their reports. See Senate Website committee minutes and the Senate homepage and annual reports received from team leaders at  <a href="http://www.fgcu.edu/FacultySenate/files/Team_Reports.pdf">http://www.fgcu.edu/FacultySenate/files/Team_Reports.pdf</a></p> <p><b>For some teams - Improvement is needed</b> in the area of team reports to leadership and the senate.</p>	<p>documents to ascertain congruence with the FPED and the CBA, (2) follow up on the SLOG Task Force Report and (3) work collaboratively with all entities to reaffirm and align the university's mission, vision, guiding principles and student learning goals and outcomes.</p> <p>Continue participation and providing faculty input through the representatives on the Planning and Budget Committee and its subcommittees.</p> <p>Continue to forward items to the appropriate Senate Teams, General Education Council or Committees and tasks force in accordance with the Faculty Governance Document.</p> <p>Continue to refer all matters relevant to terms and conditions of employment to the UFF and administration.</p> <p>Establish policies/mechanisms that include orientation to ensure all team leaders attendance and reporting to leadership &amp; the senate.</p> <p>Remind those considering and taking senate/council team leader positions that reports to the senate leadership, the senate and annual reports are necessary and expected.</p>
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	<p>(4)The Senate President and Officers discussed senate agenda items - issues or concerns with the Provost and VPAA during bi-weekly meetings. The President also met with the University President each semester at least 1-2 times.</p>	
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<b>Goal 2. Communication with all entities, collegiality and collegial decision making, to keep the ideals of the academy and develop a positive, ongoing relationship with President Bradshaw – with emphasis on students, quality, research/mission...</b>		
<b>Action Plan Stated in 2007 - 2010 Strategic Directives</b>	<b>Senate Accomplishments</b>	<b>Recommendations</b>
1. Develop and implement Faculty Senate Website on the FGCU Web Page.	H. St. Hill, Senate President developed website with technical assistance from David Jaeger. Website was activated in Fall 2007. Senate assistant Ashlyn Gibbs provided technical and website support – updates maintained by St. Hill and Gibbs.  This support was negotiated by H. St. Hill at the beginning of AY 2007-2008. Ashlyn is an OPS employee who was designated by Academic Affairs (Provost VPAA) to the Senate for 8-hours a week.	Ashlyn Gibbs will not be at FGCU as of Fall 2009. Continue with OPS employee designated to the Senate for this 8-hour/week that was initiated by H. St. Hill and expected to continue.
2. Keep all Faculty Senate documents updated on the Share Drive as well as the Faculty Senate Website.	Senate website setup as noted above. Senate Secretary upkeep Senate minutes. Ashlyn Gibbs posts these on the website. Team leaders and chairs of Committees have been updating team folders - progress needs to be made in this area. Senate President oversees website updates relevant to senate items and addresses website updates.  H. St. Hill secured the move of faculty Governance Folder from the Moray share drive to the new share drive (Coral) Spring 2009.  Hard copy of senate document is placed in the Senate Office Library 456 and available backup electronic version of materials is also available.	<b>Ongoing</b> - continue listing and addressing this action plan. Follow up and continuity needs to be maintained by incoming Senate secretary and team leaders/chairs. This item needs to be overseen by the Senate President.  Back up all materials and keep in senate files in the senate office.  Team facilitators to place files in the Senate Office to ensure smooth transition to new senate leadership
3. Conduct orientation for: (a) Faculty Senate - new members - to be done for 2008-2009 (b) Faculty Senate Teams, Council, Committees and new members of each.	On 9/14/07 Senate President worked with the officers with assistance from S. Calhoun and J. Toth to organize a mini on-campus retreat for Faculty Senate. During that retreat the 2007 -2010 Senate Directives were developed, subsequently approved by the Senate Leadership and the Senate and immediately implemented (the are the basis of this report). See: <a href="http://www.fgcu.edu/FacultySenate/files/Faculty_Senate_Goals_Strategic_Plan-10-26-07.pdf">http://www.fgcu.edu/FacultySenate/files/Faculty_Senate_Goals_Strategic_Plan-10-26-07.pdf</a>  In 2008 -2009, new member orientation was not provided as a separate session - the majority of senators were experienced in serving on the senate. The 9/5/09 senate served as a refresher and orientation as following items were covered: A. Overview of the Senate Constitution and Bylaws (Bring copy of Bylaws -	<b>Ongoing</b> - continue listing and addressing this action plan. Plan a retreat & orientation for new faculty senator and committee members - consider a mentoring program.

	<p>see Resources below) - Martha Rosenthal  B. Senate Communications - Optimum Representation of Faculty Voices and Views – H. St. Hill &amp; Chuck Lindsey  C. What’s on the Horizons and Strategic Directives (Items for 2008 - 2009 Senate Agenda)  D. Q/A Session - All  see <a href="http://www.fgcu.edu/FacultySenate/files/FacultySenateAgenda9-5-08final.pdf">http://www.fgcu.edu/FacultySenate/files/FacultySenateAgenda9-5-08final.pdf</a>  and <a href="http://www.fgcu.edu/FacultySenate/files/Senate_9-5-08_Minutes.pdf">http://www.fgcu.edu/FacultySenate/files/Senate_9-5-08_Minutes.pdf</a></p>	
<p>4. Scheduled meetings with President Bradshaw to occur: (a) with the faculty Senate at least twice a semester, and (b) with the Faculty Senate President at least once per month.</p>	<p>Accomplished as follows:  <a href="http://www.fgcu.edu/Provost/files/Senate_Minutes_8-31-07.doc">http://www.fgcu.edu/Provost/files/Senate_Minutes_8-31-07.doc</a> - interim President Dick Pegnetter addressed the Senate. Senate President met with President Pegnetter prior to that meeting. Each semester, Faculty Senate President met with President Bradshaw regarding Senate business and arranged for President Bradshaw to address the senate at least once each semester. Senate President h. St. Hill met with President Bradshaw prior to each of his scheduled meetings with the Senate. President Bradshaw met with the senate on 11/16/08 (his first meeting and welcome) and 2/15/08, 10/3/08, 12/5/08, 1/30/09, and 4/10/09 visit Senate website for minutes e.g.  <a href="http://www.fgcu.edu/FacultySenate/files/Minutes_of_1-30-09.pdf">http://www.fgcu.edu/FacultySenate/files/Minutes_of_1-30-09.pdf</a>  <a href="http://www.fgcu.edu/FacultySenate/files/Senate_10-03-08_Final.pdf">http://www.fgcu.edu/FacultySenate/files/Senate_10-03-08_Final.pdf</a></p> <p>Chancellor address to Senate: H. St. Hill arranged for Chancellor Rosenberg of the SUS to attend the 11/16/08 meeting and address the Senate.</p> <p>Transition of Senate presidency meeting was initiated in 2009 by H. St. Hill - that meeting occurred with President Bradshaw, incoming Senate President Chuck Lindsey and Senate President H. St. Hill on July 16, 2009.</p>	<p><b>Ongoing</b> - continue listing and addressing this action plan. Senate President (and officers as needed) - participate in regularly scheduled meetings with President Bradshaw; continue this action plan.</p> <p>Continue the Transition of senate Presidency meetings as noted; <i>it serves as part of the orientation for the incoming senate president.</i></p>
<p>5. Continue collegial relationship with VPPA by continuing: (a) the biweekly meetings with Senate Officers Leadership, (b) inclusion of the VPAA on Senate Agendas, (c) frequent</p>	<p>Accomplished - Senate President arranged meeting bi-weekly meetings - Senate Officers met with Provost and VPAA at these bi-weekly.</p> <p>Senate President consults with Provost and VPAA as needed on Senate related issues. Provost and VPAA is an ex-officio member of the Senate Leadership Team and reports to the Senate at each scheduled bi-weekly Senate meeting – the Provost and his associate Vice Presidents attend Senate meetings.</p>	<p><b>Ongoing</b> - continue this action plan and the transition of presidency meeting.</p>

<p>meetings with Senate President and forwarding of faculty recommendations from the Senate to the VPAA.</p>	<p>Transition of Senate presidency meeting was initiated in 2009 by H. St. Hill - that meeting occurred with Provost and VPAA – Dr. Toll, incoming Senate President Chuck Lindsey and Senate President H. St. Hill on July 20, 2009.</p> <p>All faculty recommendations made by the senate were forwarded to the Provost and VPAA. These included but are not limited to the FPED Excellence Award Documents, and Faculty Development Funds Guidelines, General Graduate Academic Policies, Graduate Faculty Appointment and Review Policy, Document, Emeritus Faculty Criteria and Procedures and Syllabus Guidelines.</p> <p>Visit <a href="http://www.fgcu.edu/FacultySenate/resources.html">http://www.fgcu.edu/FacultySenate/resources.html</a></p>	
<p>6. Continue collegial relationship with UFF President by continuing: (a) inclusion of UFF President on Senate Agendas (b) forwarding items that are not of concern to the Senate but are of concern to UFF to the UFF President.</p>	<p>Accomplished. Exemplified by the use of Conference Committee for FPED in 2008, forwarding of employment issues to UFF President, also attends UFF socials.</p> <p>UFF president is <i>ex-officio</i> of the Senate/Senate Leadership Team, Dr. Maddy Isaacs, UFF President 2007 - Present attended senate meetings and provided reports - see Agendas and minutes for Senate meetings. She also consistently attended and participated appropriately in senate leadership meetings (UFF president is included in leadership team in the Senate bylaws).</p>	<p><b>Ongoing</b> - continue this action plan.</p>

**Goal 3: Participate in University Governance matters that impact the academy - academics, student centered instruction, quality education admissions and promotions criteria, collegiality and collegial decision making, academic freedom, teaching, scholarship, and service that do not involve collective bargaining in any manner (as collective bargaining and conditions of employment items ARE NOT a function of the Senate).**

<b>Action Plan Stated in 2007 - 2010 Strategic Directives</b>	<b>Senate Accomplishments</b>	<b>Recommendations</b>
<p>1. Participation in promulgation of policies, review and provide input into policy and matters concerning this goal.</p>	<p>The faculty Senate participated in the promulgation of policies, and provided input to policies as exemplified by the senate’s approval and subsequent recommendation of the General Graduate Academic Policies from the GAT <a href="http://www.fgcu.edu/FacultySenate/files/GAT_Policies-FacRevSenateApproved_1-16-09ProvostVPAAApproved2-20-09.pdf">http://www.fgcu.edu/FacultySenate/files/GAT_Policies-FacRevSenateApproved_1-16-09ProvostVPAAApproved2-20-09.pdf</a></p> <p>The Provost and VPAA also brought forward policies such as the Honorary Degree policy to Senate Leadership for input. Some policies from the Student Affairs areas such as the Undergraduate Admissions regulations was forwarded to the student affairs team leader for review and brought forward to the Senate by Marc Laviolette prior to completion and forwarding through the university administration and UBOT for approval. Also see Goal 2 action plan 5 Senate accomplishments noted above.</p> <p>The Senate also submitted a resolution (through Senate President) regarding the proposed revisions to the University's Non-Discrimination and Anti-Harassment policy (PR1.003). This resolution (passed by the Senate on 12/5/08 Senate meeting) was forwarded to President Bradshaw and UBOT members; it provided support for proposed motion amendment from Senate President H. St. Hill to include sexual orientation among the protected class in PR1.003 at the UBOT January 20, 2009 meeting. The UBOT passed the inclusion in the said policy at the January 20, 2009 meeting.</p>	<p><b>Ongoing</b> - continue this action plan.</p>
<p>2. Work with appropriate FGCU University administrators and committees to identify, examine, and implement policy for dealing with students who are threatening</p>	<p>This item was discussed within the Senate Leadership and Student Affairs Team (SAT) at length. It has also been addressed in other venues within administration. The SAT Affairs Team incorporated a statement that addresses “educational equity, rights and responsibilities (including student code of conduct)” in an attempt to address this. The SAT also indicated that the Student Code of Conduct addresses this action plan.</p>	<p><b>Ongoing</b> - continue monitor items relevant to this action plan.</p>

professors.		
3. Examine the Student Code of Conduct documents and participate in review and revision of those documents.	Accomplished - Senator Dale Upham and Senator Beth Elliot (2007-2008) served on the Committee that revised this document. Reports were presented to the Senate by Dr. Mike Rollo; revised document approved by UBOT	<b>Ongoing</b> - continue this action plan.
4. All planned actions presented within this document.	Addressed as noted in this report.	<b>Ongoing</b> - continue this action plan.

<b>Goal 4: Foster an environmentally sustainable FGCU campus.</b>		
<b>Action Plan Stated in 2007 - 2010 Strategic Directives</b>	<b>Senate Accomplishments</b>	<b>Recommendations</b>
1. Work with FGCU President, Provost and other Vice Presidents to develop and implement a comprehensive recycling program.	In separate conversations, Senate President made mention to President Bradshaw and to Dr. Shepard about the lack of recycling bins for bottles and cans at university events. There is a presence of some bins at major university outdoor but not at indoor events. Additionally, bins for bottles and cans are located in close proximity to entries and exits of many campus buildings.  This goal needs to be formally addressed by the senate.	<b>Continue</b> and follow up on this action plan.
2. Work with FGCU President, Provost and other Vice Presidents to bring about a smoke free campus.	Issues related to designate smoking areas were raised. Tom Bevins (member of the senate Leadership Team and also Institutional Affairs Team) volunteered to work with Lewis Johnston, Director of Environmental Health and Safety to set up a task force to address this action plan. The task force did not materialize. This goal needs to be formally addressed by the senate.	<b>Continue</b> and follow up on this action plan.

<b>Goal 5: Establish congruence between FGCU mission and role of faculty Senate particularly as it relates to, but not limited to promotions, and quality.</b>		
<b>Action Plan Stated in 2007 - 2010 Strategic Directives</b>	<b>Senate Accomplishments</b>	<b>Recommendations</b>
1. Review the FPED to make sure it is congruent with the 2007 - 2010 CBA and completes FPED approval process.	Accomplished - FPED approved by Faculty Senate on 3/14/08, approved by all faculty vote and the provost. 4/11/08 approved and signed FPED is effective as of the end of Spring semester 2009. The current FPED is available at <a href="http://www.fgcu.edu/FacultySenate/files/FPED.pdf">http://www.fgcu.edu/FacultySenate/files/FPED.pdf</a> And is also on file appropriately with other senate documents. See Goal 1 action plan item 13 accomplishments above.	<b>Ongoing</b> - continue this action plan each time the CBA is changed.
2. Implement approved FPED.	Accomplished as noted above. 4/11/08 approved and signed FPED is effective as of the end of Spring semester 2009 and is available on the Senate website at <a href="http://www.fgcu.edu/FacultySenate/files/FPED.pdf">http://www.fgcu.edu/FacultySenate/files/FPED.pdf</a> All faculty were advised of the implementation of the new FPED.	<b>Ongoing</b> - continue this action plan each time the CBA is changed.
3. Review and update FPED as needed and submit recommendations for Senate approval through Senate President; President submits approved document to provost for approval and informs Senate of Provost approval and subsequent implementation status.	Accomplished – see items 1 and 2 above.	<b>Ongoing</b> - continue this action plan each time the CBA is changed.

<p>4. Review Peer Review Committee (PRC) documents and process used for evaluation and promotion from each unit to assure that there is consistency with the quality and relevance with the FPED across the University. (All documents and processes must be congruent with the FPED).</p>	<p>The Peer Review Committee (PRC) from each college and the library was advised to and should have revised relevant evaluation and promotion documents to make congruent with the FPED and the CBA. Ongoing - to be accomplished by Faculty Affairs Team.</p>	<p><b>Ongoing</b> – Faculty Affairs team to follow up with report; senate leadership to continue and follow up on this action plan.</p>
<p>5. Provide follow up on reviews with the appropriate parties (PRC Chairs, Senate President, and Provost).</p>	<p>See item 4 above. Ongoing - to be accomplished by Faculty Affairs Team.</p>	<p><b>Ongoing</b> - to be accomplished by Faculty Affairs Team</p>
<p>6. Review and recommend procedures and guidelines or policies to address authorship between students and faculty.</p>	<p>This item was delegated to the Faculty Affairs Team; the team recommended that FGCU should not adopt an official university-wide policy, but rather additional attention should be placed on this issue within departments, according to their own standards See. <a href="http://www.fgcu.edu/FacultySenate/files/ANNUALREPORTFaculty_Affairs_Team_annual_report_2007-08.pdf">http://www.fgcu.edu/FacultySenate/files/ANNUALREPORTFaculty_Affairs_Team_annual_report_2007-08.pdf</a></p>	<p><b>Ongoing.</b> Follow up to determine if standards/policy implemented within units successfully resolved issues.</p>

<b>Goal 6: Develop and implement a valid system for evaluation of instruction and examine Student Assessment of Instruction (SAI) online with administration having equal process. (NEED TO CLARIFY - Student Assessment of Instruction (SAI) online with administration having equal process.)</b>		
<b>Action Plan Stated in 2007 - 2010 Strategic Directives</b>	<b>Senate Accomplishments</b>	<b>Recommendations</b>
1. Develop and implement a peer review process and/or alternative method to perform assessment of instruction that is reliable, replicable, consistent - demonstrates validity.	Peer review to be addressed. The Faculty Affairs Team concluded that the language in the new CBA is directly on point: "The evaluator may take into account class notes, syllabi, student exams and assignments, and any other materials relevant to the employee's teaching assignment. The teaching evaluation must take into account any relevant materials submitted by the employee, including the results of peer evaluations of teaching, and may not be based solely on student evaluations when this additional information has been made available to the evaluator." This clearly states that the faculty member is responsible for providing any additional materials, and that the chair must take them into account in the evaluation. The team reported these findings to the Faculty Senate, which decided not to take any action other than to recommend that training and/or orientation for supervisors be provided to make them aware of this CBA language.	<b>Ongoing</b> - address this strategic directive in light of the next (following) strategic directive action plan.
2. Examine SAI forms and processes for validity, reliability, implementation and appropriateness of data usage.	See Faculty Affairs Team Task Force Report. Senate approved charge for procedures to administering SAI.	<b>Ongoing</b>
3. Work on feasible solutions for SAI online implementation.	The Institutional Affairs team worked with the Office of Planning and Institutional Performance (OPIP) to develop a plan for presenting the results of the core SAI survey items online. This project was transferred to the Faculty Affairs Team in Fall 2007. The team met with Lenore Benefield of OPIP to finalize the type of data that will be displayed online, and the general layout of the results page that will be presented online. This was finalized in early 2008, and the web interface for online SAI results was to be tested and followed by a web access launching with Spring 2008 evaluation results. To date completing of web access and launching has not been completed.	<b>Ongoing</b>

<b>Goal 7: Continue strong involvement in ensuring quality academic programs, and aligning academic programs with university and unit mission and strategic</b>		
<b>Action Plan Stated in 2007 - 2010 Strategic Directives</b>	<b>Senate Accomplishments</b>	<b>Recommendations</b>
1. Assess curricula and academic programs.	The following General Education Council, Undergraduate Curriculum Teams, Graduate Curriculum Teams and Program Review Teams played a substantial role in curricula and program reviews. A compilation of such reviews is available in Team reports. The Graduate Affairs Team also addressed graduate items relevant to curricula and programs. See reports from the teams on the senate website for details at: (here are some links) <a href="http://www.fgcu.edu/FacultySenate/files/ANNUALREPORTGraduate_Curriculum_Team_2007-2008.pdf">http://www.fgcu.edu/FacultySenate/files/ANNUALREPORTGraduate_Curriculum_Team_2007-2008.pdf</a> <a href="http://www.fgcu.edu/FacultySenate/files/Team_Reports.pdf">http://www.fgcu.edu/FacultySenate/files/Team_Reports.pdf</a>	<b>Ongoing</b>
2. Address the use of valid methods of assessing teaching effectiveness and to eliminate of Student Evaluation of Instructions as the sole method of such evaluation: (a) Recommend policies for evaluating teaching effectiveness across FGCU, and (b) Develop a methods of evaluating teaching	(a) This relates somewhat to GOAL 6, ITEM 1 ABOVE - Faculty Affairs Team concluded that the language in the new CBA is directly on point: "The evaluator may take into account class notes, syllabi, student exams and assignments, and any other materials relevant to the employee's teaching assignment. The teaching evaluation must take into account any relevant materials submitted by the employee, including the results of peer evaluations of teaching, and may not be based solely on student evaluations when this additional information has been made available to the evaluator."  This action item is ongoing - not fully addressed; see recommendations.	<b>Ongoing</b> (a) Recommend policies for evaluating teaching effectiveness across FGCU, and (b) Develop methods of evaluating teaching effectiveness that are consistent while allowing for uniqueness in disciplines. (c) Consider development of a peer review process for evaluation of instruction.

<p>effectiveness that are consistent while allowing for uniqueness in disciplines, and (c) review and revise SAI and reporting of results.</p>		
<p>3. Address curricular changes that require programmatic revisions or changes consistent with the UCT, and/or General Education Council, or GCT and university process.</p>	<p>Curricular matters - programs, courses, changes, additions and deletions are addressed by the Senate through its teams, based on the team charges and the Senate Constitution - Bylaws. Synopses of curricular matters are listed by Council and teams below.</p> <p>See the Program Review Team (PRT) at <a href="http://www.fgcu.edu/FacultySenate/files/Team_Reports.pdf">http://www.fgcu.edu/FacultySenate/files/Team_Reports.pdf</a>  In summary, the PRT reviewed (a) one-year follow-up reports for Biology, Occupational Therapy and Environmental Studies and (b) reports for Physical Therapy, Resort &amp; Hospitality Management, and Social Work (MSW); and consulted in the process of selection of the external reviewer for Marine Science, General Education, and English.</p> <p>The General Education Council <i>approved revised and updated criteria for General Education Courses</i>: By developing more robust and specific criteria for what constitutes a General Education Course - see <a href="http://www.fgcu.edu/General_Education/files/Gen_Ed_Policy_and_Criteria_10-09-2008.pdf">http://www.fgcu.edu/General_Education/files/Gen_Ed_Policy_and_Criteria_10-09-2008.pdf</a></p> <p>The General Education Council also approved a three-credit Diversity requirement, and a proposal originally submitted by the General Education Program Director for an annual grant competition. This grant competition was designed to support faculty initiatives to enhance student learning and achievement within the FGCU General Education program. The grants also aim to foster creativity and innovation in general education course design, and particularly encouraged project proposals focusing on interdisciplinary content or teaching across disciplines.</p> <p>The Council collaborated with the Director of General Education to develop a program self study as part of the seven year review (see <a href="http://www.fgcu.edu/General_Education/ProgramReview2009.html">http://www.fgcu.edu/General_Education/ProgramReview2009.html</a>) and selected an external reviewer. The Council Provided feedback on new General Education program website which was developed by the General Education program Director - see <a href="http://www.fgcu.edu/general_education/">http://www.fgcu.edu/general_education/</a> See General Education Council report for details and list of ongoing items: <a href="http://www.fgcu.edu/FacultySenate/files/Team_Reports.pdf">http://www.fgcu.edu/FacultySenate/files/Team_Reports.pdf</a></p> <p>Similarly, the Undergraduate Curriculum Team and Graduate Curriculum Team reviewed and approved curricula course and</p>	<p><b>Ongoing</b>  PRT to: (a) work with the Assessment Liaisons in reviewing and giving feedback to each college on one or two of their ALC Student Assessment and Program Evaluation Plans, (b) develop a procedures document to outline how the PRT will interface with the Office of Planning and Institutional Performance (OPIP). (c) PRT 2009-2010 Team to assume/complete</p>

	<p>program changes. The following is a list of dates and new programs/majors that were approved by the University Board of Trustees:</p> <ul style="list-style-type: none"> <li>➤ April 21, 2009: BS Marine Science (replaced BA), BS Economics, MA Environmental Studies</li> <li>➤ June 17, 2009: BS Child Development, MS Criminal Justice-Compliance</li> <li>➤ June 19, 2007: Doctor of Physical Therapy (DPT), Educational Specialist (EDS), Doctor of Education (EdD). Note: The EdD has not been reviewed/approved by the BOG and therefore not implemented.</li> <li>➤ April 17, 2007: BS Mathematics (added to existing BA), MS Criminal Justice, MA History</li> </ul> <p>See Graduate Curriculum 2007 - 2008 report on the Senate Website at <a href="http://www.fgcu.edu/FacultySenate/files/ANNUALREPORTGraduate_Curriculum_Team_2007-2008.pdf">http://www.fgcu.edu/FacultySenate/files/ANNUALREPORTGraduate_Curriculum_Team_2007-2008.pdf</a> and <a href="http://www.fgcu.edu/FacultySenate/files/ANNUALREPORTGradCurricProposals.pdf">http://www.fgcu.edu/FacultySenate/files/ANNUALREPORTGradCurricProposals.pdf</a></p> <p>The Graduate Affairs (GAT) completed the following items:</p> <ol style="list-style-type: none"> <li>(1) Amended policy related to Transfer Credit for the Ed. S. degree as well as establishing credit hour requirements for doctoral level study as required by SACS. Revised Graduate Academic policy document was approved by Faculty and subsequently approved by the Provost and VPAA. The Graduate Academic policy document is available on the Senate website at <a href="http://www.fgcu.edu/FacultySenate/files/GAT_Policies-FacRevSenateApproved_1-16-09ProvostVPAAApproved2-20-09.pdf">http://www.fgcu.edu/FacultySenate/files/GAT_Policies-FacRevSenateApproved_1-16-09ProvostVPAAApproved2-20-09.pdf</a></li> <li>(2) Revised the Graduate Faculty Appointment and Review Policies document, which was then approved by the faculty senate and subsequently by the Provost and VPAA on 4/13/09. The document is available on the faculty Senate website at: <a href="http://www.fgcu.edu/FacultySenate/files/Senate_Grad_Faculty_Appointment_Policy_Final_041309.pdf">http://www.fgcu.edu/FacultySenate/files/Senate_Grad_Faculty_Appointment_Policy_Final_041309.pdf</a></li> <li>(3) Reviewed College Level Graduate Faculty Appointment and Review Policies/Process for each College and compared each with the Faculty Senate's approved Graduate Faculty Appointment and Review Policy. As per the required process, the results of the review were given to the Director of Graduate Studies &amp; Provost and revision/development recommendations were expected to be sent back to the Colleges through the Director of Graduate Studies to be addressed.</li> <li>(4) Examined Graduate Admission Criteria (including Transfer Credit) - because the Board of Governors devolved control of graduate admissions to universities, the GAT has been reviewing the process of using test scores in admissions. Of interest were use of set scores to determine admission, discipline-based differences in use of test scores, and misuse of test scores. The GAT engaged in data mining from FGCU and national universities in order to review admission test practices/requirements. This work is ongoing as the GAT now plans on engaging FGCU colleges to ascertain views on use of graduate admission tests.</li> <li>(5) Explored clarification of scholarly capstones required for program completion. The GAT has been engaged in data mining as a precursor to developing policy related to scholarly capstones.</li> <li>(6) Examined the process for handling Graduate Affairs Appeals including petitions. The GAT has been exploring the issue</li> </ol>	<p>programs up for review in 2010: Psychology, Political Science, Human Performance, Community Health, and Forensic Studies. Also complete review for communications program upon receipt. See General education Council Report for list of ongoing items. GAT to:</p> <ol style="list-style-type: none"> <li>(a) Continue work on Graduate Admission Criteria (including Transfer Credit).</li> <li>(b) Continue work on clarification of scholarly capstones required for program completion.</li> <li>(c) Continue work on the process for handling Graduate Affairs Appeals including petitions.</li> </ol>
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	<p>of graduate appeals. There is a question as to whether the GAT should be the hearing body for graduate appeals. The GAT is working to verify if all colleges have appeals procedures in place and what the chain of appeals should be. In addition to academic appeal there should be due process related to graduate assistantships, tuition waivers and thesis committees. This work is ongoing.</p> <p>(7) Also see GAT report for 2007 - 2008 accomplishments on the Senate website at <a href="http://www.fgcu.edu/FacultySenate/files/ANNUAL_REPORTGrad_Affairs_Team_Report.pdf">http://www.fgcu.edu/FacultySenate/files/ANNUAL_REPORTGrad_Affairs_Team_Report.pdf</a></p>	
<p>4. Assess program resources for new programs that are brought forward and advise decline or postponement of new programs which are not 100% funded.</p>	<p>The process for initiation of programs have been determined through shared governance beginning at the unit level with faculty involvement and followed with each of the faculty senate curricular teams (UCT, GCT, General Education Council as appropriate) and officials from the Provost and Vice President of Academic Affairs Offices. Because of the process and embedded controls in the process, and the oversight of curricular which begins at the department level, moves through the respective college curriculum teams/committees and subsequently to the appropriate University Teams/Council, there has not been a decline of programs due to lack of funding by the university as programs that move forward are budgeted for; postponement of programs only occur if state funding/E&amp;G funds are not allocated to the university as was expected.</p>	

<b>Goal 8: Strengthen involvement in aligning enrollment with state funding cuts.</b>		
<b>Action Plan Stated in 2007 - 2010 Strategic Directives</b>	<b>Senate Accomplishments</b>	<b>Recommendations</b>
1. Senate President will seek and disseminate information on enrollment projections and state funding.	Information on enrollment projections and state funding is provided within Senate reports.	<b>Ongoing</b> - continue this action plan. Encourage faculty to review UBOT reports online prior to each UBOT meeting.
2. Senate will participate in activities as needed/identified by the Senate leadership, IAT and/or the Senate, and/or FGCU administration.	This action item has been accomplished as exemplified in several items above – the Senate leadership seeks participation, input, approval and recommendations from the senate and appropriate senate team(s) and Council. Additionally, teams and the Senate President sought faculty input routinely.	<b>Ongoing</b> - continue this action plan.

<b>Goal 9 : Identify the role if any that the Senate will play in active role in supporting political issues regarding travel ban and tuition determination and other relevant SUS FGCU related issues.</b>		
<b>Action Plan Stated in 2007 - 2010 Strategic Directives</b>	<b>Senate Accomplishments</b>	<b>Recommendations</b>
<p>1. Senate President will continue to attend ACFS meetings and disseminate information on State University System (SUS) issues identified through the reputable sources particularly from the Advisory Council of Faculty Senates (ACFS), Board of Governors (BOG), and FGCU.</p>	<p>This item action has been addressed throughout the 2007 - 2009 Senate Terms. ACFS reports were provided to the Senate and made available to all faculty – see Senate website for ACFS Reports, BOG news clips are also available on the senate website at <a href="http://www.flbog.edu/pressroom/newsclips_index.php">http://www.flbog.edu/pressroom/newsclips_index.php</a></p> <p>These BOG newsclips are automatically updated on a daily basis. Matters requiring state university input are also sought by Senate President through e-mails. For example the Travel Ban, Budget Updates, Textbook Affordability Bill are examples of items that FGCU faculty were kept abreast of and given opportunity to share their views - let their voices be heard. Messages from the faculty were conveyed through the ACFS, Textbook Bill workgroup on which I (St. Hill) served as the ACFS - SUS faculty representative.</p>	<p><b>Ongoing</b> - continue this action plan.</p>

<b>Goal 10: Maintain a strong Senate Presence.</b>		
<b>Action Plan Stated in 2007 - 2010 Strategic Directives</b>	<b>Senate Accomplishments</b>	<b>Recommendations</b>
1. Conduct all Senate Business in a timely fashion and in accordance with the Senate Governance Document – Bylaws.	Faculty Senate business was accomplished during the scheduled leadership team meetings and scheduled Senate bi-meetings, and in accordance with bylaws. The Senate Teams, Councils and task forces meetings were held as noted on the senate website; however, some improvement can be made with some teams in terms of providing agendas and meeting handouts and minutes for upload on the senate websites.	<b>Ongoing.</b> Team leaders to follow up on uploading meeting agendas and meeting minutes and handouts on the senate websites in a timely manner.  Team leaders to continue to provide and improve communications with the Senate Leadership via reports and updates to the Senate. Bylaws should reflect and enforce attendance and reporting mechanisms to the Senate Leadership at scheduled meetings.
2. Identify and keep abreast of FGCU committees and provide	See list of faculty committees at <a href="http://www.fgcu.edu/FacultySenate/files/UniversityCommittees2009.pdf">http://www.fgcu.edu/FacultySenate/files/UniversityCommittees2009.pdf</a>  Note the <a href="http://www.fgcu.edu/FacultySenate/files/FGCUUniversityCommitteeList-Draft_rev10-9.pdf">http://www.fgcu.edu/FacultySenate/files/FGCUUniversityCommitteeList-Draft_rev10-9.pdf</a> is the initial draft.	<b>Ongoing</b> - see Goal 1 Action Plan item 11 above.

<p>faculty expertise as appropriate.</p>		
<p>3. Seek faculty representation on University Committees and task Forces.</p>	<p><a href="#">List of University Committees as of Fall 2007</a> -DRAFT [.pdf - 86kb] was prepared by: Halcyon St. Hill, Faculty Senate President. This list have been further refined and updated to include faculty representatives on each university committee see <a href="http://www.fgcu.edu/FacultySenate/files/UniversityCommittees2009.pdf">http://www.fgcu.edu/FacultySenate/files/UniversityCommittees2009.pdf</a>.</p>	<p>Ongoing – see item above. With the formulation of the Planning and Budget Council and accompanying committees, the university administration and Senate President are and will continue working together toward the goal of efficiency and effectiveness with respect to University Committees.</p>

*Added Goals and Accomplishments Continued on next page*

**ADDED GOALS TO ADDRESS Grants, Contracts – Scholarship.** *The following goal was provided to the G & R Team at the beginning of each academic year: Conduct business as specified by the Senate Bylaws and respond to requests from Senate to revise Grants and Research Team documents and protocols.*

*The Senate continues involvements in excellence in teaching, scholarship, service and advising awards as well as the professional development grant awards. Additional goal and action plans to be added by the Senate to address guiding principles related to providing service to our local, regional, national, and global communities; preserving and defending academic freedom (see recommendations below).*

<b>Suggested Action Plan 2007 - 2010 Strategic Directives</b>	<b>Senate Accomplishments</b>	<b>Recommendations</b>
<ol style="list-style-type: none"> <li>1. Provides a direct faculty voice regarding all matters pertaining to the Office of Research and Sponsored Programs (ORSP).</li> <li>2. At the direction of the Senate Leadership, review and recommend policies, concerning matters relating to research and sponsored programs at the University.</li> <li>3. Senate involvement in Scholarship and awards and criteria</li> </ol>	<ol style="list-style-type: none"> <li>I. The Grants and Research Team accomplishments included the following:               <ol style="list-style-type: none"> <li>(1) Provided faculty input to matters pertaining to the ORSP including input on policies FGCU Policy 2.11 Centers &amp; Institutes and ways for ORSP to centralize information in support of collaborative grant writing.</li> <li>(2) Revision of Grants and Research Team documents and protocols. Items noted for the Senate Handbook are in progress.</li> <li>(3) Reviewed annual reports for Centers and Institutes; provided feedback to directors and submitted appraisals to Provost and VPAA.</li> <li>(4) Reviewed proposals and made recommendations for two new university Centers to Provost Toll and President Bradshaw.</li> <li>(5) Reviewed proposals for ORSP Internal Grants and recommended funding proposals.</li> <li>(6) Reviewed proposals for Graduate Research Assistant grants and recommended approval of two awards.</li> <li>(7) Reviewed and advised on a new program to provide funding for student research needs.</li> <li>(8) Advised and assisted in Research Day events, including promotion, reviewing submissions, and judging competitive entries.</li> <li>(9) Revised guidelines and created a template for Center and Institute Annual Report Supplements.</li> <li>(10) Revised guidelines and scoring criteria for the ORSP Internal Grant program.</li> </ol> <p>See reports on <a href="http://www.fgcu.edu/FacultySenate/files/Team_Reports.pdf">http://www.fgcu.edu/FacultySenate/files/Team_Reports.pdf</a> and <a href="http://www.fgcu.edu/FacultySenate/files/Grants_and_Research_Team_Annual_Report_2007-2008.pdf">http://www.fgcu.edu/FacultySenate/files/Grants_and_Research_Team_Annual_Report_2007-2008.pdf</a></p> <li>II. The Senate, through the Excellence Awards Committees (Excellence in Teaching, Excellence in Scholarship, Excellence in Service and Excellence in Advising) reviewed applications from nominees and provided names of winners each year. These names were forwarded to the Provost and VPAA's office for awards provided by that office and for inclusion in the ORSP Research Day program. The committees also provided input for documents to be revised annually; this was</li> </li></ol>	<p><b>Add to ongoing</b> - This goal needs to be reviewed, revised as needed, approved and incorporated with appropriate action plans for AY 2009 and beyond Senate Directives.</p> <p>Include a specific goal for revision of documents for awards and grants; this goal should include reviews to be completed possibly soon after the last meeting of application reviews are completed - revisions to be approved by each committee and forwarded to the Senate President for Senate approval. <i>Timely review of documents and</i></p>

<p>/application.</p>	<p>followed by Senate approval and recommendations to the Provost and VPAA before implementation.</p> <p>III. The Student Affairs Team was involved with the student of the Year Award and document revisions.</p> <p>IV. The Professional Development Funds Grant (PDFG) Committee worked tirelessly twice each year to select fall and spring recipients from numerous applications for the meritorious PDFG awards of up to \$2,000/awardees'. The committee also recommended revisions to the PDFG grant document by the beginning of the fall semester each year and its leader forwarded revised document to the Senate President for Senate approval. The team made great strides in the addition of criteria for selection of awardees.</p> <p>See <a href="http://www.fgcu.edu/FacultySenate/committees.html">http://www.fgcu.edu/FacultySenate/committees.html</a> for committee membership  See ORSP website celebration of Excellence for list of winners <a href="http://www.fgcu.edu/ORSP/ResearchDay.html">http://www.fgcu.edu/ORSP/ResearchDay.html</a>  and <a href="http://www.fgcu.edu/ORSP/ResearchDay/2008CelebrationofExcellenceAwardees.pdf">http://www.fgcu.edu/ORSP/ResearchDay/2008CelebrationofExcellenceAwardees.pdf</a>  <a href="http://www.fgcu.edu/FacultySenate/awards.html">http://www.fgcu.edu/FacultySenate/awards.html</a></p> <p>V. <i>Although specific goals and action plan items were not identified at the initiation of the 2007 -2010 Senate Strategic Directives, the Faculty Senate values and preserves guiding principles related to providing service to our local, regional, national, and global communities; and preserving and defending academic freedom as stated in its Governance Document – Senate Bylaws. Testament to this is noted by the Senate inclusion and approval of these guiding principles during revision of its bylaws in 2007-2008 and in all pertinent actions – note recommendations. H. St. Hill 7/3/09.</i></p>	<p><i>approval from the Senate is needed to avoid approval time crunches that often occur before document dissemination to faculty in fall. The PDFG grant should incorporate a standard date without the year so that approval of dates does not need to occur every year.</i></p> <p>Add goals and action items to address Senate guiding principles related to providing service to our local, regional, national, and global communities; and preserving and defending academic freedom.</p> <p><b>RECOMMENDATION:</b>  <i>The faculty Senate should work with the Provost and VPAA in providing a conversation - a forum for academic freedom. Host the Session (with experts in this area) - Topic of Intellectual Diversity and Academic Freedom open to all faculty (and</i></p>
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