

TASK LIST AND DEADLINES PRIOR TO ARRIVING TO FGCU

1. **Review Immigration Documents** I-20 or DS-2019 and official letter of acceptance in this folder. (If you notice any errors, contact us immediately).
2. **Pay SEVIS Fee** in www.fmjfee.com. Refer to “SEVIS Fee Requirement for F&J Students” handout. (Print and retain the receipt of payment for the visa interview.)
3. **Schedule a Visa Appointment with the US embassy in your country** <http://usembassy.state.gov/> (Refer to “**Procedure to Obtain an F or J Student Visa**” in Pre-Arrival Guide on how to obtain an International Student (F-1) or Exchange Visitor visa (J-1).
4. **Complete the FGCU Immunization History Form** <http://studentservices.fgcu.edu/HealthServices/immunizations.html>. Contact person: Stephanie Harper e-mail: sharper@fgcu.edu
5. **Submitting a Health Insurance Compliance/Waiver Form.** If you currently have a medical insurance plan and wish to utilize it during your studies, you must submit the FGCU Medical Insurance Compliance/Waiver form to your insurance company representative and then to our office by the **December 1, 2011** deadline. (If compliance [waiver] form is not received by the deadline, you will be charged the FGCU Medical Insurance fee.)
6. **Arrange travel** to U.S. and FGCU. **Make housing arrangements in advance.** For on-campus housing, please see: <http://studentservices.fgcu.edu/Housing/> (Housing@fgcu.edu or Jingrao@Fgcu.edu or Acepeda@Fgcu.edu) You must arrive on Campus by **Tuesday, January 3rd, 2012** and settle into housing.
7. **Contact your Academic Advisor to Register for Classes:** <http://www.fgcu.edu/Info/Advising.asp>
8. **Mandatory!** **Attend International Student Orientation:** Wednesday, January 4th, check in at 9:30 am in BHG Room 107 and Thursday, January 5th, 9:15 am-noon in BHG 107 & Room 111 from 1:00 p.m. – 4:00 p.m.
9. **Mandatory!** **Attend Document Processing:** Thursday, January 5th, 1pm-5pm and Friday, January 6th, 1pm-5pm. You must schedule an appointment at the International Orientation for either day.
10. **Mandatory for All F-1 Undergraduate Students!** **Attend Eagle View Orientation: All undergraduate students holding F-1 visas must attend.** Friday, January 6 from 8:00 a.m. to 12:00 noon in the Student Union Ballroom. <http://studentservices.fgcu.edu/NewStudentPrograms/orientationmain.html>. To register for this specific Eagle View Orientation Session please contact Ms. Tabitha Dawes at TDawes@Fgcu.edu **Graduate and Exchange Students (on J-1 visas) are exempt from attending this specific orientation.**
11. **Classes:** Monday, January 9, 2012.
12. **Tuition, Health Insurance and other fees deadline: Friday, January 13th, 2012.** Please remember that you will be dropped from your classes and registration for non-payment.
13. **Arrange for Personal Banking:** Refer to “U.S. Banking for International Students”
14. **If you have any questions, contact: Mr. Timothy W. Gjini**, Associate Director, ISO, Florida Gulf Coast University. Tel: 239-590-7925. Fax: (239) 590-7977 or e-mail: tgjini@fgcu.edu