

## Task List and Deadlines Prior to Arriving to FGCU

1. **Review Immigration Documents** I-20 or DS-2019 and official letter of acceptance in this folder. (If you notice any errors, contact us immediately).
2. **Pay SEVIS Fee** in [www.fmjfee.com](http://www.fmjfee.com). Refer to “SEVIS Fee Requirement for F&J Students” handout. (Print and retain the Receipt of payment for the Visa interview.)
3. **Schedule a Visa Appointment with the US embassy in your country** <http://usembassy.state.gov/> (Refer to “PREPARING TO COME TO THE US” in Pre-Arrival Guide on how to obtain an Intl. student (F-1) or Exchange Visitor visa (J-1).
4. **Complete the FGCU Immunization History Form** <http://studentservices.fgcu.edu/HealthServices/immunizations.html>. Contact person: Ms. Diane McTygue at (239) 590-7961 E-mail: [dmctygue@fgcu.edu](mailto:dmctygue@fgcu.edu)
5. **Submit Health Insurance Waiver.** If you wish to request a waiver, please refer to the Pre-Arrival Guide and enclosed handout on “Required Health Insurance for International Students”. Deadline to submit the waivers to FGCU is **December 1, 2009**. (If compliance (waiver) form is not received by the deadline, you will be charged the FGCU Medical Insurance fee.)
6. **Arrange travel** to U.S. and FGCU. **Make housing arrangements in advance.** For on-campus housing, please see: <http://studentservices.fgcu.edu/Housing/> ([Housing@fgcu.edu](mailto:Housing@fgcu.edu) or [scampbell@fgcu.edu](mailto:scampbell@fgcu.edu)). **By January 4<sup>th</sup>, 2010**, you should settle into housing.
7. **Contact your academic advisor to register for classes:** <http://www.fgcu.edu/Info/Advising.asp>
8. **Attend Eagle View Orientation:** Tuesday, January 5<sup>th</sup> from 8:00 a.m. to 10:00 a.m. in the Ballroom of the Student Union. <http://studentservices.fgcu.edu/NewStudentPrograms/orientationmain.html>. [orientation@fgcu.edu](mailto:orientation@fgcu.edu). **Mandatory!**
9. **Attend International Student Orientation:** Tuesday, January 5<sup>th</sup> from 2:00 p.m. – 5:00 p.m. & Wednesday, January 6<sup>th</sup> from 8:30 a.m. – 12:00 p.m. in Room 213 of the Student Union Building. **Mandatory!**
10. **Attend Document Processing:** Wednesday, January 6<sup>th</sup> at International Services Office, Reed Hall 122. **Mandatory!**
11. **Begin Classes: Thursday, January 7, 2010.**
12. **Pay Tuition, Health Insurance and other fees by Wednesday, January 13<sup>th</sup>, 2010.** Please remember that you will be dropped from your classes and registration for non-payment.
13. **Arrange for Personal Banking:** Refer to “US Banking for International Students”
14. **If you have questions, contact: Mr. Timothy W. Gjini**, Assistant Director of International Services, Florida Gulf Coast University. Tel: 239-590-7925. Fax: (239) 590-7977 or E-mail: [tgjini@fgcu.edu](mailto:tgjini@fgcu.edu)