

Degree Evaluation – Screen Shot Instructions – Advisors, Faculty & Staff

A Degree Evaluation is to be used by students as an **UNOFFICIAL ADVISING TOOL** in conjunction with their Academic Advisor.

To generate a Degree Evaluation for a student through Gulfine, please follow these directions:

Log in to **Gulfine**.

User Login - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Address http://

Google

Need classes to complete your degree in a timely manner? Eagle Registration can help.

Fall 2007 Tuition Payment Reminder

Attention! Use of SSN to log on to Gulfine is no longer supported. To log on to Gulfine please use your UIN. Your UIN is located on your "New" Eagle ID card.

If you are currently enrolled in classes and do not have a new Eagle ID card like the one shown, click here to learn how to get one. For everyone else needing their new UIN please contact the Registrar's Office at (239) 590-7980 or email orr@fgcu.edu

User ID:

PIN:

Login Forgot PIN?

RELEASE: 7.4

powered by SUNGARD SCT HIGHER EDUCATION

Trusted sites

Click **Faculty Services**.

The screenshot shows a Microsoft Internet Explorer browser window titled "Main Menu - Microsoft Internet Explorer". The address bar shows "http://". The page header features the Florida Gulf Coast University logo and the word "GULFLINE". Below the header is a search bar and navigation links: "SITE MAP", "HELP", and "EXIT". The main content area is titled "Main Menu" and contains a welcome message: "Welcome, , to the WWW Information System! Last web access on Sep 17, 2008 at 12:58 pm". A list of menu items follows: "Employee", "Faculty Services", and "Personal Information". The "Faculty Services" link is circled in red, and a red arrow points to it from the right. Below the menu items is a "Return to Homepage" link and a "RELEASE: 7.3" notice. The status bar at the bottom right shows "Trusted sites".

Click **Advisor Menu**.

The screenshot shows a Microsoft Internet Explorer browser window titled "Faculty & Advisors Menu - Microsoft Internet Explorer". The address bar shows "https://". The page header features the Florida Gulf Coast University logo and the word "GULFLINE" in a stylized font. Below the header is a search bar and navigation links: "RETURN TO MENU", "SITE MAP", "HELP", and "EXIT". The main content area is titled "Faculty Services" and lists various menu options:

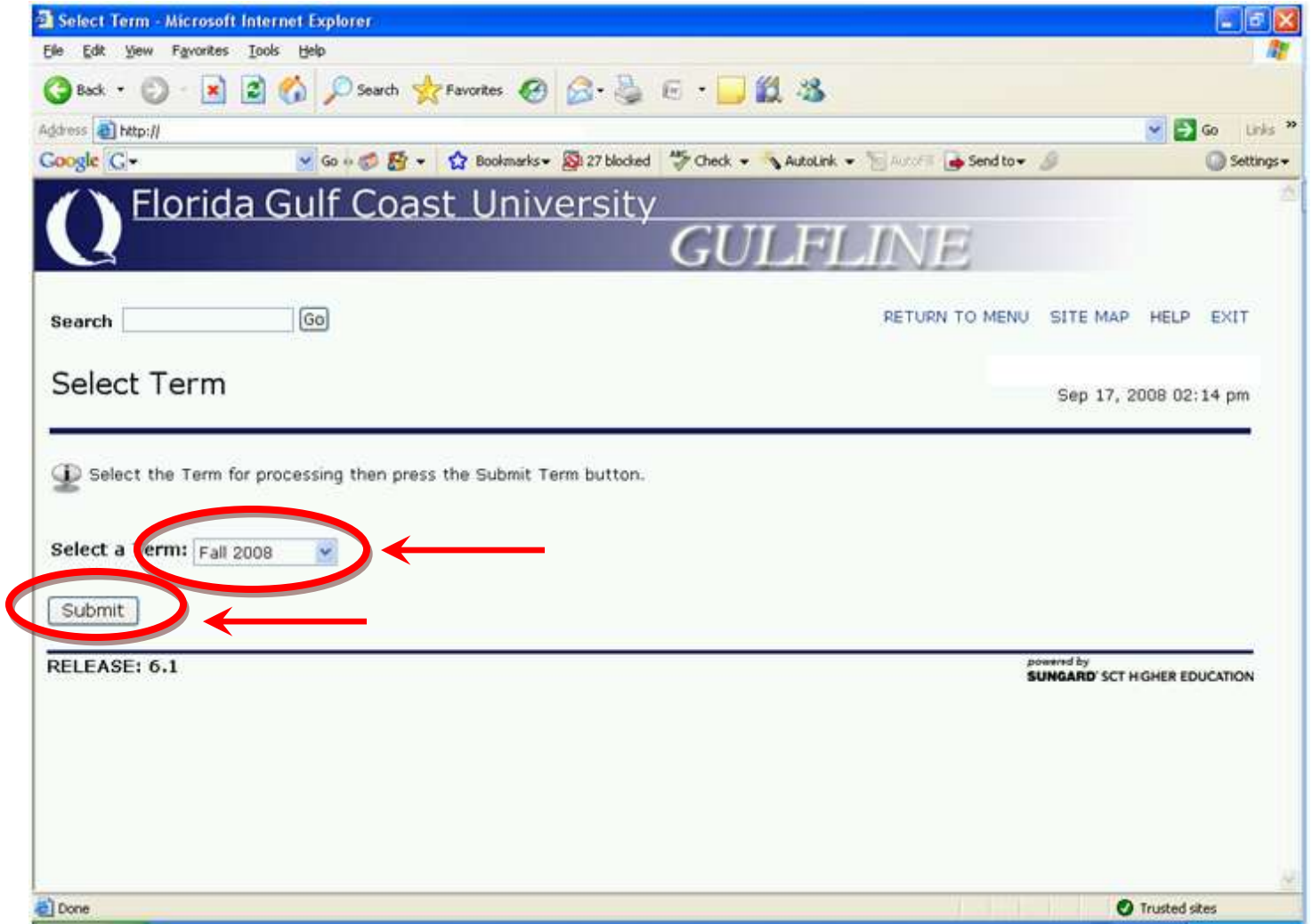
- Term Selection
- CRN Selection
- Faculty Detail Schedule
- Faculty Schedule by Day and Time
- Detail Class List
- Summary Class List
- Detail Wait List
- Summary Wait List
- Final Grades
- Registration Overrides
- Registration Add/Drop
- Student Menu
- Advisor Menu** (circled in red with an arrow pointing to it)
- FGCU FastTrack

Below the menu list, there is a "RELEASE: 7.5" notice. The browser's status bar at the bottom right shows "Trusted sites".

Click **Degree Evaluation**.

The screenshot shows a Microsoft Internet Explorer browser window titled "Advisors Menu - Microsoft Internet Explorer". The address bar shows "https://". The page header features the Florida Gulf Coast University logo and the word "GULFLINE". Below the header is a search bar and navigation links: "RETURN TO MENU", "SITE MAP", "HELP", and "EXIT". The main content area is titled "Faculty & Advisors" and contains a list of links: "Term Selection", "ID Selection", "Student Academic Transcript", and "Degree Evaluation". The "Degree Evaluation" link is circled in red, and a red arrow points to it. Below the links, the text "RELEASE: 7.0" is visible. The status bar at the bottom right shows "Trusted sites".

Select the **Current Term** from the dropdown menu to view the student's most up-to-date coursework. Click the **Submit** button.



In the **Student/Advisee ID** field, enter a student UIN or name, making sure **ALL** is marked for **Search Type**. Click the **Submit** button.

The screenshot shows a web browser window titled "Advisee ID Selection - Microsoft Internet Explorer". The browser's address bar shows "http://". The page header features the Florida Gulf Coast University logo and the word "GULFLINE". Below the header is a search bar with a "Go" button and navigation links: "RETURN TO MENU", "SITE MAP", "HELP", and "EXIT". The main heading is "Student/Advisee ID Selection", with a date and time stamp: "Fall 2008 Sep 17, 2008 02:15 pm".

The main content area contains the following text and form elements:

- Instruction: "Enter the ID of the Student/Advisee you want to process then press the Submit ID button."
- Form field: "Student or Advisee ID" with an empty text input box. A red circle highlights this field, and a red arrow points to it from the right.
- Text: "OR"
- Section: "Student and Advisee Query"
- Form fields: "Last Name:" and "First Name:" with empty text input boxes. A red circle highlights both of these fields, and a red arrow points to them from the right.
- Form element: "Search Type:" with four radio button options: "Students", "Advisees", "Both", and "All". The "All" option is selected, and a red circle highlights it, with a red arrow pointing to it from the right.

The browser's status bar at the bottom shows "Done" and "Trusted sites".

The student's name will appear. Continue by clicking the **Submit** button.

Student Verification - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites

Address http://

Google

Go 27 blocked Check AutoLink AutoFill Send to Settings

Florida Gulf Coast University GULFLINE

Search Go

RETURN TO MENU SITE MAP HELP EXIT

Student Verification Sep 17, 2008 02:16 pm

Please verify that the person you have selected is correct, then press the submit button

Go Eagles is the name of the student or advisee that you selected.

Submit

RELEASE: 7.4.0.1 [ID Selection] powered by SUNGARD SGT HIGHER EDUCATION

Done Trusted sites

You are now at the Degree Evaluation Record screen. Verify that the student's applicable Program, Major(s), Concentration, Minor(s) and Catalog Term information is correct. If admit term is Fall 2007 or after, click the **Generate New Evaluation** link at the bottom of the page. *If the student has declared a second Major or Minor, this information will be listed on this screen and displayed on the Degree Evaluation.*

If the student's **Catalog Term** is prior to Fall 2007 or to generate a Degree Evaluation for a different Major, Concentration or Minor than displayed on this page, please follow the ["What-if" Analysis](#) instructions.

The screenshot shows a web browser window titled "Degree Evaluation - Microsoft Internet Explorer". The address bar shows "http://". The page content includes a search bar, navigation links like "RETURN TO MENU", "SITE MAP", "HELP", and "EXIT", and a timestamp "Sep 17, 2008 02:16 pm". The main heading is "Degree Evaluation". Below it, there is a section for "Information for Go Eagles" and a message: "You may generate a degree evaluation for the curriculum(s) listed below. To view evaluation results, select a program." The "Curriculum Information" section lists: "Primary Curriculum", "Program: BS Computer Information Sys", "Catalog Term: Fall 2007", "Level: Undergraduate", "Campus: Main Campus", "College: Business", "Degree: Bachelor of Science", and "First Major: Computer Information Systems". At the bottom, there are links: "[View Previous Evaluations | **Generate New Evaluation** | What-If Analysis]". The "Generate New Evaluation" link is circled in red, and a red arrow points to it from the right. The footer includes "RELEASE: 7.3.3" and "powered by SUNGARD SCT HIGHER EDUCATION".

Click the radio button next to **Program** and click the **Generate Request** button. *If the student has more than one Program displayed, you can only click one radio button at a time.*

Compliance Generate Evaluation - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Address http://

Google

Florida Gulf Coast University **GULFLINE**

Search Go RETURN TO MENU SITE MAP HELP EXIT

Generate New Evaluation

Sep 17, 2008 02:19 pm

Information for Go Eagles

To generate a new evaluation, select a program, degree, major and anticipated graduation term and select generate request.

Program: BS Computer Information Sys
Degree: Bachelor of Science
Major: Computer Information Systems

Term:

Use In-Progress Courses

RELEASE: 7.3.3 [Current Enrollment | View Previous Evaluations | What-If Analysis]

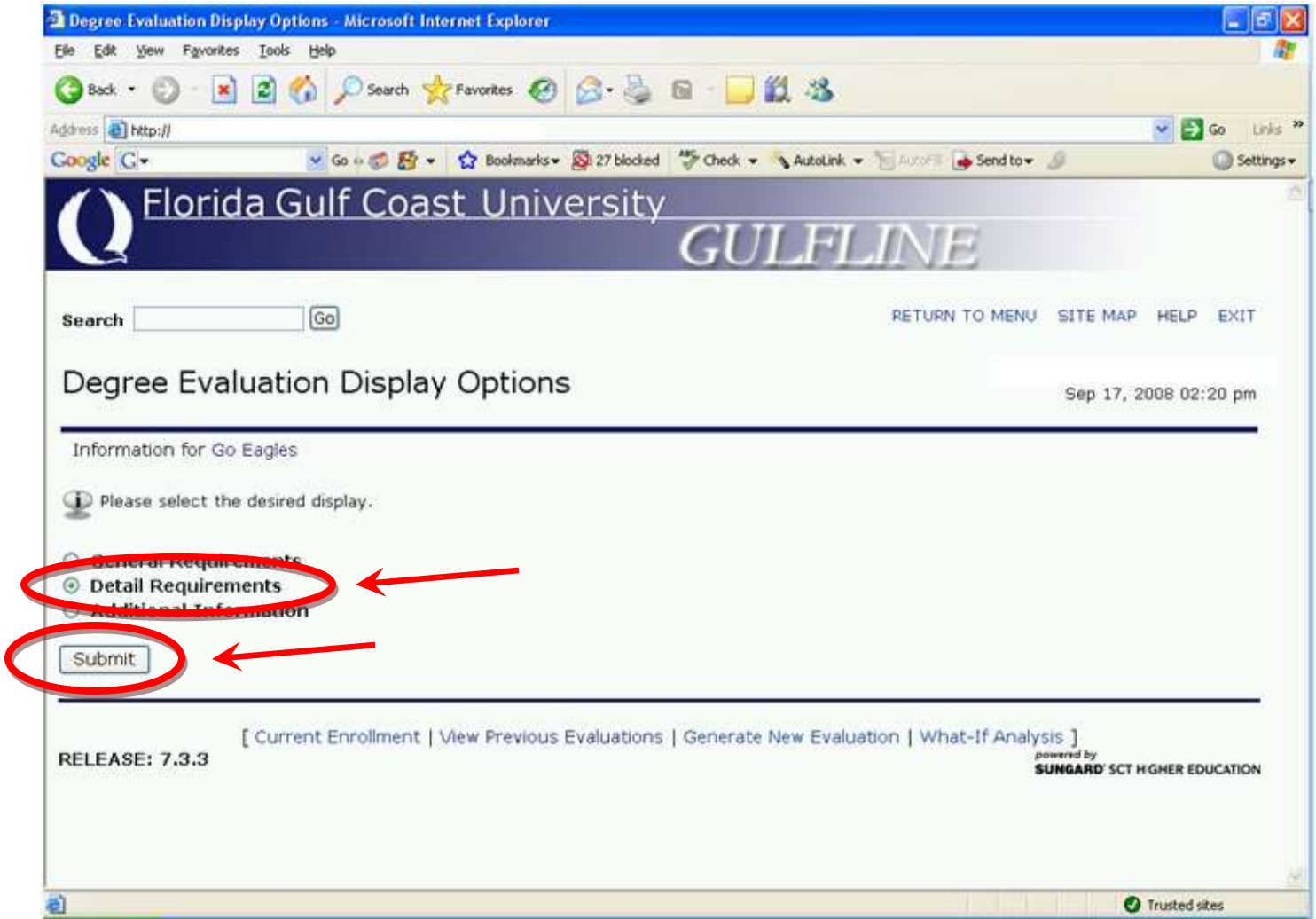
powered by **SUNGARD** SCT HIGHER EDUCATION

Trusted sites

You are now at the **Degree Evaluation Display Options** screen. The Degree Evaluation record can be displayed through these three formats:

- General Requirements Option: Summary of completed courses and/or transfer courses articulated in a degree program.
- Detail Requirements Option: Summary of **all courses** completed, transferred, registered for and required for a degree program.
- Additional Information Option: Provides course usage information and non-course requirements.

Select the radio button to choose your option and click the **Submit** button. (**Detail Requirements is the BEST OPTION.**)



View or **Print** the Degree Evaluation to see the list of courses the student has completed or scheduled for a future semester (grades will only appear for courses that have been completed.)

If you have any questions after viewing or printing a student's Degree Evaluation, please check the [Helpful Hints](#), [Glossary of Terms](#) or [FAQ's web pages](#) or contact:

Peggy Raynor, CAPP (Degree Evaluations) Coordinator at 590-1109 or by e-mail at praynor@fgcu.edu

Click **Faculty Services**.

Main Menu - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites

Address http://

Google

Florida Gulf Coast University

GULFLINE

Search Go

SITE MAP HELP EXIT

Main Menu

Welcome, to the WWW Information System! Last web access on Sep 17, 2008 at 12:58 pm

Employee
time off, benefits, leave or job data, paystubs, W2 & T4 forms, W4 data; Print Faq/Staff giving form; Make Credit Card payments

Faculty Services
Grades and Registration Overrides, View Class Lists and Student Information

Personal Information

Return to Homepage

RELEASE: 7.3

Trusted sites

Click **Advisor Menu**.

The image shows a screenshot of a Microsoft Internet Explorer browser window displaying the Florida Gulf Coast University GULFLINE website. The browser's title bar reads "Faculty & Advisors Menu - Microsoft Internet Explorer". The address bar shows "https://". The website header features the Florida Gulf Coast University logo and the word "GULFLINE" in a stylized font. Below the header is a search bar and navigation links: "RETURN TO MENU", "SITE MAP", "HELP", and "EXIT". The main content area is titled "Faculty Services" and contains a list of menu items. The "Advisor Menu" item is circled in red, and a red arrow points to it. The "Advisor Menu" description reads: "Display student information; View a student's schedule; Process registration overrides; Process a student's registration; Change a student's class options." Other menu items include "Term Selection", "CRN Selection", "Faculty Detail Schedule", "Faculty Schedule by Day and Time", "Detail Class List", "Summary Class List", "Detail Wait List", "Summary Wait List", "Final Grades", "Registration Overrides", "Registration Add/Drop", and "Student Menu". At the bottom of the page, it says "FGCU FastTrack" and "RELEASE: 7.5". The browser's status bar at the bottom right shows "Trusted sites".

Click **Degree Evaluation**.

The screenshot shows the Florida Gulf Coast University website in Microsoft Internet Explorer. The browser window title is "Advisors Menu - Microsoft Internet Explorer". The address bar shows "https://". The page header includes the Florida Gulf Coast University logo and the word "GULFLINE". Below the header is a search bar and navigation links: "RETURN TO MENU", "SITE MAP", "HELP", and "EXIT". The main content area is titled "Faculty & Advisors" and contains a list of links: "Term Selection", "ID Selection", "Student Academic Transcript", and "Degree Evaluation". The "Degree Evaluation" link is circled in red, and a red arrow points to it. Below the links is the text "RELEASE: 7.5". The status bar at the bottom right shows "Trusted sites".

Select the **Current Term** from the dropdown menu to view the student's most up-to-date coursework. Click the **Submit** button.

The screenshot shows a web browser window titled "Select Term - Microsoft Internet Explorer". The browser's address bar shows "http://". The page header includes the Florida Gulf Coast University logo and the text "GULFLINE". Below the header is a search bar with a "Go" button. The main content area is titled "Select Term" and includes a timestamp "Sep 17, 2008 02:14 pm". A message reads: "Select the Term for processing then press the Submit Term button." Below this is a form with a label "Select a Term:" followed by a dropdown menu showing "Fall 2008". A "Submit" button is located below the dropdown menu. Red circles and arrows highlight the dropdown menu and the "Submit" button. The footer contains "RELEASE: 6.1" and "powered by SUNGARD SGT HIGHER EDUCATION".

In the **Student/Advisee ID** field, enter a student UIN or name, making sure **ALL** is marked for **Search Type**. Click the **Submit** button.

The screenshot shows a web browser window titled "Advisee ID Selection - Microsoft Internet Explorer". The browser's address bar shows "http://". The page header includes the Florida Gulf Coast University logo and the word "GULFLINE". Below the header is a search bar with a "Go" button and navigation links: "RETURN TO MENU", "SITE MAP", "HELP", and "EXIT". The main heading is "Student/Advisee ID Selection". On the right side, it says "Fall 2008" and "Sep 17, 2008 02:15 pm".

The main content area contains the following form elements:

- A text input field labeled "Student or Advisee ID:" with a "Go" button next to it. This field is circled in red with an arrow pointing to it from the right.
- The word "OR" below the first field.
- A section titled "Student and Advisee Query" containing two text input fields: "Last Name:" and "First Name:". These two fields are circled in red with an arrow pointing to them from the right.
- A "Search Type:" section with four radio button options: "Students", "Advisees", "Both", and "All". The "All" option is selected and circled in red with an arrow pointing to it from the right.

At the bottom of the browser window, the status bar shows "Done" and "Trusted sites".

The student's name will appear. Continue by clicking the **Submit** button.

The screenshot shows a Microsoft Internet Explorer browser window titled "Student Verification - Microsoft Internet Explorer". The address bar shows "http://". The page header features the Florida Gulf Coast University logo and the word "GULFLINE". Below the header is a search bar with a "Go" button and navigation links: "RETURN TO MENU", "SITE MAP", "HELP", and "EXIT". The main content area is titled "Student Verification" and includes a timestamp "Sep 17, 2008 02:52 pm". A message reads: "Please verify that the person you have selected is correct, then press the submit button. Azul Eagle is the name of the student or advisee that you selected." Below this message is a "Submit" button, which is circled in red and has a red arrow pointing to it. At the bottom of the page, there is a footer with "RELEASE: 7.4.0.1", "[ID Selection]", and "powered by SUNGARD SGT HIGHER EDUCATION". The browser's status bar at the bottom shows "Done" and "F Lock: OFF".

You are now at the **Degree Evaluation Record** screen. Select the **“What-if” Analysis** link at the bottom of the page.

Degree Evaluation - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Address http://

Google

Degree Evaluation

Sep 17, 2008 02:55 pm

Information for Azul Eagle

You may generate a degree evaluation for the curriculum(s) listed below. To view evaluation results, select a program.

Curriculum Information

Primary Curriculum

Program: BA Liberal Studies
Catalog Term: Fall 2006
Level: Undergraduate
Campus: Main Campus
College: Arts and Sciences
Degree: Bachelor of Arts

First Major: Liberal Studies

Email Azul Eagle

[View Previous Evaluations | Generate New Evaluation | **What-if Analysis**]

RELEASE: 7.3.3

powered by
SUNGARD SCT HIGHER EDUCATION

Done Trusted sites

You must select an **Entry Term**. NOTE: This is the catalog year the student will follow. If the student is considering changing/adding a Major, Concentration and/or Minor choose the term in which the change will take place. Click the **Continue** button.

What-if Analysis - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Address http://

Google

Florida Gulf Coast University **GULFLINE**

Search Go

RETURN TO MENU SITE MAP HELP EXIT

What-if Analysis Sep 18, 2008 04:59 pm

Information for Azul Eagle

Step 1 : Select a term.

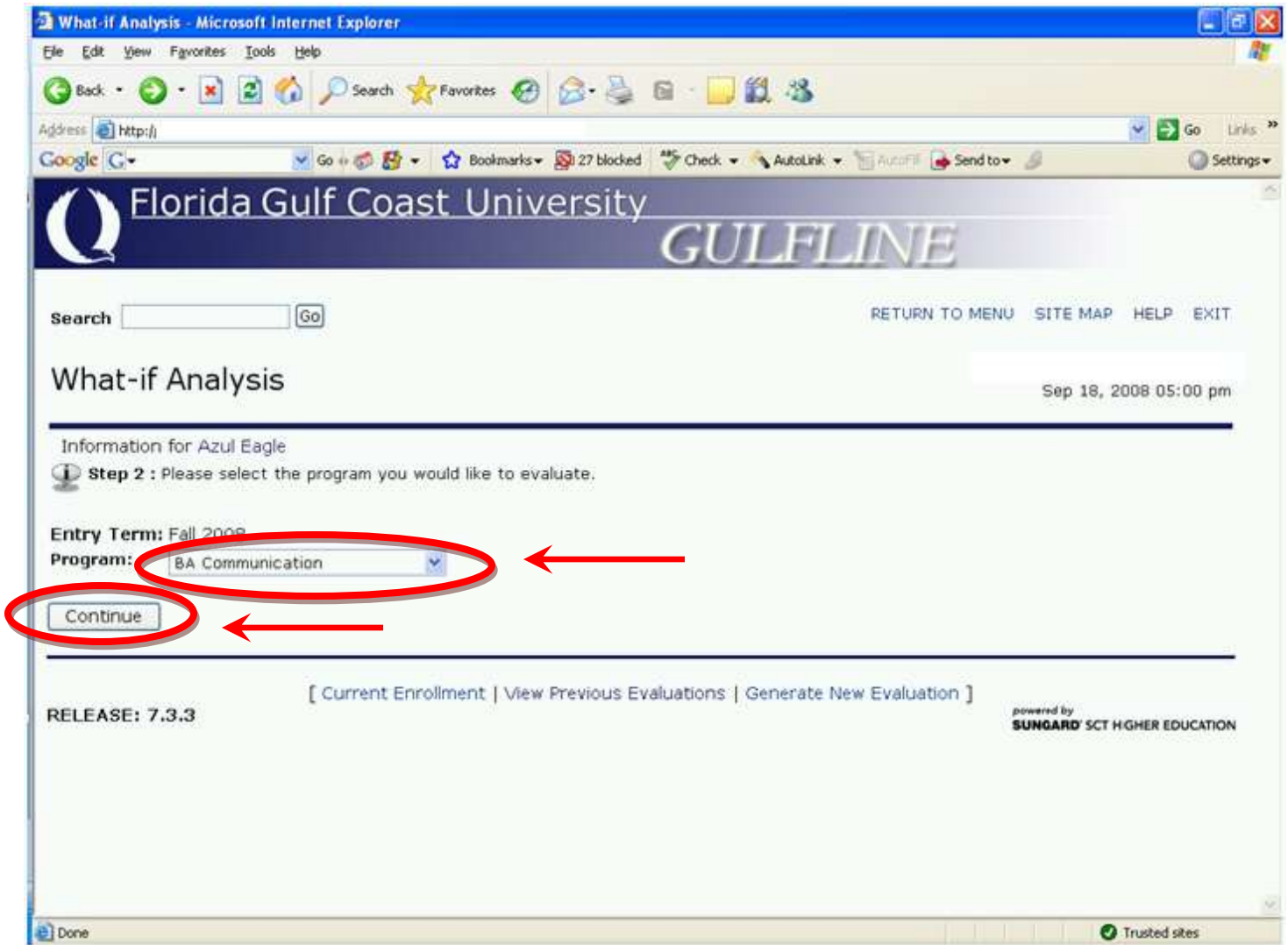
Entry Term:

[Current Enrollment | View Previous Evaluations | Generate New Evaluation]

RELEASE: 7.3.3 powered by **SUNGARD** SGT HIGHER EDUCATION

Done Trusted sites

Select the student's desired **Program** to run an evaluation (degree and major from the drop-down box) and click the **Continue** button. NOTE: The list is alphabetical by degree and major.



Select the major option that appears in the **First Major** drop-down box (Pre-major for the degree program can be chosen as an option, if applicable). If you do not want to add a **Concentration** or **Minors**, click the **Submit** button. Instructions for adding a **Concentration** or **Minors** are as follows:

- If you want to choose a **Concentration or Minor**, click the **Add More** button.
 - To choose a Concentration, click on the Concentration available for the selected program (not all programs have concentrations). If you do not want to add a **Minor**, click the **Submit** button.
 - To choose a **Minor** (you may select two), click the **Add More** button and choose from the list of **Minors**, click the **Submit** button. (Choose **None** for the Concentration, if the major does not have a Concentration.)

First Major:

The screenshot displays the 'What-if Analysis' interface in Microsoft Internet Explorer. The browser window title is 'What-if Analysis - Microsoft Internet Explorer'. The address bar shows 'http://'. The page header features the Florida Gulf Coast University logo and the text 'GULFLINE'. Below the header is a search bar and navigation links: 'RETURN TO MENU', 'SITE MAP', 'HELP', and 'EXIT'. The main content area is titled 'What-if Analysis' and shows the date 'Sep 18, 2008 05:00 pm'. The page is for 'Azul Eagle' and is at 'Step 3: Select a major'. The 'Entry Term' is 'Fall 2008'. The 'Program' is 'BA Communication', 'Level' is 'Undergraduate', 'Degree' is 'Bachelor of Arts', 'College' is 'Arts and Sciences', and 'Campus' is 'Main Campus'. The 'First Major' dropdown menu is set to 'Communication and Department: None'. The 'Add More' and 'Submit' buttons are visible at the bottom of the form. The footer includes 'RELEASE: 7.3.3', '[Current Enrollment | View Previous Evaluations | Generate New Evaluation]', and 'powered by SUNGARD SCT HIGHER EDUCATION'. A 'Trusted sites' icon is visible in the bottom right corner.

Concentration:

What-if Analysis - Microsoft Internet Explorer

Address: http://

Florida Gulf Coast University
GULFLINE

Search

RETURN TO MENU SITE MAP HELP EXIT

What-if Analysis

Sep 18, 2008 05:01 pm

Information for Azul Eagle

Step 4 : Select up to three concentrations.

Entry Term: Fall 2008
Program: BA Communication
Level: Undergraduate
Degree: Bachelor of Arts
College: Arts and Sciences
Campus: Main Campus

First Major: Communication
Concentration 1:

[[Current Enrollment](#) | [View Previous Evaluations](#) | [Generate New Evaluation](#)]

RELEASE: 7.3.3

powered by
SUNGARD SCT HIGHER EDUCATION

Done Trusted sites

Minor:

What-if Analysis - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Address http://

Florida Gulf Coast University *GULFLINE*

Search Go RETURN TO MENU SITE MAP HELP EXIT

What-if Analysis Sep 29, 2008 04:37 pm

Information for Azul Eagle

Step 5 : Select up to two minors.

Entry Term: Fall 2008
Program: BS Accounting
Level: Undergraduate
Degree: Bachelor of Science
College: Business
Campus: Main Campus

First Major: Accounting

First Minor: Management

Second Minor: Computer Information Systems

Trusted sites

Check to be sure the applicable Program, Major, Concentration, Minor and Evaluation Term is listed. Click the **Generate Request** button.

What-if Analysis - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Address http://

Google

What-if Analysis

Sep 18, 2008 05:02 pm

Information for Azul Eagle

Step 6 : Select an evaluation term.

Please note, processing may take a few minutes.

Entry Term: Fall 2008
Program: BA Communication
Level: Undergraduate
Degree: Bachelor of Arts
College: Arts and Sciences
Campus: Main Campus

First Major: Communication

First Minor: Women's Studies

Evaluation Term: Fall 2008

Use In-Progress Courses

Generate Request

[Current Enrollment | View Previous Evaluations | Generate New Evaluation]

RELEASE: 7.3.3

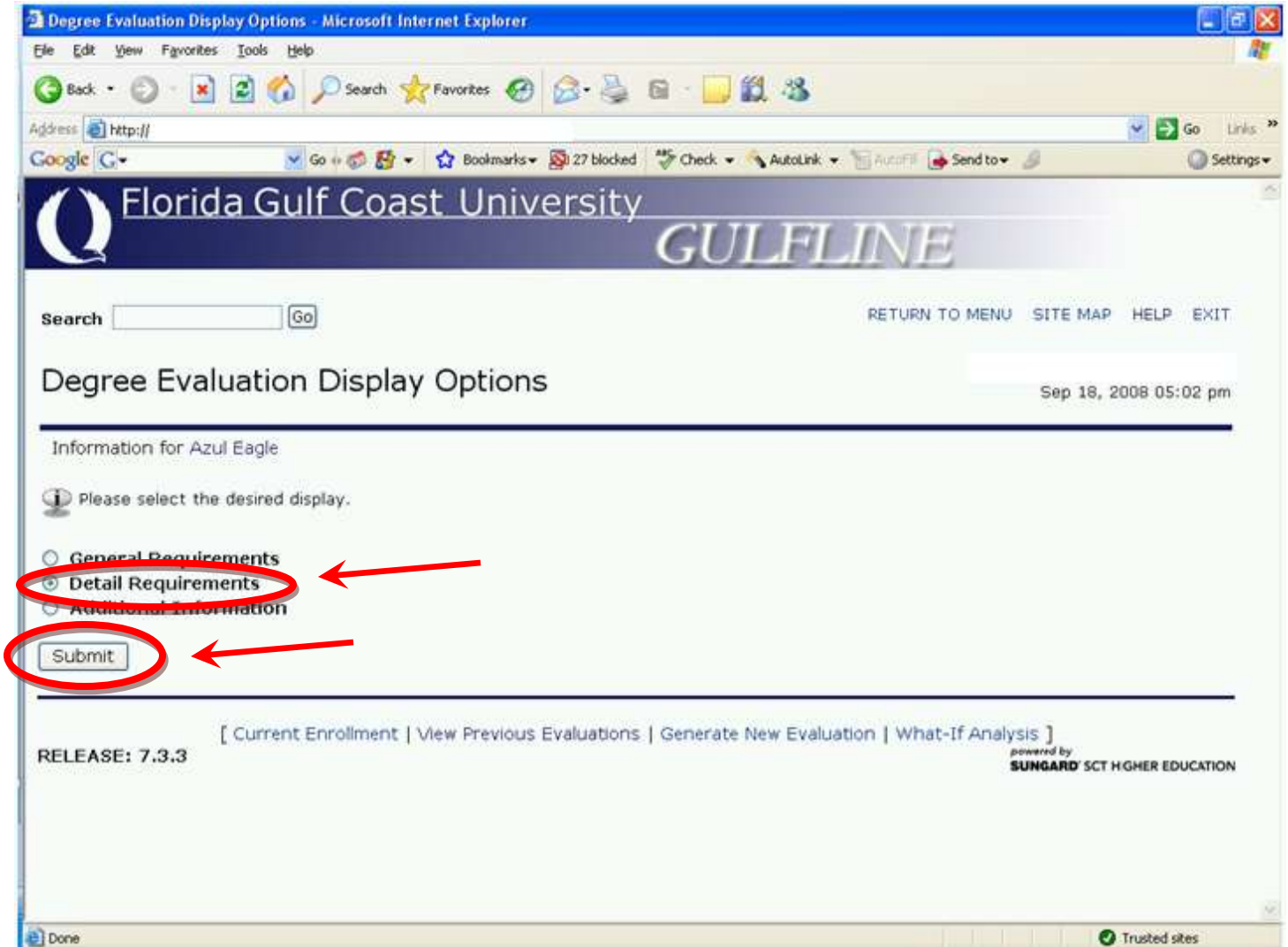
powered by **CLIMAX** CBT HIGHER EDUCATION

Done Trusted sites

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- Additional Information Option: Provides course usage information and non-course requirements.

Select the radio button to choose the option and click the **Submit** button. (Detail Requirements is the BEST OPTION.)



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