



Office of Research and Sponsored Programs

Newsletter, September 2011

Table of Contents

NEW FACULTY FALL ORIENTATION 2011	2
NEW STATE DEFINITION OF EQUIPMENT	2
COMPLIANCE COMMITTEES	2
IRB	2
IACUC	3
Research Safety Committee	3
ORSP SERVICES FOR PROPOSAL PREPARATION AND SUBMISSION	3
AUTOMATIC NOTIFICATIONS OF FUNDING OPPORTUNITIES	3
ORSP PROGRAM: STUDENT TRAVEL AWARDS	3
ORSP PROGRAM: FACULTY TRAVEL AWARDS	3
LINK YOUR GRANT PROJECT TO THE ORSP WEBSITE.....	4
UPCOMING PROPOSAL-WRITING WORKSHOPS	4
GRANTS.GOV SUBMISSION GUIDELINES	4
NIH DOWNLOADS AND TRANSCRIPTS	4
NSF HANDBOOK ON INTERNATIONAL REU SITES.....	5
NSF'S NEW GRANT GUIDELINES FOR 2011	5
NATIONAL RESEARCH COUNCIL OF THE NATIONAL ACADEMIES	5

New Faculty Fall Orientation 2011

Please join us on Friday, September 16th for the annual New Faculty Fall Orientation. (You don't need to be new faculty to attend—all are welcome.)

September 16th 10:00 am – 11:30 am Holmes Hall, Lecture Hall 224

If you plan to attend this orientation, please RSVP to Lucia Soria at asoria@fgcu.edu

New State Definition of Equipment

As of July 1, 2011, the State of Florida's definition of Equipment (Other Capital Outlay) has been changed from items costing at least \$1,000 to items costing at least \$5,000.

This corresponds to the federal definition of Equipment. For us Banner users at FGCU, this means that the 7300 Pool (Other Operating Expenses) now includes those items costing from \$1,000 up to \$5,000 that we used to pay from the 7500 Pool. The FGCU Property Accountant will no longer be tagging and tracking these items, and they won't appear on your Property Inventory.

Compliance Committees

ORSP provides support to the University's research compliance committees for research involving human subjects (Institutional Review Board [IRB]); animal subjects (Institutional Animal Care and Use Committee [IACUC]); and recombinant DNA (rDNA) and potentially hazardous biological materials or toxins (Research Safety Committee). Please contact Sandy Terranova at 239-590-7522 or sterranova@fgcu.edu if your research involves the above and you would like assistance.

For more information, please see the Compliance Committee website,
<http://www.fgcu.edu/ORSP/Compliance.html>

IRB

IRB meetings are scheduled on a monthly basis and may be changed as necessary. Please watch our website for meeting changes or contact Sandy Terranova for more information. The IRB meeting schedule for 2011:

- Friday September 16, 2011 1:30 pm HE 109
- Friday October 21, 2011 1:30 pm HE 109
- Friday November 18, 2011 1:30 pm HE 109
- Friday December 16, 2011 1:30 pm HE 109

Protocols qualifying for an Exempt or Expedited Reviews require a minimum of two weeks after submission for approval. Protocols requiring Full Board Review are to be submitted at least one month prior to the meeting date.

The IRB requires completion of human subject training to accompany the protocol. We recommend the tutorial at <http://phrp.nihtraining.com/users/login.php> . Please print the certificate at the end of the tutorial and send it to ORSP. Additional training is available through **CITI** (Collaborative Institutional Training Initiative).

IACUC

IACUC meetings are held once a semester in HE 109; the meeting date/time will be published as possible. Please check the website for updates.

Research Safety Committee

Research Safety Committee Meetings are held at least quarterly; the next meeting is scheduled for Tuesday, September 20, 2011 at 2:30 in HE 109.

ORSP Services for Proposal Preparation and Submission

ORSP offers a multitude of services to assist you in preparing and submitting grant applications. Please ask us to assist in developing your budget. If we do so, we will complete the proposal's budget forms, thereby saving you much frustration and time. We ensure all the required forms are attached and that your proposal is compliant with the specifications outlined in the RFP/RFA. ORSP needs to receive your completed proposal package three business days (four business days for grants.gov) before the submission deadline. If ORSP receives the completed proposal with less than the three (or four) business days' lead time, we cannot guarantee that the proposal will be submitted.



Automatic Notifications of Funding Opportunities

ORSP offers, free of charge, an electronic notification system of just-announced funding opportunities that match your specific interests. Please contact us to create your profile. If you have a profile but the funding opportunities are no longer appropriate, please contact us to help you edit your profile.



ORSP Program: Student Travel Awards

ORSP supports enrolled FGCU students by providing funds on a first-come, first-serve basis so they can present their scholarly works at conferences. ORSP staff will assist the students with the necessary paperwork, both before and after the travel. Within 30 days of travel completion, all awardees are required to submit a one-page report to ORSP describing the benefit of the award and the overall experience. Awardees are required to participate in Research Day in April. The guidelines and application form are at: <http://www.fgcu.edu/orsp/internalPrograms.html>



ORSP Program: Faculty Travel Awards

ORSP provides travel awards up to \$1,000 for faculty to attend technical workshops or other related activities for the purpose of increasing chances of obtaining a grant. The trip must result in a proposal submission through ORSP. The application consists of the following items: a 50-100 word abstract of the proposed project; workshop information

or the specific purpose of the trip; and an estimated budget for travel expenses. Guidelines and application are at: <http://www.fgcu.edu/orsp/internalPrograms.html>

[Link Your Grant Project to the ORSP Website](#)

We would like to include links to websites associated with the many externally funded projects currently active. Send the URLs to dstremke@fgcu.edu and the link will be added to ORSP's site.

[Upcoming Proposal-Writing Workshops](#)

If you want to hone your proposal-writing skills, consider these two upcoming workshops: (click on title to follow hyperlink)

September 19-23 Tampa, FL [*Grantsmanship Training Program*](#)

Designed for both novice and experienced grantseekers, the Grantsmanship Training Program® is a comprehensive, hands-on workshop that covers researching funding sources and writing and reviewing real proposals. The program will teach you to use The Grantsmanship Center's® proposal writing format, the most widely used in the world. During the workshop you will search out funding sources and, as part of a team, you will develop a proposal for your own agency or help a classmate develop one. You will leave this workshop with new skills and the ability to apply those skills to the needs of your own organization.

November 9-10 Boca Raton, FL [*Essential Grant Skills*](#)

If you want to improve your ability to win grants, you'll want:

- Fast, effective training to help you or your grants team master the most critical skills for success...
- Expert coaching from the people who set the gold standard for grants training and continue to lead the field...
- Training that makes the absolute best use of your limited time.

Contact Dr. Thomas Roberts in ORSP at extension 7021 or troberts@fgcu.edu if you are interested in attending either of these workshops.

[Grants.gov Submission Guidelines](#)

Due to heavy traffic on the grants.gov server, ORSP has been advised to begin the submissions process to grants.gov two working days prior to the submission deadline date. This means ORSP needs your completed proposal **four** business days prior to the submission deadline. If you wish to apply for a grant through grants.gov, contact Meredith Ingram at mingram@fgcu.edu.

[NIH Downloads and Transcripts](#)

Free Podcast/itunes downloads and transcripts are available on the following topics:

- Grant Writing for New Investigators
- Considerations for Early Stage Investigators
- Jump Starting Your Research Program for New Faculty Members

http://grants.nih.gov/podcasts/All_About_Grants/index.htm

NSF Handbook on International REU Sites

NSF has published a handbook of best practices for International Research Experiences for Undergraduates. <http://www.nsf.gov/pubs/2006/nsf06204/index.html> takes you right to it.

NSF's New Grant Guidelines for 2011

Follow <http://www.nsf.gov/pubs/policydocs/pappguide/nsf11001/gpgprint.pdf> to download the PDF of the 2011 grant guidelines.

National Research Council of the National Academies

As you may know, the National Research Council of the National Academies sponsors a number of awards for graduate, postdoctoral and senior researchers at federal laboratories and affiliated institutions.

These awards include generous stipends ranging from \$42,000 - \$75,000 per year for recent Ph.D. recipients, and higher for additional experience and graduate entry level stipends beginning at \$30,000 and higher for additional experience.

The awards provide the opportunity for recipients to do independent research in some of the best-equipped and staffed laboratories in the U.S. Research opportunities are open to U.S. citizens, permanent residents, and for some of the laboratories, foreign nationals.

We ask your assistance in informing students and faculty in your department of these opportunities by copying this message to each one.

1. Detailed program information, including instructions on how to apply online and a list of participating laboratories, is available on the NRC Research Associateship Programs Web site at: <http://sites.nationalacademies.org/pga/rap/>
2. Questions should be directed to the NRC at 202-334-2760 (phone) or rap@nas.edu.
3. There are four review cycles annually. Deadline for 2011 is November 1.
4. Applicants should contact prospective Adviser(s) at the lab(s) prior to the application deadline to discuss their research interests and funding opportunities.