

Planning and Budget Council Budget Committee Meeting Summary
Tuesday, March 17, 2009, 2:00 pm
Reed Hall, room 125

Present: Borgia, Braddy, Lindsey, Miller, Prive, Rogers, Shepard, Vazquez
Absent: Faramo

The meeting began with a review of an account-level budget summary document sent to the committee by David Vazquez. David said he would also send us the budget summary he is currently doing for the Board of Trustees.

There was some discussion about the use of a framework or some set of principles to provide some guidance for priorities. We decided to use the framework already developed by LRPIEC, which contained four priorities:

- Protect Human Capital
- Ensure Student Success
- Emphasize Quality
- Meet Community Needs

These principles will help us keep in mind things that should be protected as we identify areas for savings.

The Committee then held an open discussion on ideas for saving funds. Dan Borgia handed out a summary of ideas generated by College of Business faculty in response to a call for budget ideas, as was discussed at our first meeting. Chuck Lindsey will draft a call which will go out to the other Colleges. Several additional ideas were presented to the committee, including the following:

- Implement a fee, charged to construction budgets, to pay for operations of the facilities planning office. This would result in significant savings; on the other hand, it reduces the funds available for actual buildings, and puts the office on a less stable source of funding.
- Outsource credit card processing to a vendor who will collect the processing fees from users.
- We need to take into account the fact that our utility costs will be reduced once the solar array is operating.
- Review programs and administrative structures to see where consolidation may be possible
- Look at costs of Centers—which are supposed to be self-supporting--to see how much the University is actually supporting them
- Look at relative costs of administration at UNF and UWF for comparison purposes
- Look at the funds that will be raised by the new Technology fee to see where current IT costs may be able to be shifted to the fee, consistent with any restrictions on how those funds can be spent (perhaps pay for some licensing).

The meeting was adjourned at 3:00 pm. Next meeting: Tuesday, April 7, 2:00 pm.