

## **Information Resources Committee (IRC) Meeting**

**September 16 2009, 1:30 p.m.-3:00 p.m., AB5 309**

### **Summary**

**Present:** McBride, Oistad, O'Connor-Benson, Bernardo, Bryan, Jaeger, Snyder, Greene, Vines, Banks, Britton

**Absent:** Kirsch

#### **Recharge from the Provost:**

Dr. Toll thanked the Committee for its hard work in the spring and summer semesters. He acknowledged that our focus was primarily on the important task of making recommendations for the Student Technology Fee. He reported that our recommendations had been approved by the PBC and will go forward to the President's Cabinet.

Then he turned our focus to the Strategic Plan which will be presented to the Board of Trustees at their June meeting. He stated that much of the current plan will stay in relevance. He also stated that he had reviewed the Strategic Plan for Technology 1996, and felt that it had done a good job in laying out a plan for the future at a time when there were probably no students on this campus. However, now is the time for this Committee to reconsider how we acquire and buy technology, what would technology look like to facilitate a campus of 12, 15, or 20,000 students, what would the budgetary needs be to support this growth and the related needs, what would the structure of IT be (what positions and how many), and what mechanisms would be in place to address specific projects or needs that arise.

#### **Student Technology Fee Spreadsheet:**

Kay Oistad stated that the latest version of the spreadsheet had been completed through discussions with Banks, Bernardo, and O'Connor-Benson subsequent to the last IRC meeting, and could be found in the Committee's shared folder or on the PBC website. This final version, which was reviewed by the PBC on August 4, was for \$2,262,124; \$1,125,464 for current obligations and \$1,136,660 for new initiatives. The Budget Committee then reviewed and recommended that \$1,125,464 for current obligations be funded, with \$150,000 that was shown for the Microsoft campus license going into a reserve for any unanticipated needs. They also recommended that technology fee funds should generally be committed to expenses that are related to headcount enrollment, so that the funding for those obligations will automatically increase with enrollment. The PBC approved the tech fee recommendation at their September 8 meeting.

**Strategic Plan for Technology:**

There was general discussion about what the Committee heard from Dr. Toll and possible next steps. The Committee decided to ask Paul Snyder to attend the next meeting to talk more about the strategic planning process and hopefully to gain more insight on how to proceed. It was agreed not to continue discussing the 1996 technology document until after hearing from Dr. Snyder.

**Meeting Schedule:**

The Committee agreed to meet every other Thursday from 10:00 – 11:30 am. The meeting schedule for the remainder of the year is:

October 1, 10:00 – 11:30; AB5 309

October 15, 10:00 – 11:30; AB5 210

October 29, 10:00 – 11:30; AB5 309

November 12, 10:00 – 11:30; AB5 309

December 3, 10:00 – 11:30; AB5 309

December 17, 10:00 – 11:30; AB5 309