

IRC Meeting Summary

Wednesday, November 2, 2011

Attendees: Mary Banks, Robert Vines, Neal Snyder, Angela Meyer, Charlie Weaver, Pat O'Connor-Benson, Mario Bernardo

1. Update 5-year Tech Plan
 - a. Neal/Mario – Neal reported that on the original 5 year tech plan several items needed updated. We will review the plan as a group in the next meeting.
2. Career Progression - Mary reported that her and Pat met with Susan Baurer and she is starting on creating job classifications from our job descriptions. We are also going to participate in the HEITS Survey.
3. Benchmarking of IT Staff.
 - a. Charlie has a benchmark document ready for updating and will get with respective groups to update the numbers. Suggestion was made to Charlie to see if we can find external benchmarks to compare us to.
4. Document Imaging – Mary
 - a. Provost asked the IRC to create a white paper on document imaging by December 1st. The paper should contain what is currently being done on campus with imaging.
5. Online Programs - Dave
 - a. Dave is getting additional information from the Provost on this.
6. Old Business – Technology priority list: We need to update this. Neal will review what overlap there is with 5 year tech plan.
7. Next Steps – Each respective group should have updates for next PBC Meeting.
8. Next IRC Meeting will be held November 16th at 3:30pm AB5 309