

Planning and Budgeting Council (PBC) Meeting July 13, 2009 10:30am -12:30pm AB5 309

Summary

Present: Toll, Snyder, Lindsey, Shepard, Crawford, Lennertz, Oistad, Rollo, Weeks, and Roberts **Absent:** Henry, Bullock, Magiera, Banks, McIntosh, Ruder, and Kavanagh

Report of the Council Chair:

Ron Toll mentioned that the meeting today would probably be brief since there were really only two items for consideration and these had already been discussed at the meeting of June 26. Those two items are the strategic planning process and the addition of a committee focused on environmental sustainability. He noted that we had received comments from Donna Henry who was unable to attend the meeting today and that these comments would be presented at the appropriate moment.

Standing Committee Reports:

Chuck Lindsey, co-chair of the budget committee, reported that the budget committee had not met since the June 26 PBC meeting.

Donna Henry, co-chair of the **ERMC**, submitted the following report which Paul Snyder read to the Council.

ERMC met on July 1st with the following outcomes:

- Five Year Enrollment Projections were reviewed. Each member is to submit Enrollment Growth Impact Reports to Marc Laviolette. The committee plans to submit a report to the PBC by October 1.
- Report on Foundation Scholarships was presented by Jorge Lopez. The committee will maintain updated reports to track scholarship awards by race, gender and ethnicity.
- Report on enrollment by major for the 2008-09 FTIC and LL students was presented by Marc Laviolette. The report will be expanded to include historical data over the past 3 years. ERMC will review to assist with projecting enrollment for the 2010 cohort of students.
- A Retention Sub-Committee was created to develop a Retention Report based on historical reports created in PIP. The sub-committee will report back at the next ERMC meeting.
- The ERMC will meet the first Wednesday of each month at 3:00 p.m. over the next academic year. Next ERMC meeting August 5.

Kay Oistad, co-chair of the **IRC** noted the committee will next meet on Wednesday July 15.

Mike Rollo of the **Safety and Facilities Committee** noted that the committee has not met since the June 26 meeting of the Council. Ron Toll apprised the Council that campus master planning was underway under Barrett's leadership and that Paul had attended a meeting on Friday to brief prospective master planning consultants. Paul indicated that 20-30 firms attended and heard presentations made by Paul, John Camden, Charlie Weaver, Felicia Tittle, Lewis Johnson, and Brian Fisher. Paul also noted that he

believed it would be a good time to ask the consultants selected to provide a space analysis as well since we would likely find ourselves in a potential space bottleneck in about 5 years. Mike and Ron agreed that it would probably be a good idea to consider this and also to involve the SFC in the space analysis process.

Paul Snyder, co-chair of the **SPIEC**, noted that he had made a strategic planning process presentation at the June 26 meeting and that further comment was being solicited at this meeting for voting. Ron noted that after approval by the PBC, the process would be reviewed by the President's Cabinet. The Council indicated that it was satisfied with the process as presented by the SPIEC. They agreed that extending the timeline of the process until June of 2010 would be advantageous. Ron asked for a motion to approve the process and it was made by Tom Roberts, seconded by Shelton Weeks, and then unanimously approved by the Council members present.

Establishment of a PBC Committee on Environmental Sustainability:

Ron Toll noted that a proposed amendment to the Council by-laws to establish a committee on Environmental Sustainability had been circulated to the Council at its June 26 meeting and was now the subject of discussion. Feedback received from Donna Henry suggested the addition of someone representing the leadership of the Center for Environmental and Sustainability Education. Kathleen Crawford asked whether or not the committee would have a representative on the PBC as the other committees do? She also suggested that Student Housing have someone on the committee representing them.

Ron suggested that we circulate these questions once more to the full Council and try to reach consensus on them at our next meeting.

Next Steps:

Ron requested that the next meeting occur no later than the first week in August and asked Paul to determine the best date for that to occur.