

Planning and Budgeting Council (PBC) Meeting September 22, 2009 1:30pm -3:00pm AB5 309

Summary

Present: Toll, Snyder, Lindsey, Crawford, Lennertz, Oistad, Rollo, Henry, Banks, Ruder, Roberts, Johnson, Genson **Absent:** Shepard, Brundage, Magiera, Bullock, Weeks, and Kavanagh

Report of the Council Chair:

Ron Toll mentioned the first public forum on mission and vision had occurred on Monday September 21 with about 20 people in attendance. He noted that he has met with the IRC committee in the last week and that they had a good question and answer session. He added that he will deliver the charge to the Environmental Sustainability Committee when it holds its first meeting on October 8. Ron encouraged all Council members to attend upcoming public forums on university mission and vision that will occur on 9/23 and 25.

Standing Committee Reports:

Chuck Lindsey, co-chair of the budget committee, reported that the budget committee had not met since the last PBC meeting but will meet again on 9/24.

Donna Henry, co-chair of the **ERMC**, noted that the ERMC had not met since the last PBC meeting but would meet next on October 2.

Lewis Johnson co-chair of the Environmental Sustainability Committee (ESC) noted that the committee membership was complete with the exception of a Senate rep, which Chuck Lindsey said would be addressed before the committee's first meeting on October 8.

Kay Oistad, co-chair of the **IRC** noted the committee met last week with Ron Toll urging the committee to develop a new strategic plan for technology that would be appropriate for an institution of 12-15,000 students. The plan needs some specificity with regard to organizational structure, staffing needs and IT. Kay noted that the committee has invited Paul Snyder to its next meeting to discuss the university strategic plan and the planning process for the IRC.

Barrett Genson, co-chair of the **Safety and Facilities Committee** noted that the committee has not met but will do so 9/28 and then the last Monday of every month. He reported that a firm has been recommended for developing the Campus Master Plan.

Paul Snyder, co-chair of the **SPIEC**, noted that the SPIEC would meet on October 6. He noted that emails had been sent alerting the university community to public forums on mission and vision and that about 60 responses to the online questionnaire had been received to date.

Paul also emphasized the need for the PBC committees to keep their web pages current. He added that he was still waiting to hear from Student Government concerning nominations to the PBC and other committees of the PBC.

Review of Internal Scan drafts:

Ron noted that drafts had been collected from each area and opened the floor up for discussion of them. Paul suggested that several of the documents would benefit from the inclusion of current benchmarks and some additional narrative especially those that were just bulleted lists. Some of the other observations included the need to include something about Environmental Health and Safety needing additional space, some input from campus police, the need for additional central energy plant for build out of the eastern part of the campus, and for the internal scan to also focus on the challenge of growth on available space to accommodate that growth during the next five years.

Next Steps:

Paul said he would share the comments on the internal scan drafts with the appropriate draft authors. He said that he hopes to have completed drafts in time for the PBC's next meeting on October 14. He went on to add that he expects to have a first draft of the internal scan summary document for review at that meeting along with the results of the mission and vision reaffirmation process. Ron mentioned that he has initiated discussion within the Cabinet on human resource needs within Academic Affairs for the coming year. He stated we would need to establish tactical targets for the next two years and that the Budget committee could expect to see an assignment coming their way in the near future.