

Planning and Budgeting Council (PBC) Meeting April 28, 2009 2:00 -3:30pm AB5 210

Summary

Present: Toll, Snyder, Roberts, Lennertz, Henry, Lindsey, Oistad, Nester , Banks, Rollo, Ruder, Weeks, and Crawford **Absent:** Angerer , Bullock, Magiera, Shepard and McKinney

Report of the Council Chair:

Ron Toll provided an update concerning legislative activity in Tallahassee and the 2009-2010 budget. He noted that President Bradshaw had participated in a press conference of SUS presidents held there. Ron added that the legislative session would likely be extended into a special session. Ron mentioned that he had been working to allocate some end of year funds to the colleges that he had held back as a precaution. He finished his update by stating he had reported on the positive progress of the PBC and its constituent committees to the President's Cabinet.

Standing Committee Reports:

Chuck Lindsey provided a brief summary of the work of the **Budget Committee** that he co-chairs with VP Shepard. Chuck indicated that the committee had met last Friday but will not have much to say until after the legislature produces an appropriation for the SUS. The committee is looking at long-term budget strategies that must include consideration of programs and organizational structure.

Donna Henry, co-chair of the **ERMC** noted they had not met again since the last PBC meeting and therefore had nothing new to add to her report at the April 15 PBC meeting. She added that the committee would next meet on May 15.

Kay Oistad, co-chair of the **IRC** provided a summary of the committee's work. The committee had identified short-term funding needs of \$5.7 million. She distinguished between items eligible for technology fee funding and those not eligible. Those items eligible for tech fee funding amounted to \$2.1M. In discussion that followed several questions arose. Donna Henry asked of the \$5.7M needed how much was actually already funded. Kay said she did not know but the committee could address that. Ron Toll asked what the committee's sense of priorities for funding the five-year IT equipment cycle would be? Would there be some areas that might need to be replaced more frequently and some less frequently than five years? Ron also asked that the committee prioritize items eligible for tech funding perhaps not specifically by discrete item but maybe more by broader categories. Kay responded that she would take these requests back to the committee for response.

Mike Rollo reported on the work of the **Safety and Facilities Committee**. He indicated that they were learning about safety issues from Chief Moore especially as they apply to facilities. He mentioned for example, the issues involved in the identification of a problem reported by someone unsure of their location on campus. Eric Balmer has provided to the committee an overview of the R25 scheduling system and utilization of facilities on campus. Mike finished his update by noting the committee will be providing the PBC soon with a report of the issues it intends to address in the coming year for the PBC's feedback.

Paul Snyder, co-chair of the **SPIEC** noted that they have held four meetings the most recent on April 23. George Alexander is acting as facilitator leading the Committee through the development of a strategic planning process for the university. The group worked on the development of a template for action plans to be used by units addressing the strategic directives (goals) to be developed as part of the plan. The committee is also recommending the development of guidelines for developing the action plans, a benchmark analysis to determine benchmarks for the strategic directives, and the conduct of a gap analysis to determine goal attainment. The committee anticipates producing a report with a complete strategic planning process for the PBC's review by the end of June.

Establishment of a PBC Committee on Environmental Sustainability:

Ron Toll invited the Council to resume discussion concerning the need for a PBC committee on environmental sustainability. The pros and cons of adding another committee to the Council were examined. Mike Rollo suggested a working group rather than a committee might be a means to ensure visibility and representation on this issue. Ron indicated he would discuss the issue with the Cabinet further and provide a response to the PBC when it next meets.

Discussion of Annual Report/Budget Cycle

Ron Toll reported that this is being discussed within the President's Cabinet and will provide further feedback in the near future.

Next Steps:

Provost Toll encouraged the committees to view the PBC website and keep abreast of the work of the other committees through committee web pages on the site.