



# Application - Associate in Arts (AA)

**Note: Application for AA must be submitted to the appropriate academic advisor for approval any semester after completion of the requirements but prior to an application for the baccalaureate degree.**

**Instructions for applying for an Associate in Arts:**

1. Schedule an appointment with your Advisor to complete the application.
2. Once all requirements have been met, your Advisor will certify the AA degree and forward to the Office of the Registrar for posting on your academic transcript.

\_\_\_\_\_  
University Identification Number

\_\_\_\_\_  
Date Submitted

\_\_\_\_\_  
First Name / Middle/Initial / Last Name

**College: (circle one)** Arts and Sciences Business Health Professions Education Professional Studies

**Term: Requirements for AA will be completed (Select appropriate term and enter year).**

Fall \_\_\_\_\_ Spring \_\_\_\_\_ Summer \_\_\_\_\_

Current Major (If undeclared please indicate) \_\_\_\_\_

Name of Advisor: \_\_\_\_\_

Current Mailing Address:

\_\_\_\_\_  
Address and Street City State Zip Code

\_\_\_\_\_  
Phone E-mail address

Student Signature: \_\_\_\_\_

Do not write in this area. Official use only.

**Advisor: Please return along with the AA evaluation and a copy of the unofficial transcript attached to the Office of the Registrar once the degree has been certified for posting to academic transcript.**

Decision: Accept Deny Term degree awarded: \_\_\_\_\_ Catalog Year: \_\_\_\_\_

\_\_\_\_\_  
College Advisor Signature/Date Remarks: \_\_\_\_\_

Posted to Banner \_\_\_\_\_  
ORR Initials/Date