

Graduation Checklist



Any Commencement information will be sent to your EagleMail email account

Please check your email for any updates, as well as the [Commencement homepage](#)

- ✓ Meet with your Advisor to review and verify degree requirements and complete the [Application to Graduate](#) via GULFLINE.
- ✓ Applications to graduate for Spring 2012 in April can be submitted **via GULFLINE starting November 1st, but no later than February 3rd, 2012.** If you fail to meet this **critical deadline**, you **will not** be allowed to graduate and register to walk at Spring 2012 Commencement.
- ✓ Be sure to include your correct mailing address on your Application to Graduate.
- ✓ Make sure that you clear any financial holds on your account that will prevent you from receiving your diploma and transcripts. Holds can be viewed in GULFLINE.
- ✓ Complete the Exit Interview through [Financial Aid](#) if you have received student loans.
- ✓ Once you have submitted your application via GULFLINE, you **must** register(RSVP) via [Gulfline](#) to participate in the Spring 2012 Commencement and request tickets for your guests.
- ✓ **Registration (RSVP) for Commencement begins February 27th and will close on March 23rd at 5 pm.**
- ✓ When registering for Spring 2012 Commencement, you will be able to request a limited number of tickets for guests to attend the ceremony. The number of available tickets will depend on the total number of participating graduates and the capacity of Alico Arena.
- ✓ Order your Commencement regalia through the [University Bookstore](#)
- ✓ Tickets must be picked up at the [Alico Arena Box Office](#) from **April 2nd thru April 27th, M-F from 10 am - 5 pm with your University ID.**
- ✓ No guest will be admitted to the Spring 2012 Commencement without a ticket.
- ✓ If you cannot pick up your ticket allocation, you may have the tickets mailed to an address you submit on a **self-addressed stamped envelope**. Please send this envelope to the following address **no later than April 20th, 2011**

Alico Arena Box Office
Commencement Spring 2012 Tickets
10501 FGCU Blvd South
Fort Myers, FL 33965-6565

Should you have any questions, please contact the Registrar's Office.

Phone: (239) 590-7980 - Email: orr@fgcu.edu

Thank you, and congratulations!