



Office of the Registrar  
 McTarnaghan Hall, 1<sup>st</sup> Floor  
 10501 FGCU Blvd. South  
 Fort Myers, FL 33965-6565  
 Phone: 239-590-7980  
 Fax: 239-590-7983

# Term Withdrawal Application

Use of this form allows for a **COMPLETE WITHDRAWAL** from **ALL ENROLLED CLASSES** for the **CURRENT TERM ONLY**. Use of this form is not available after a term has ended. Please refer to the Academic Calendar for dates.

**Term:** *(circle one)* Fall Spring Summer **Year:** \_\_\_\_\_

Full name: \_\_\_\_\_ UIN: \_\_\_\_\_  
(Last, First, Middle)

Mailing Address: \_\_\_\_\_  
Street City State Zip

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_@eagle.fgcu.edu

Student Athlete? *(select one)* Yes  No  If **YES**, specify sport and major: \_\_\_\_\_

**Do you receive:**

VA Benefits? *(select one)* Yes  No  If **YES**, provide Last Class Attendance Date: \_\_\_\_\_

**AND/OR**

Loans, Grants, Scholarships: *(select one)* Yes  No

If a student received Stafford Loans, they **must** complete an exit interview at: [www.mapping-your-future.org](http://www.mapping-your-future.org)

Withdrawal reason : \_\_\_\_\_

Student's Signature \_\_\_\_\_ Today's Date: \_\_\_\_\_

**NOTICE TO ALL STUDENTS:** The assigned, final grade (W or WF) will be determined by the date the form is received and processed in the Office of the Registrar, refer to the University's Academic Calendar for all deadline dates. **Consideration for exception to withdrawal with academic penalty (WF) must be made to the appropriate college as a grade appeal request.** (See the Student Guidebook for procedures) Withdrawal must be completed prior to grade or fee appeal. A student is eligible for refunds of registration fees when withdrawing from the University during the subscribed deadlines. Refer to the University Catalog and Academic Calendar for all deadline dates and further refund information.

**NOTICE TO VA, FINANCIAL AID & BRIGHT FUTURES RECIPIENTS:** Recipients who withdraw from the University may be responsible for repaying a portion or all of the funds received during the term. The Office of Financial Aid and Scholarship will notify students of the repayment amount. *VA recipients will need to contact the VA.* **Students must obtain the signature of the financial aid office representative prior to submitting the form to the Office of the Registrar.**

**NOTICE TO INTERNATIONAL STUDENTS, STUDENT-ATHLETES AND GRADUATION CANDIDATES:** International students with F visa status **MUST** obtain the signature of International Services. Student-Athletes and Graduation Candidates **MUST** obtain the signature of the appropriate academic advisor.

*For Office Use Only*

Office of Financial Aid Signature \_\_\_\_\_ Date \_\_\_\_\_

International Services Signature \_\_\_\_\_ Date \_\_\_\_\_

Academic Advisor Signature \_\_\_\_\_ Date \_\_\_\_\_

Received - Office of the Registrar Signature \_\_\_\_\_ Date \_\_\_\_\_

Withdrawal Code Assigned to SFAREGS: "W\_\_\_\_" Banner Update By/Date \_\_\_\_\_