

MEMORANDUM

TO: Joseph D. Shepard
Vice President – Administrative Services & Finance

FROM: Wilson G. Bradshaw, Ph.D. *WGB*
President

DATE: July 21, 2008

SUBJECT: Delegation of Authority – Construction and Land Use Contracts

On January 15, 2008, the Florida Gulf Coast University Board of Trustees granted the President authority to approve, execute and administer contracts on behalf of the Florida Gulf Coast University Board of Trustees, to include contracts related to “planning and construction to be rendered to or by the University,” provided such contracts are in conformance with law and the regulations of the Board of Trustees.

I hereby authorize the Vice President for Administrative Services and Finance, to approve and execute contracts for the construction, repair and renovation of facilities, the prosecution and completion of public works projects, and the management of land use and real estate matters related to the University’s real property or buildings. This contracting authority extends up to and including the amount of twenty million dollars (\$20,000,000.00). Contracts are construed to include but not be limited to agreements, memoranda of understanding, purchase orders, change orders, licenses, letters of authorization, lease-purchase agreements, leases, and contract amendments, extensions and renewals.

This delegation is effective provided that funds are available and the contracts are issued in accordance with law and University regulations.

This delegation is effective immediately and supersedes any previous delegations relating to this subject matter. You may redelegate this authority in writing up to and including the amount of two hundred fifty thousand dollars (\$250,000.00). Redlegation should align authority with effective organizational assignments of responsibility.

c: Vee Leonard, General Counsel
Jack Fenwick, Director, Facilities Planning

