

MEMORANDUM

TO: Jennifer Baker  
Director, Budgets & Management Services

FROM: Dr. Ronald Toll *RST*  
Provost and Vice President for Academic Affairs

RE: Delegation of Authority

DATE: December 17, 2009

Pursuant to a delegation of authority dated July 21, 2008, the University President has granted me the authority to, among other things, administer and execute academic-related agreements on behalf of the Florida Gulf Coast University Board of Trustees, provided such contracts are issued in conformance with law and the regulations of the Board of Trustees.

I hereby designate the Director of Budgets & Management Services as my designee and authorized institutional representative for the purpose of administering and executing agreements related to academic affairs. These agreements are construed to include, but is not limited to, memoranda of understanding, letters of agreements, contracts, extensions and renewals and revenue-generating contracts.

This delegation does not encompass agreements/contracts which would necessitate an expenditure of University or Foundation funds, as those agreements/contracts are executed by Procurement Services. All agreements/contracts are to receive legal review prior to execution.

You may not re-delegate this authority. This delegation is effective immediately and supersedes any previous delegations relating to this subject matter.

c: Vee Leonard, General Counsel

