

MEMORANDUM

TO: Dr. Joseph Shepard
Vice President, Administrative Services

FROM: *Wm* William C. Merwin
President

DATE: April 28, 2004

SUBJECT: Delegation of Authority – Settlement of Lawsuits and Claims

On April 20, 2004, the Florida Gulf Coast University Board of Trustees delegated to the President or designee the authority to settle lawsuits and claims on behalf of the University in amounts up to and including \$100,000.00.

Effective immediately, I hereby authorize you to settle lawsuits and claims on behalf of the University in amounts up to and including \$50,000.00 for matters stemming from your area of operational responsibility. For purposes of determining the settlement amounts, all consideration paid or received must be valued except that amounts paid by University insurance policies shall not be included.

This delegation is effective provided that funds are available and settlement agreements are issued in accordance with law and University rules. You may not redelegate this authority.

This delegation supercedes any previous delegation related to this subject matter. Prior to the settlement of any lawsuit or claim, please consult with the General Counsel and obtain her advice regarding the matter.

c: Wendy Morris, General Counsel
Linda Bacheler, University Controller

