

ITEM: 3

**Florida Gulf Coast University Board of Trustees
September 16, 2003**

SUBJECT: Signature Authority for Checks

PROPOSED BOARD ACTION

Revise approval for authorization to sign checks to pay the University's legal obligations.

BACKGROUND INFORMATION

Section 1011.42(7), Florida Statutes, requires that the Florida Gulf Coast University Board of Trustees "specifically designate and spread upon the minutes of the board the legal name and position title of any university employee authorized to sign checks to pay legal obligations of the university." With the appointment of Joseph D. Shepard as Vice President of Administrative Services it is necessary to substitute Dr. Shepard for Curtis D. Bullock as an authorized signature for check.

Supporting Documentation Included: None

Prepared by: General Counsel Wendy Morris

Legal Review by: N/A

Submitted by: Vice President for Administrative Services Joe Shepard

ITEM: 7

**Florida Gulf Coast University Board of Trustees
December 2, 2002**

SUBJECT: Signature Authority for Checks

PROPOSED BOARD ACTION

Approve authorization to sign checks to pay the University's legal obligations.

BACKGROUND INFORMATION

Section 1011.42(7), Florida Statutes, effective January 7, 2003, requires that the Florida Gulf Coast University Board of Trustees "specifically designate and spread upon the minutes of the board the legal name and position title of any university employee authorized to sign checks to pay legal obligations of the university." Accordingly, the Board of Trustees hereby authorizes the following university employees to sign checks to pay legal obligations of Florida Gulf Coast University:

<u>NAME</u>	<u>POSITION HELD</u>
William C. Merwin	President
Curtis Bullock	Vice President, Administrative Services

Supporting Documentation Included: None

Prepared by: Wendy Morris, General Counsel

Submitted by: Curtis Bullock, Vice President for Administrative Services