



# FLORIDA GULF COAST UNIVERSITY

## NOTICE OF REGULATORY ACTION

May 19, 2011

**REGULATION TITLE:**

Special Fees (Emergency)

**REGULATION NO.:**

FGCU-ER7.003

**SUMMARY:**

Effective upon approval by the UBOT, this Regulation is amended to allow the University to charge a non-refundable admissions deposit.

**FULL TEXT:**

The full text of the regulation being proposed is attached and can also be found at <http://www.fgcu.edu/generalcounsel/promulgation.asp>

**LAW IMPLEMENTED:**

BOG Regulations 1.001, 7.003

**UNIVERSITY OFFICIAL INITIATING THE PROPOSED REVISED REGULATION:**

Linda Bachelor, Asst. Vice President for Administrative Services and Finance/Controller

**UNIVERSITY OFFICIAL APPROVING THE PROPOSED REGULATION:**

Dr. Joseph Shepard, Vice President for Administrative Services and Finance

**PERSON TO BE CONTACTED REGARDING THE PROPOSED NEW REGULATION:**

Diane St. John, Administrative Assistant, [dstjohn@fgcu.edu](mailto:dstjohn@fgcu.edu); 239.590.7466 (Phone), 239.590.7470 (Facsimile); 10501 FGCU Blvd. S, Fort Myers, FL 33965-6565.

**ANY COMMENTS REGARDING THE PROPOSED NEW REGULATION SHOULD BE SUBMITTED IN WRITING ON OR BEFORE JUNE 2, 2011 BY 5:00 P.M. THE COMMENTS MUST IDENTIFY THE REGULATION ON WHICH YOU ARE COMMENTING.**

**THIS NOTICE WAS POSTED ON THE FGCU WEBSITE ON: MAY 19, 2011.**



**REGULATION: FGCU-ER7.003**

*Effective Date  
of Regulation:*

**SPECIAL FEES  
(Emergency)**

**June 21, 2010**

A. The fees listed in this section will be assessed by the University.

<b>Fee</b>	<b>Amount</b>
1. Non-Refundable Application Fee	\$30.00
2. Non-Refundable Orientation Fee	\$35.00
3. Security, Access or Identification Cards:	
Annual Fee for Card	\$10.00
Fee for Replacement Card	\$15.00
4. Fee for Transcripts	\$10.00
5. Fee for Diploma Replacement	\$10.00
6. Course-related Fee for Materials and Supplies consumed during instructional activities	Cost
7. Overdue Library Material Fee (per day)	\$0.25
8. Overdue Library Reserve Material Fee – per item, per hour	\$0.25
9. Interlibrary Loan Fee	Cost
10. Literature Search Fee	Cost
11. Damaged/Lost Library Materials	Cost
12. Late Return of Equipment Fee (per day)	\$5.00
13. Equipment or Facilities Use, Damage or Loss	Cost
14. Duplicating, Photocopying, Binding Microfilming and Copyrighting Fees	Cost
15. Standardized Testing Fees	Cost
16. Returned Check Fee for Unpaid Checks as authorized by Section 832.07(1), F.S. as follows:	
i. Service charge of \$25.00, if the face value of the check is \$50.00 or less;	
ii. Service charge of \$30.00, if the face value of the check is between \$50.01 and \$300.00; or	
iii. Service charge of \$40.00, if the face value of the check exceeds \$300.00, or an amount of up to 5% of the face amount of the check, whichever is greater.	

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|------|---|-----------------|
| 17.  | Returned Electronic Payment Fee for Unpaid ACH or other electronic payments shall be processed in the same manner as a returned check following Florida Statute 832.07(1) as follows: | Cost            |
| i.   | Service charge of \$25.00, if the face value of the electronic payment is \$50.00 or less;  |                 |
| ii.  | Service charge of \$30.00, if the face value of the electronic payment is between \$50.01 and \$300.00; or  |                 |
| iii. | Service charge of \$40.00, if the face value of the electronic payment exceeds \$300.00, or an amount of up to 5% of the face amount of the electronic payment, whichever is greater. |                 |
| 18.  | Miscellaneous Health-Related Charges for Services at the Health Center  | Cost            |
| 19.  | Fee for Collection of Overdue Accounts  | Cost            |
| 20.  | Additional Fee for Off-Campus Course  | Cost            |
| 21.  | <u>Non-Refundable Admissions Deposit.</u>   | <u>\$200.00</u> |

B. The term “cost” as used in this provision includes those increased costs to the University that are reasonable, specific, identifiable and directly related to the goods or services.

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*Action by Florida Gulf Coast University Board of Trustees:*

Approved: ~~07/15/10~~

*Action by the Florida Board of Governors:*

Approved: ~~06/21/10~~

*Specific Authority:*

BOG Regulations 1.001, 7.003

*Effective Date of Regulation:*

~~06/21/10~~

*History of Regulation:*

New 11-13-05, Amended 06-29-06, 06/21/10, \_\_\_\_\_

*History of Predecessor Rule:*

New 01-26-03, Amended 09-04-03, 09-28-04.