

Annual Report 2006 - 2007

Part 1

Section A

Unit Information

Unit:

General Counsel

Mission Statement:

The Office of the General Counsel's mission is to provide the timely delivery of high-quality legal services to Florida Gulf Coast University, the Florida Gulf Coast University Foundation, Inc., and the Florida Gulf Coast University Financing Corporation, and in so doing to educate our clients regarding the legal implications of policy and operational decisions, to solve legal problems and to facilitate transactions in accordance with the highest standards of integrity and ethics. [The mission statement is unchanged from 2005-06].

Section B

Unit Goals within Last Year's (2005-2006) Report

Strategic Plan Goal

Unit Goal

With which 1 or 2 goals from the 8 current strategic plan goals does your 2006-2007 goal best align?

Goal for 2006-2007

Strategic Plan Goal 8 - Ongoing Quality Improvement

Review and/or develop University Regulations, such as conducting a complete overhaul of FGCU Regulation Chapter 6C10-5, Human Resources, and establishing an FGCU regulation relating to student admissions.

What actions have you taken to achieve this goal?

Meet with faculty, staff and administrators; research issues and similar regulations from other universities; circulate drafts for review and comment; brief the President and Executive Group.

What measures have you taken towards assessment of this goal?

The approval progress of the regulations will be tracked.

Describe the progress you have made toward attaining this goal including the anticipated completion date.

Goal achievement will be assessed by determining whether the FGCU Board of Trustees has approved any new regulations or revisions to existing regulations.

Describe how the results of assessments have been used to improve student learning or your department's activities.

Having current regulations on important policy matters affecting students and other members of the University community will provide the campus community with clear and concise direction to guide decision-making and better define the roles and responsibilities of decision-makers, thereby ensuring fair and equitable treatment.

Strategic Plan Goal

Unit Goal

With which 1 or 2 goals from the 8 current strategic plan goals does your 2006-2007 goal best align?

Goal for 2006-2007

Strategic Plan Goal 8 - Ongoing Quality Improvement

Review and/or develop University policies, such as a Sunshine Law policy and a policy prescribing the handling of immigration matters on campus.

What actions have you taken to achieve this goal?

Meet with faculty, staff and administrators; research issues and similar policies from other universities; circulate drafts for review and comment; brief the President and Executive Group.

What measures have you taken towards assessment of this goal?

The approval progress of the policies will be tracked.

Describe the progress you have made toward attaining this goal including the anticipated completion date.

Goal achievement will be assessed by determining whether the President and Executive Group have any approved new policies.

Describe how the results of assessments have been used to improve student learning or your department's activities.

Having current policies on important matters affecting students and other members of the University community will provide the campus community with clear and concise direction to guide decision-making and better define the roles and responsibilities of faculty and staff, thereby ensuring fair and equitable treatment.

Strategic Plan Goal

Unit Goal

With which 1 or 2 goals from the 8 current strategic plan goals does your 2006-2007 goal best align?

Goal for 2006-2007

Strategic Plan Goal 8 - Ongoing Quality Improvement

Acquire real property for use by the University.

What actions have you taken to achieve this goal?

Meet with faculty, staff and administrators; research issues; visit sites; evaluate land restrictions and funding models; perform due diligence; close on properties.

What measures have you taken towards assessment of this goal?

The progress made in contract negotiations and due diligence requirements will be tracked.

Describe the progress you have made toward attaining this goal including the anticipated completion date.

Goal achievement will be assessed by determining whether the University or its direct support organizations have acquired fee simple title to or a long term lease of real property by July 1, 2006, or executed a contract granting entitlement to ownership or a subleased real property within a time certain.

Describe how the results of assessments have been used to improve student learning or your department's activities.

Having sufficient real property and physical space on campus is critical to meet the needs for current and future students. Student learning transpires in buildings, residence halls, athletic facilities and external research laboratories.

Section C

Program or Service Specific Assessments

What program or service specific assessment occurred in the current academic year?

How were the results of the assessment used to improve programs or services?

Section D

Unit Contribution or President's Performance Measures

Please review the [President's Performance Measures for 2006-2007](#). Did your unit contribute to any specific performance goals for the President? (If so, please indicate whether the measure set was attained and to what degree.)

Part 2

Section A

Unit Goals for Coming Year (2007-2008)

Strategic Plan Goal

With which 1 or 2 goals from the 8 current strategic plan goals does your 2007-2008 goal best align?

Unit Goal

Goal for 2007-2008

What action(s) will you undertake to achieve the goal?

By what means will you assess goal achievement?

How will you know if you have successfully attained each goal?

How will the results of the above assessments be used to improve student learning or services?

Section B
Resources

What additional resources have you requested and received a commitment for during 2007-2008 from your area VP or the President that is based on your analysis of assessment data for 2006-2007?

Section C

Assessment Plans

What assessments are you planning to conduct during 2007-2008?

Section D

Coming Year - Strategic Plan Contributions