

Annual Report 2007 - 2008

Part 1

Section A

Unit Information

Unit:

College of Professional Studies

Mission Statement:

The College of Professional Studies is committed to educating professionals in the public, private, and not-for-profit sectors, as well as to developing students' problem-solving abilities in the realms of government, law, leisure, and social services. Recognizing the rapidly changing environments in which such efforts must be carried out, the College's curricula are oriented toward lifelong approaches to professional and personal development, integrating theory, practice, technology, and diversity. All programs in the College link students' learning experiences to the needs of communities and their members.

Section B

Unit Goals within Last Year's (2006-2007) Report

Strategic Plan Goal

Unit Goal

With which 1 or 2 goals from the 8 current strategic plan goals does your 2007-2008 goal best align?

Goal for 2007-2008

Goal 1 - High Quality Education

Introduce Teaching Portfolio

What actions have you taken to achieve this goal?

All faculty were given a copy of Peter Seldin's book on Teaching Portfolios and asked to read it over the year. 4 selected faculty attended the Seldin Workshop on Teaching Portfolios in August, '07.

What measures have you taken towards assessment of this goal?

Measuring throughout year in conversation with faculty. Basic goal was to assess where the faculty was in terms of preparation for Teaching Portfolio implementation.

Describe the progress you have made toward attaining this goal including the anticipated completion date.

Faculty will offer their opinion on the book and the ideas will be implemented into the presentation and evaluation process for annual reviews.

Describe how the results of assessments have been used to improve student learning or your department's activities.

By improving overall teaching performance by faculty, student learning is enhanced.

Strategic Plan Goal

Unit Goal

With which 1 or 2 goals from the 8 current strategic plan goals does your 2007-2008 goal best align?

Goal for 2007-2008

Goal 1 - High Quality Education and Goal 2 - The Student Community

Implement MS in Criminal Justice

What actions have you taken to achieve this goal?

During the '07 - '08 academic year, the College of Professional Studies worked to add new academic programs. As we had been given approval to plan for these programs, we explored adding the following: MS in CJ; MS in CJ - Compliance; Spa Management specialization in R & HM; creation of a separate major for the PGM program.

What measures have you taken towards assessment of this goal?

The College assessed achievement of this goal through tracking the development and approval of new academic programs.

Describe the progress you have made toward attaining this goal including the anticipated completion date.

MS in CJ - Approved and implemented, Fall, '07
MS in CJ - Compliance - Approved by BOT and offered Fall, '08.
Spa Management - Approved and implemented, Fall, '07
Major in PGM - Approved by BOT and offered, Fall, '08

Describe how the results of assessments have been used to improve student learning or your department's activities.

One of the University's goals is to increase academic programs which aids in retention and goal # 1, strategy #3 has been supported by the development of these new programs.

Strategic Plan Goal

Unit Goal

With which 1 or 2 goals from the 8 current strategic plan goals does your 2007-2008 goal best align?

Goal for 2007-2008

Goal 1 - High Quality Education and Goal 2 - The Student Community

Implement post-baccalaureate certificate programs in Homeland security and in Compliance

What actions have you taken to achieve this goal?

Certificate in Homeland Security not yet implemented. Compliance Certificate implemented and up and running.

What measures have you taken towards assessment of this goal?

Students admitted to Compliance Certificate program, classes completed.

Describe the progress you have made toward attaining this goal including the anticipated completion date.

Compliance program continues to grow and promotional efforts have been intensified. Further market research is required to assess whether Homeland Security Certificate is a viable program.

Describe how the results of assessments have been used to improve student learning or your department's activities.

The new program requires clear learning goals and outcomes. When implemented, student learning will be assessed on a continuous basis and course content will be changed as needed.

Strategic Plan Goal

Unit Goal

With which 1 or 2 goals from the 8 current strategic plan goals does your 2007-2008 goal best align?

Goal for 2007-2008

Goal 1 - High Quality Education and Goal 2 - The Student Community

Introduce concentration in Spa management within R & HM program

What actions have you taken to achieve this goal?

Implemented - see above.

What measures have you taken towards assessment of this goal?

Students admitted to concentration. Construction of Spa facility in new Sugden building nearing completion.

Describe the progress you have made toward attaining this goal including the anticipated completion date.

Program started and progressing.

Describe how the results of assessments have been used to improve student learning or your department's activities.

The new concentration requires clear learning goals and outcomes. When implemented, student learning will be assessed on a continuous basis and course materials will be changed as needed.

Strategic Plan Goal

Unit Goal

With which 1 or 2 goals from the 8 current strategic plan goals does your 2007-2008 goal best align?

Goal for 2007-2008

Goal 1 - High Quality Education and Goal
2 - The Student Community

Achieve reaccreditation of MSW program and initial accreditation of BSW and MPA programs

What actions have you taken to achieve this goal?

Site Team visit for MSW occurred Fall, '07. Commissioner visit for BSW occurred Fall, '07. Site visit team for MPA occurred Fall, '07.

What measures have you taken towards assessment of this goal?

Site team reports read and recommendations implemented.

Describe the progress you have made toward attaining this goal including the anticipated completion date.

MSW follow-up report due, December, '08. First draft completed.
BSW site team visit to occur in Fall, '08
MPA accreditation decision expected early July, '08.

Describe how the results of assessments have been used to improve student learning or your department's activities.

Full accreditation insures program quality and in the case of social work is required for professional license.

Strategic Plan Goal

Unit Goal

With which 1 or 2 goals from the 8 current strategic plan goals does your 2007-2008 goal best align?

Goal for 2007-2008

Goal 1 - High Quality Education and Goal 2 - The Student Community

Revitalize Study Abroad Programs in CPS

What actions have you taken to achieve this goal?

Faculty representative participates in University-wide study abroad initiatives.

What measures have you taken towards assessment of this goal?

Faculty participation and reporting.

Describe the progress you have made toward attaining this goal including the anticipated completion date.

Discussion ongoing about re-vitalizing study abroad programs.

Describe how the results of assessments have been used to improve student learning or your department's activities.

Students learn greatly from an international experience.

Strategic Plan Goal

Unit Goal

With which 1 or 2 goals from the 8 current strategic plan goals does your 2007-2008 goal best align?

Goal for 2007-2008

Goal 4 - A talented and Dedicated Faculty and Staff

Recruitment for positions in Criminal Justice, Social Work, Resort & hospitality Management, Public Administration, and Legal Studies

What actions have you taken to achieve this goal?

The College worked with Academic Affairs in order to determine the number of faculty needed to meet the increased enrolment growth in the College's programs. During all searches, the College followed the established University process to hire qualified faculty at appropriate levels.

What measures have you taken towards assessment of this goal?

The College assessed the achievement of this goal through tracking our work with Academic Affairs as well as with the success of our hiring process.

Describe the progress you have made toward attaining this goal including the anticipated completion date.

Progress toward attaining this goal included:

CJ - Forensic Odontologist hired

Two Academic Advisors hired

Legal Studies faculty member hired

PA faculty member hired

R & HM faculty member hired*

PGM Internship Coordinator hired

BSW Coordinator hired

All began in Fall, '07 except * who began, January, '08

Describe how the results of assessments have been used to improve student learning or your department's activities.

Increasing the number of faculty allowed us to continue to add depth to our current programs and to add new programs. This supports University goal #4, Strategy #1.

Strategic Plan Goal

Unit Goal

With which 1 or 2 goals from the 8 current strategic plan goals does your 2007-2008 goal best align?

Goal for 2007-2008

Strategic Goal 6 - Research and Sponsored Programs

Revitalize Center for Public and Social Policy

What actions have you taken to achieve this goal?

Director for Center appointed.

What measures have you taken towards assessment of this goal?

Center operates Compliance Certificate Program
Working with Sheriff's Office on Human Trafficking
Exploring contract opportunities with County and City Managers
Exploring state and federal grant opportunities

Describe the progress you have made toward attaining this goal including the anticipated completion date.

Ongoing.

Describe how the results of assessments have been used to improve student learning or your department's activities.

Center activities elevates research and scholarship opportunities, provides additional source of funding, provides Graduate Assistantship and Internship opportunities.

Strategic Plan Goal

Unit Goal

With which 1 or 2 goals from the 8 current strategic plan goals does your 2007-2008 goal best align?

Goal for 2007-2008

Goal 1 - High Quality Education and Goal 6 - Research and Sponsored Programs

Support and enhance faculty/student research activities

What actions have you taken to achieve this goal?

Working with ORSP to identify funding opportunities in order to support RAs.
Federal earmark on Public Safety obtained for '08 - '09
Equipment purchased to support research and scholarship
Faculty and students were active participants in University Day of Excellence, April, '08.

What measures have you taken towards assessment of this goal?

Monitoring number of grants obtained, publications submitted and in print, awards received.

Describe the progress you have made toward attaining this goal including the anticipated completion date.

Ongoing as faculty and students continues to have materials published as well grants awarded.

Describe how the results of assessments have been used to improve student learning or your department's activities.

By being involved in research activities, students are aware of cutting edge developments in their respective disciplines.

Section C

Program or Service Specific Assessments

What program or service specific assessment occurred in the current academic year?

MPA initial accreditation BSW initial accreditation MSW reaccreditation All programs will assess at least one student learning goal per Academic Learning Compacts

How were the results of the assessment used to improve programs or services?

Curriculum changes were made as appropriate. New faculty appointments made as recommended by site team reports.

Section D

Unit Contribution or President's Performance Measures

Please review the [President's Performance Measures for 2007-2008](#). Did your unit contribute to any specific performance goals for the President? (If so, please indicate whether the measure set was attained and to what degree.)

Part 2

Section A

Unit Goals for Coming Year (2008-2009)

Strategic Plan Goal

Unit Goal

With which 1 or 2 goals from the 8 current strategic plan goals does your 2007-2008 goal best align?

Goal for 2008-2009

Goal 7 : Community Leadership

To continue to build our community outreach

What action(s) will you undertake to achieve the goal?

1. Partner with DJJ, DOC, LCSO, CCSO, DCFS and other community agencies
2. Increase faculty representation in all our service counties.
3. Maintain active Advisory Boards.

By what means will you assess goal achievement?

1. Partnerships in place.
2. # of faculty involved in different counties.
3. Activity level of Advisory Boards.
4. Faculty commitment to consulting, etc.

How will you know if you have successfully attained each goal?

1. College of Professional Studies' faculty is sought out for assistance by community agencies.
2. Faculty serves in consulting capacities.
3. Internships/field placements continue with regional agencies.

How will the results of the above assessments be used to improve student learning or services?

1. Increase the opportunities for internship/field placements.
2. Serve as a recruiting tool for in-service professionals.
3. Through use of the Advisory Boards, care will be taken to make sure that students are attaining the skill sets needed in order to become gainfully employed. The needed skill sets will affect program curriculum.

Strategic Plan Goal

Unit Goal

With which 1 or 2 goals from the 8 current strategic plan goals does your 2007-2008 goal best align?

Goal for 2008-2009

Goal 8: Ongoing Quality Improvement.

Establish an annual process for review of Academic Learning Compacts for each program.

What action(s) will you undertake to achieve the goal?

Review Program ALCs with faculty. Organize a Task Force that will develop a process of annual review.

By what means will you assess goal achievement?

The Task Force will have a written procedure for annual review of ALCs.

How will you know if you have successfully attained each goal?

The annual review process will be in place and fully operational.

How will the results of the above assessments be used to improve student learning or services?

Data from the assessments will be used to make program changes as needed. The goal is to provide optimal learning for the students. Successive annual reviews will make this process ongoing.

Strategic Plan Goal

Unit Goal

With which 1 or 2 goals from the 8 current strategic plan goals does your 2007-2008 goal best align?

Goal for 2008-2009

Goal 4: Talented and dedicated faculty and staff

Provide a climate that encourages research and collaboration among existing faculty and staff, while recruiting outstanding new personnel for open positions.

What action(s) will you undertake to achieve the goal?

Emphasize the importance of research and collaboration throughout the academic year. Utilize national searches to fill vacancies.

By what means will you assess goal achievement?

Monitor research activities done by the faculty and make sure that searches meet the guidelines set forth by HR and EEO. The breadth and depth of the pools will be used to assess the achievement of this goal.

How will you know if you have successfully attained each goal?

There will be successful hires that meet the rigor of established protocol.

How will the results of the above assessments be used to improve student learning or services?

The results of successful searches will be more talent, expertise, depth, breadth, and diversity in faculty and staff that creates an enhanced learning environment for high quality education. The emphasis on research will make sure that the faculty has cutting edge information to share with students.

What additional resources have you requested and received a commitment for during 2008-2009 from your area VP or the President that is based on your analysis of assessment data for 2007-2008?

Internship Coordinator in R & HM

Section C

Assessment Plans

What assessments are you planning to conduct during 2008-2009?

Ongoing ALCs. Complete BSW accreditation and MSW reaccreditation. Complete program review of R & HM.

Section D

Coming Year - Strategic Plan Contributions

Goal 1: 1.1, 1.2(a), 1.2(b), & 1.3

Goal 4: 1.1, 1.2, 1.5, 2.1

Goal 6: 1.1, 1.2

Goal 7: 1.1, 1.2, 2.1, 3.1

Goal 8: 1.1, 1.2, 2.1, 2.2