

Selected Goals from 2004-2005 Annual Reports

Unit: General Counsel

Strategic Plan Goal

With which 1 or 2 goals from the 8 current strategic plan goals does your 2004-2005 goal best align?

Strategic Plan Goal 8 - Ongoing Quality Improvement

Unit Goal

What were your unit level goals for 2004-2005 as contained in your 2003-2004 Annual Report?

Update or Promulgate University Rules as needed

What action did you undertake to achieve this goal?

Researched legal issues surrounding the promulgation of rules in the areas of prompt payment to vendors, tuition and fees, parking and non-discrimination. Wrote rule changes and new rule. Held meetings with staff representing these program areas to assess need for rule changes.

By what means did you assess goal achievement?

Assessment was determined by analyzing whether appropriate rule updates or revisions occurred and whether any required new rules or amendments were implemented.

Describe the assessment results and the conclusions about goal attainment you inferred from them.

The results of the assessment showed that a new prompt payment to vendors rule was approved by the Board of Trustees and implemented. The assessment also showed that the University's tuition and fee rules were revised and updated for 2004-05 in accordance with changes in the law. The assessment showed that changes to parking and non-discrimination rules were postponed due to operational needs.

What continuous improvement resulted from the use of the assessment data?

The prompt payment rule establishes a clear policy for the Department of Procurement Services and University vendors as to when payments for services and commodities are timely and other related procurement payment policies. The tuition and fees rules establish a clear policy for University Departments, students and members of the public as to the cost of attendance at the University. Improving clarity in these processes reduces legal risk to the University and provide clear guidance.