

Selected Goals from 2004-2005 Annual Reports

Unit: University Budget Office

Strategic Plan Goal

With which 1 or 2 goals from the 8 current strategic plan goals does your 2004-2005 goal best align?

Goal 6- Research and Sponsored Programs

Unit Goal

What were your unit level goals for 2004-2005 as contained in your 2003-2004 Annual Report?

Support Sponsored Research and Programs in Development of Banner Training Materials

What action did you undertake to achieve this goal?

This goal was not addressed as originally planned. General training sessions and materials were developed that were applicable to a number of constituents, not just the grant managers. With that in mind, materials which included finance terms and definitions, and system instructions were developed. Additionally, the materials were used in the conduct of training sessions.

By what means did you assess goal achievement?

The presentation of training with the utilization of the materials indicated what was useful or missing from the materials and training developed.

Describe the assessment results and the conclusions about goal attainment you inferred from them.

The training and materials were successful, given feedback received from users, however, as we continue to learn more about the system and expands its uses, it becomes obvious that these materials become dated rapidly, and must be refreshed in order to maximize utility. Even though not directly focused on grant issues, the training met the needs of a broad group of users.

What continuous improvement resulted from the use of the assessment data?

Finance system end users were better able to manage fiscal resources, which allows for less administrative time being expended on the correction of issues that prior training addresses. This is an on-going process that will continue every year.
