

STAFF ADVISORY COUNCIL
Date: Tuesday, April 22, 2008
Location: Sugden Welcome Center, Room 108

MEETING MINUTES

President David Vazquez called the meeting to order at 3:10 PM

Council Members:		Present	Excused
	David Vazquez, President	x	
	Dee Bryan, Vice President	x	
	Jacque Toth, Secretary	x	
	Loren Prive, Treasurer	x	
	Jennifer Baker	x	
	Lisa Banks	x	
	Susan Baurer	x	
	Chuck Bryan		x
	Jim Lee	x	
	Jackie McNulty		x
	Mary Reed	x	
	Eileen Regelski	x	
	Ruth Rodrigues	x	
	Tim Shannon		x
	Bob Swank	x	
	Tami Tassler	x	

David asked for a motion to approve the minutes of the March 25th meeting. Meeting minutes were approved as submitted.

The final version may be accessed on: the SAC Website or the Marlin Share/SAC (Staff Advisory Council)/Minutes 2007-2008/minutes.

OFFICER REPORTS:

President: David Vazquez- Dave proposed we postpone any further actions on the holiday calendar, specifically Spring Break, until a better climate for resubmission is evident. Susan moved to table further actions at this time. Loren seconded the motion. Discussion by Council ensued and the motion passed unanimously. Dave also asked us all to be mindful of how we converse as a Council. Be sure we are using respect and courtesy as a guidepost.

Dave also asked the Council to consider changing our name from the Staff Advisory Council to Staff Council. It's his feeling that the name Staff Council is a more accurate representation of our role. More discussion is needed. We are to check our by-laws regarding this subject also. Perhaps a name change could also represent a "revamping" or restructure of SAC. Discussion ensued regarding a restructure. As a result of this interest, Dave created a new task force entitled the Strategic Planning and Marketing Task Force. Bob Swank volunteered to chair this new task force and the following SAC will sit on this committee also; Dave

Vazquez, Dee Bryan, Jacquie Toth, Lisa Banks, Mary Reed, Eileen Regelski, Ruth Rodrigues. Volunteers: Jen Crabill and Dwight Esmon.

Vice President: Dee Bryan- no report

Secretary: Jacquie Toth- asked SAC to encourage volunteerism for the Spring 2008 Commencement to be held at Germain arena on Sunday, April 25th at 3pm.

Treasurer: Loren Prive- Loren reported we have a balance of \$9316.76 in our E& G account and \$1169.71 in our Foundation account.

Events Coordinator Report: Jennifer Baker- Jennifer reported that the next SAC candidate "Meet and Greet" will be held on April 24th from 2:30-3:30 pm in the hallway near Starbucks.

SUB- COMMITTEE REPORTS:

Personnel Policies: Dee Bryan- no report

Elections Committee- Tami Tassler- The general SAC elections will be held in AB5, Room 210 on May 6th from 1-5pm, and on May 7th from 9am-1pm. Volunteers will be needed. Early voting will take place on May 2nd at the Cinco de Mayo celebration, Alico Arena Aux. Gym. A location is needed for absentee voting to occur on April 30, May 1st and May 5th. Jacquie Toth volunteered her office to house the absentee voting. We have 10 USPS candidates and 10 A&P candidates running for the Staff Advisory Council seats.

Tami also reported that Staff Assembly preparations are underway. The assembly will be held in the Student Union Ballroom on April 30th at 3pm. Maureen Jenny has been working very hard to obtain over 70 prizes (so far) that will be given away at the Staff Assembly. The Council recognizes and appreciates Maureen's efforts.

Public Relations Group: Tami Tassler- The newsletter will be published and distributed at the SAC assembly.
WOW: Chuck Bryan-no report

Staff Survey: Bob Swank- Bob shared a visual presentation on the drafted survey results, documents and recommendations being presented to SAC. Discussion ensued. The Council requested more time to review the information sent by Bob via email yesterday, particularly the Executive Summary, Recommendation Crosswalk and the Staff Survey Results. A Special Session of the Staff Advisory Council will be scheduled to devote time to this important matter. Until that time, the Council was asked to review the material for structure, content and changes. The Council will also think about composition of a cover letter to support communication of contents to key groups.

Staff Representative Committee: Chuck Bryan- no report

Employee Recognition Program: Susan Baurer- no report

Wellness Committee: Jackie McNulty- no report

Comment Box Committee: Lisa Banks- no report

STANDING COMMITTEE REPORTS:

ADA Committee: Tim Shannon- no report

Bookstore Committee: Jackie McNulty- no report

Conflict Management: Jennifer Baker- no report

EEO Committee: Susan Baurer- no report

Food Service Committee: Ruth Rodrigues & Loren Prive- no report

LRPIEC: Dave Vazquez- no report

Parking Advisory: Dave Vazquez- They are reconsidering current parking times on campus.
Parking Lot #3 is on hold.

Parking Appeals: Jim Lee- no report

Work Place Safety: Eileen Regelski- no report

Environmental Sustainability Advisory Council- Ruth Rodrigues- SAC will encourage staff to become even more involved in bringing environmental sustainability to the forefront. Consider our next purchase of “WOW” mugs. They should be made of recyclable materials. They are currently ceramic. Staff and students who are involved in FGCU Orientation will emphasize FGCU as an environmentally sustainable campus.

OLD BUSINESS:

Outstanding Staff Awards Committee- Susan Baurer: Susan presented two criteria changes suggested by this committee.

#1- Award Recipients can become eligible again if 5 years have passed since the last Outstanding Staff Award was received.

#2- Executive level employees cannot be eligible for this award.

Jacque Toth moved to incorporate the changes above. Ruth Rodrigues seconded the motion. The motion carried unanimously.

NEW BUSINESS:

Eileen Regelski invited discussion regarding the cost of replacing Eagle ID cards. She wanted to know why we have to pay \$15 for the ID replacements when we are required to use them in our daily work. Jacque suggested that perhaps the replacement cost could be considered an office supply expenditure. This should be looked reviewed at the department level.

Future Meetings

SAC monthly meetings will be scheduled on the fourth Tuesday of each month .

Next Meeting: Our next regularly scheduled meeting will be Tuesday, May 27th, 2008 at the Sugden Welcome Center, Room 108.

Meeting Adjourned at: 5:05 pm

Respectfully submitted,
Jacquie Toth
SAC Secretary