

**STAFF ADVISORY COUNCIL**  
**Date: Tuesday, February 26, 2008**  
**Location: Sugden Welcome Center, Room 108**

**MEETING MINUTES**

President Dave Vazquez called the meeting to order at 3:05 PM

<b>Council Members:</b>		<b>Present</b>	<b>Excused</b>
	<b>David Vazquez, President</b>	<b>x</b>	
	<b>Dee Bryan, Vice President</b>	<b>x</b>	
	<b>Jacque Toth, Secretary</b>	<b>x</b>	
	<b>Loren Prive, Treasurer</b>	<b>x</b>	
	<b>Jennifer Baker</b>	<b>x</b>	
	<b>Lisa Banks</b>	<b>x</b>	
	<b>Susan Baurer</b>	<b>x</b>	
	<b>Chuck Bryan</b>		<b>x</b>
	<b>Jim Lee</b>	<b>x</b>	
	<b>Jackie McNulty</b>	<b>x</b>	
	<b>Mary Reed</b>		<b>x</b>
	<b>Eileen Regelski</b>	<b>x</b>	
	<b>Ruth Rodrigues</b>	<b>x</b>	
	<b>Tim Shannon</b>	<b>x</b>	
	<b>Bob Swank</b>	<b>x</b>	
	<b>Tami Tassler</b>	<b>x</b>	

Dave asked for a motion to approve the minutes of the last two meetings. The meeting minutes for January 22, 2008 were approved as amended. The meeting minutes for February 6, 2008 were approved as submitted.

The final versions may be accessed on: the SAC Website or the Marlin Share/SAC (Staff Advisory Council)/ Minutes 2007-2008/minutes.

**OFFICER REPORTS:**

**President:** Dave Vazquez reviewed a drafted proposal from the Personnel Policies department regarding a request for change in our observe holidays. A copy of the drafted proposal is to be made available to SAC for review and archiving purposes. Dave encouraged everyone to attend the Inauguration on March 28<sup>th</sup>. Tickets for this event will be available at a maximum of 4 per person. More can be provided upon request. Contact Jodi Edens for group tickets. Contact Rosemary Meza for volunteer opportunities.

**Vice President:** Dee Bryan- no report

**Secretary:** Jacque Toth- no report

**Treasurer:** Lore Prive- no changes to account balances

**Events Coordinator Report:** Jennifer Baker- the General Assembly is to be scheduled for April 30<sup>th</sup> from 2-4pm. Cinco de Mayo will be on Friday, May 2<sup>nd</sup> in Alico Arena Aux. Gym.

**SUB- COMMITTEE REPORTS:**

**Personnel Policies:** Dee Bryan- no additional report- (for recent policy activity see President's report above).

**Public Relations Group: Tami Tassler-** Newsletter almost ready. Submit any final additions by Fri, Feb. 29

**WOW: Chuck Bryan-**no report

**Staff Survey: Bob Swank-** They are half way through the review of the survey results. Some cross referencing and analysis being conducted. They are creating a brief summary for Dave to present at the BOT meeting in April.

**Staff Representative Committee: Chuck Bryan-** no report

**Employee Recognition Program: Susan Baurer-** no report

**Wellness Committee: Jackie McNulty-** Paul McCarthy presented a letter from the President's Challenge website administrator that Dave is to review.

**Comment Box Committee: Lisa Banks-** A SAC website comment was received by Lisa to be forwarded to the Personnel Policies committee. Another website comment regarding cleanliness/housekeeping will be forwarded to Al Bielen. A list of *suggested* sites for the physical comment boxes was shared. Please see Lisa Banks for the complete list.

**STANDING COMMITTEE REPORTS:**

**ADA Committee: Tim Shannon-** no report

**Bookstore Committee: Jackie McNulty-** no report

**Conflict Management: Jennifer Baker-** no report

**EEO Committee: Susan Baurer-** no report

**Food Service Committee: Ruth Rodrigues & Loren Prive-** Consideration being given to possibly change the Perch back to an al a carte venue. A survey will be sent to students to determine how they use the meal plans.

**LRPIEC: Dave Vazquez-** Currently assessing their purpose and effectiveness

**Parking Advisory: Dave Vazquez-** Parking Garage 3 (Lot 4) construction will begin soon and will be completed approximately Jan. 2009. This will create 1000 more parking spaces.

**Parking Appeals: Jim Lee-** possible increase of fines from \$20 to \$30 being discussed.

**Work Place Safety: Eileen Regelski- no report**

**OLD BUSINESS:**

**NONE**

**NEW BUSINESS:**

**Elections Committee was established and consists of:** Tami Tassler, Chair- Dee Bryan, Chuck Bryan, Lisa Banks and Jacquie Toth. Jennifer Baker will assist with event planning. An all staff email will be sent the week of March 11<sup>th</sup> to request SAC nominations. Nominations will close on April 11<sup>th</sup>. The General Assembly will be on April 30<sup>th</sup>. Tami will email the timeline to SAC. Bob suggested we have SAC elections at Cinco de Mayo. Early voting will occur at Cinco de Mayo on May 2<sup>nd</sup>. Regular voting will take place on May 6 and 7.

**Jacquie T. presented two staff questions:**

1. Lety Ancheta has a concern regarding DROP and her employment- she is being referred to Human Resources since it is a policy question.
2. Janet Ullman asked if offices will close during the Inauguration on March 28<sup>th</sup> - As with most functions on campus, offices will need to remain open. Staff attendance will be decided by the department Supervisors.

**Future Meetings**

SAC monthly meetings will be scheduled on the fourth Tuesday of the month.

**Next Meeting:** Our next regularly scheduled meeting will be Tuesday, March 25, 2008 from 3-4:30 pm, Sugden Welcome Center, Room 108

**Meeting Adjourned at:** 5:03 pm

**Respectfully submitted,  
Jacquie Toth  
SAC Secretary, 2007-2008**