

**STAFF ADVISORY COUNCIL**

**Special Session**

**Date: 5/9/08**

**Location: AB5, Room 210**

**MEETING MINUTES**

**President David Vazquez called the meeting to order at 12:10 PM**

<b>Council Members:</b>		<b>Present</b>	<b>Excused</b>
	<b>David Vazquez, President</b>	<b>x</b>	
	<b>Dee Bryan, Vice President</b>	<b>x</b>	
	<b>Jacque Toth, Secretary</b>		<b>x</b>
	<b>Loren Prive, Treasurer</b>	<b>x</b>	
	<b>Jennifer Baker</b>		<b>x</b>
	<b>Lisa Banks</b>		<b>x</b>
	<b>Susan Baurer</b>	<b>x</b>	
	<b>Chuck Bryan</b>	<b>x</b>	
	<b>Jim Lee</b>	<b>x</b>	
	<b>Jackie McNulty</b>	<b>x</b>	
	<b>Mary Reed</b>	<b>x</b>	
	<b>Eileen Regelski</b>	<b>x</b>	
	<b>Ruth Rodrigues</b>	<b>x</b>	
	<b>Tim Shannon</b>	<b>x</b>	
	<b>Bob Swank</b>	<b>x</b>	
	<b>Tami Tassler</b>	<b>x</b>	

1. The SAC meeting originally scheduled on Tuesday, May 27<sup>th</sup> was rescheduled for Tuesday, May 20<sup>th</sup> in the Sugden Welcome Center, Room 108. Meeting will begin at 3 pm. All in attendance were in agreement.
2. Loren moved to have the social event honoring newly elected SAC representatives at Bar Louie's. The event will follow the SAC meeting scheduled for May 20<sup>th</sup>. All in attendance were in agreement.
3. Staff Survey Discussion/Recommendations:
  - Numbering of the survey sections will be removed.
  - Page 5 is to include graphs from the survey results.
  - Executive summary was accepted by all in attendance.
  - The Crosswalk header formatting was agreed upon by all in attendance.
  - 2007/2008 will contain only the new recommendations.
  - Item #2 will be removed because it is not a new recommendation

- David Vazquez will draft a cover letter for the survey results as well as an email to send out to staff regarding the survey. It will include brief segments of the survey and a link to the full survey on the SAC website. The Crosswalk will also be made available online.
- Jennifer Crabill removed the continued recommendations on the document because they are not new.
- SAC representatives will meet with Joe Shepard to present the recommendations. It is not required that all SAC representatives be in attendance.

**All who were in attendance agreed to each of the above items.**

**Meeting Adjourned at: 1:57**

**Respectfully submitted,  
Chuck Bryan, SAC Representative**