

**Florida Gulf Coast University Board of Trustees
June 16, 2009**

SUBJECT: 2009-10 Internal Audit Plan

PROPOSED BOARD ACTION

Approve 2009-10 Internal Audit Plan.

BACKGROUND INFORMATION

As required by Section 20.055(5)(a), Florida Statutes, FGCU's Internal Audit Office performs its work in compliance with current International Standards for the Professional Practice of Internal Auditing as published by the Institute of Internal Auditors (IIA).

The IIA Performance Standard, 2000, requires the Director of Internal Audit to communicate the internal audit activity's plans to senior management and the FGCU Board of Trustees for review and approval. The Director must also report periodically to senior management and the Board on its performance relative to the plan.

The 2009-10 Internal Audit Plan is proposed by the Internal Audit Director for approval by the FGCU Board of Trustees.

Supporting Documentation Included: (1) Memo from Internal Audit Director Carol Slade to President Bradshaw, and (2) 2009-10 Internal Audit Plan

Prepared by: Internal Audit Director Carol Slade

Legal Review by: General Counsel Vee Leonard (May 26, 2009)

Submitted by: President Wilson G. Bradshaw

MEMORANDUM

TO: President Wilson Bradshaw

FROM: Carol Slade, Director, Internal Audit

SUBJECT: Proposed 2009-10 Internal Audit Plan and 2008-09 Internal Audit Activity Report

DATE: May 21, 2009

Attached is the proposed **2009-10 Internal Audit Activity Plan** in chart format. The charts display hours and percentages for 1) all staff time including service, administration, leave and holidays; 2) staff activity for all types of services and administration (not including leave and holidays); and, 3) staff activity by University division receiving a service (not including leave and holidays).

Also presented is a summary **Internal Audit Activity Report** for the current fiscal year 2008-09. The charts present hours and percentages in the same format: 1) all staff time including service, administration, leave and holidays; 2) staff activity for all types of services and administration; and, 3) staff activity by University division receiving an Internal Audit service.

We are available to answer any questions about the Plan and Report or to provide additional details.

2009-2010 Internal Audit Proposed Activity Plan

