

**Florida Gulf Coast University Board of Trustees  
September 15, 2009**

**SUBJECT: Annual Report on In-State Tuition Waivers**

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**PROPOSED BOARD ACTION**

Information Only

**BACKGROUND INFORMATION**

As required by the policy on Student In-State Tuition Waivers adopted by the FGCU Board of Trustees in January 2005, units making awards are to submit a report to the Office of Enrollment Management. The purpose of the report is to verify compliance with all requirements, and the report is to be shared with the FGCU Board of Trustees at its first meeting after August 1 of each year.

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**Supporting Documentation Included:** (1) Policy on Student In-State Tuition Waivers, and (2) Annual Report on In-State Tuition Waivers

**Prepared by:** Vice President for Administrative Services and Finance Joe Shepard

**Legal Review by:** N/A

**Submitted by:** Vice President for Administrative Services and Finance Joe Shepard

## **POLICY ON STUDENT IN-STATE TUITION WAIVERS**

**Purpose:** Florida Gulf Coast University uses University Board of Trustee authority for the purpose of waiving the in-state portion of tuition for certain types of students to enhance campus diversity and academic quality in an ever-increasing competitive student market.

**Policy:** Waivers are awarded based on the University's established key selection criteria of recruitment, retention, diversity and service to students who meet certain initial requirements.

**Application:** The Office of Enrollment Management (OEM) is the central receiving and processing location for all undergraduate and graduate student waiver applications. In-state undergraduate tuition (matriculation) waivers will be created to target recruitment opportunities to attract a diverse and strong student population. A waiver committee will be formed to determine and recommend to the University President or designee the purpose, scope and criteria of each waiver category. The waiver committee will consist of the Director of Admissions as chair and will be composed of two individuals as selected by the University President or designee and two students selected by the Student Government President and confirmed by the University President or designee. One of the President's designees to the waiver committee shall be a member of the faculty. The committee will meet at least annually to evaluate the purpose, scope, criteria and effectiveness of each waiver category. These waivers may be awarded or renewed each year to selective undergraduate students meeting the below criteria.

**Procedure:** Parameters for award and renewal eligibility for undergraduate in-state waiver authority shall be as follows:

### **Undergraduate Student Waivers**

Initial eligibility requirements:

√ Approval for admission to Florida Gulf Coast University as a degree-seeking student who has demonstrated a balanced academic portfolio. Such a balance is determined by:

- 1) Active community service, or
- 2) a minimum unweighted GPA of 3.0, or
- 3) a 1050 on the SAT, or a 22 on the ACT, or
- 4) an outstanding record of leadership achievements determined by a waiver committee.

Renewal requirements:

Waiver awards are guaranteed for one year only and are contingent upon continued budget authorization. To renew, undergraduate students must continue to meet the established eligibility criteria as established by the waiver committee. Waivers renewal criteria shall be based on:

- 1) Active community service, or
- 2) a minimum unweighted GPA of 3.0, or
- 3) an outstanding record of leadership achievements determined by a waiver committee.

**ANNUAL REPORT:** Each unit making awards is responsible for submitting an annual report to the Office of Enrollment Management (OEM) verifying compliance with all requirements by August 1 of each year. The annual report shall be shared with the University Board of Trustees at the Board of Trustees' first meeting after August 1 of each year. OEM will ensure that all awards are disbursed to the students and to ensure compliance with federal, state and institution regulations and will forward all reports to the President or designee.

# Memorandum

**To:** Dr. Joseph Shepard

**CC:** In-State Waiver Committee

**From:** R. Marc Laviolette

**Date:** 9/11/2009

**Re:** In-State Tuition Waivers – Annual Report

**Renewals:** Of the 75 students who received the waiver in 2008/2009, 51 were renewed for the academic year 2009/2010. The remainder (24) was not eligible for renewal for various reasons, including graduation, poor academic performance and non-enrollment.

**New Awards:** Seventeen students were awarded the waiver for this academic year. Over 200 applications were received.

**Award Categories:** Award categories for both the renewed students and new students are as follows:

Critical Needs:	10
Diversity:	13
Leadership:	16
Outreach programs:	14
Civic Engagement:	10
International:	5
Total:	68

If all 68 recipients used 100% of their award for both fall and spring, the total budgetary impact would be \$144,578.00.