The Florida Gulf Coast University Police Department

The University Police and Safety Department is responsible for law enforcement, security, disaster planning, and emergency response at FGCU and is located in the north end of the Campus Support Complex.

The law enforcement officers of the Department receive their enforcement authority via the provisions of Chapter 101.297 F.S. All University police officers are certified by the State of Florida after completion of appropriate training and testing as set by the Florida Dept. of Law Enforcement's Criminal Justice Standards and Training Commission. Police officers at FGCU have full law enforcement authority including arrest powers on all property owned or controlled by FGCU.

The University Police Department has an excellent working relationship with all local law enforcement agencies, which assures the delivery of professional police services. A variety of State and Federal agencies are available to assist the Department upon request. Through mutual aid agreements, the Lee County Sheriff's Office provides investigative and crime scene assistance for major incidents and assistance is available from each of the other 10 police departments that comprise the Florida State University System.

Communication and coordination with all area law enforcement are maintained on a 24-hour basis via computer networks such as Florida Crime Information Center (FCIC) and National Crime Information Center (NCIC). The Department also receives crime reports from the Lee County Sheriff's Office and other local law enforcement agencies for criminal activity involving students. Information may be forwarded to Student Affairs for review.

Security considerations in the maintenance of campus facilities

The University buildings and grounds are maintained to provide a safe environment for all who come to campus. A variety of personnel from various departments, including Physical Plant, Auxiliary Services, Housing, and University Police work together to ensure all components that comprise the safety system are operational. This includes exterior lighting, fire and smoke detection systems, emergency call boxes, and maintenance of landscaping, sidewalks and traffic control. If you observe any safety issue, please contact the University Police to corrective action can be initiated.

Reporting Crime and Other Emergencies

For routine or emergency police service on campus, call 590-1900 or a local police agency. If you call the Silent Witness Program at 590-1900, additonally, for emergencies you may use the emergency poles or boxes located throughout campus.

To confidentially or anonymously report a crime, or to provide a confidential tip on a crime, please call the Silent Witness Program at 590-1900. Additionally, a crime reporting form is available to various campus safety authorities, including CAPS, Student Affairs, and the Ombudsman Office, who can assist in filing a confidential report.

Crime Prevention Education and Awareness

Community Policing/Outreach
By increasing the interaction of officers with students, faculty and staff, a team approach is desired to reduce the opportunity for crime and improve reporting and solving of crimes that do occur. Officers work and interact closely with Housing, Athletics and various clubs and sports. These officers are also available to provide or arrange general crime prevention seminars, distribute literature, conduct problem solving activities, and other activities to help develop a substantive relationship with members of the community.

Personal Safety
Police Department members provide personal safety information at each new student and employee orientation. Security surveys or other presentations are offered upon request to any group on campus. Such presentations include available pamphlets, handouts and prevention tips.

Sexual assault awareness programs are offered periodically to any and all interested individuals or groups. Group programs may be scheduled in advance by calling 590-1900 (1900 on campus). The program also provides tips on avoiding and preventing "acquaintance/date" rape.

Silent Witness Program
The Silent Witness Program is a mechanism by which you can anonymously report crime or other incidents to the department. If you wish to anonymously report a crime or other incident, please call 590-1906.

Drug/Alcohol Education Programs
The University Police and Safety Department, in conjunction with other University offices and local social service providers, provides periodical educational programs on the effects of alcohol and drug abuse. The programs include dissemination of information critical to the participants' ability to make informed, responsible decisions regarding the role of these substances in their lives.

Message from Florida Gulf Coast University Police Department

The staff of the University Police Department is pleased to provide the 2012 Campus Security & Fire Safety Report. The purpose of this guide is to provide important information concerning your safety and security on campus. This information allows students, faculty and staff to be informed and involved in making decisions about personal safety.

The goal of all members of the University Police Department (UPD) is to work with all who comprise the FGCU community to provide a safe and secure environment that allows all to achieve their academic goals and enjoy the college experience. This means offering a variety of crime prevention efforts, insuring safety for vehicular and pedestrian traffic, assisting in coordinating special events, and providing reliable high quality professional service at all times.

The UPD staff will strive to surpass your highest expectations, but your participation is needed. Removing the opportunity for criminals by locking your campus residence, removing valuables and securing your car, utilizing the shuttle service or after hours escort service if traveling alone, increasing safety by driving cautiously and defensively, and finally by acting responsibly and respectfully to others, will assist in making the campus as safe and friendly as possible.

The UPD staff is here to assist. If we can be of any assistance, please contact any UPD member you encounter on campus or call 590-1900. Additionally, please check our website for helpful hints and information. Together we can make everyone's FGCU experience a positive and enjoyable one.

Victim Advocates
The University Police and Safety Department is required by Florida State Statute to inform victims and witnesses of crime, of their rights within the legal system. If you are the victim of, or a witness to a crime, the investigating officer will provide you with the required information. Our close relationship with other service providers allows us to refer you to them for services beyond that which we can offer.

Operation Identification
“Operation Identification” is a program based on the concept that marked items are more difficult for a thief to dispose of as they can be traced back to the owner. Property is engraved with the owner's driver's license number, or other identifying number for identification purposes. The Department offers this service at no cost. Call 590-1900 to reserve an engraver.

Transportation/Escort
The Eagle Shuttle provides on-campus transportation from 7:30am-10:00pm Monday-Friday during the fall and spring semesters. Shuttles run from Housing to the main campus. The shuttles run approximately every 15 minutes. Lee County Transit System (Lee Tran) services the University. For route scheduling, please contact Lee Tran directly at 275-8726 or TDD 277-5037.

Crime Prevention story continued on page 3
**Policies- Alcohol, Drugs, Weapons, & Sexual Assault**

The first step in providing a safe environment is through the University's policies. They are designed to establish a basis for quality campus life. Their effectiveness is dependent upon all of us collectively promoting safety.

Policies set a standard of conduct which is most conducive to a safe environment. It is not the intent of the University Police and Safety Department to reprimand these policies in this booklet, but to give you some general knowledge of these policies which most affect your safety and security here at FGCU. You should consult reference materials as needed.

**Alcohol**

The legal drinking age in Florida is 21. Therefore, some 20 to 30 percent of undergraduates are not of legal drinking age. The University has established specific policies for drinking on campus and has published these rules in several publications.

The Florida Gulf Coast University Student Guidebook, published by the Division of Student Affairs, Office of the Dean provides guidelines for the sale, possession, and consumption of alcohol. These guidelines require individuals and/or groups to meet specific criteria prior to obtaining approval to hold events on campus where alcohol will be served.

The use of alcoholic beverages by members of the University community is subject to the alcoholic beverage laws. Chapters 562, 565, and 856, Florida State Statutes.

It is unlawful to sell, give, or serve alcoholic beverages to a person under age 21, to misrepresent or misstate your age or the age of another person to induce any licensee, his agents or employees to sell, give, serve, or deliver any alcoholic beverage to a person under 21 years of age.

Possession of alcoholic beverages by persons under age 21 is prohibited.

No adult (age 21 or older) shall allow an “open house party” (social gathering) to take place if any alcoholic beverage or drug is possessed or consumed by any minors.

Further, Lee County Ordinances prohibit the possession of open containers in public areas.

Under University rules, a violation of the preceding may cause disciplinary action and, under appropriate state laws, referral for prosecution.

**Drugs**

The Drug-Free Workplace Policy is available through the Human Resources Department, the Drug-Free School Policy is available through the Office of Student Affairs.

FGCU is committed to an orderly and safe environment for all students, faculty and staff. To this end, the University advises all community members that it is unlawful to manufacture, distribute, dispense, possess, and/or use illegal drugs on its premises or at activities sponsored by the University.

In addition to imposition of disciplinary sanctions under University rules, students and employees may face arrest and prosecution under Federal and States laws, which makes such acts felony or misdemeanor crimes.

**Notification of Missing Resident Student**

Confidential Contact: Students residing in University Housing will be informed annually that they have the option to identify a person designated as a confidential contact to be notified by the University no later than twenty-four (24) hours after the time they are determined to be missing by the designated officials authorized to make that determination, specifically the Florida Gulf Coast University Police Department (FGCUPD).

Missing Resident Student: Missing Student reports may be received by the Office of Housing and Residence Life or the FGCU Police Department. If the Office of Housing and Residence Life receives information that a residential student is thought to be missing, the FGCUPD will be contacted. The FGCU PD will initiate an investigation and make the determination as to whether the student is actually missing and for how long. The FGCU PD in collaboration with the Office of Housing and Residence Life will immediately attempt to locate the student to determine his or her state of health and well-being. These efforts may include, but are not limited to, checking the student’s residence hall room, contacting professors, and calling the student’s cell phone. Should the student be determined to have been missing for 24 hours or more, the designated missing person/emergency contact will be notified by the Director of Housing and Residence Life or his/her designee. In cases where the missing student is under the age of 18 and is not emancipated, the Director of Housing and Residence Life or his/her designee in addition to notifying the missing person/emergency contact will also notify a custodial parent or guardian no later than 24 hours following the determination that the student is missing. This contact will be the parent/guardian listed in the Florida Gulf Coast University Student Information System.

**What to do if you are raped or sexually assaulted**

Get medical attention immediately. The primary purpose of a medical examination following a rape is to check for injuries and the presence of sexually transmitted diseases or pregnancy (as a result of the rape). The secondary purpose of any examination is to aid the police investigation and legal proceedings through the recovery of evidence.

Don’t bathe, douche or brush your teeth. Bathing or douching (brushing your teeth if oral sex is involved) is understandable the first thing you might want to do, but don’t. You might literally be wiping away valuable evidence. Wait until after the medical examination.

Save each item of clothing into separate paper bags if possible; if not, a single large bag will do.

Report the incident to the police. It is up to you, but reporting a rape is not the same as prosecuting a rape. Rapists, even acquaintance rapists, are repeat offenders. Law enforcement can only apprehend offenders when they know about the crime.

If you are the victim of a sexual assault and decide not to notify law enforcement, it is still important that you seek medical attention and contact a victim support resource. On or off campus you can call the Rape Crisis Hot line (939-3112).

On campus counseling is available through CAPS, 590-7950.

**Weapons**

Florida State Statutes 790.115 and FGCU regulations prohibit the carrying of firearms on a university campus. Firearms are not permitted on the FGCU campus, except for those carried by uniformed law enforcement officers or members of the military engaged in authorized training.

The unauthorized use or possession of weapons, to include electric weapon or device, destructive device, or other weapon including a razor blade, box cutter, or knife on the FGCU campus is prohibited by Chapter 790.115(2), F.S.S.

**Conduct Standards**

The published rules of conduct enable the University to meet its mission of contributing to the well-being of society. Failure of students, student organizations, faculty or staff to comply with duly established laws or University regulations may subject the violator(s) to appropriate action by University or other civil authorities.

Florida Law: Chapter 1006.61 prohibits intentionally acting to impair, interfere with, or obstruct the orderly conduct, processes, and functions of any State University. Violations may result in a minimum 2 year expulsion from the University.

**Sexual Harassment/Assault**

Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature can constitute sexual harassment.

FGCU’s Sexual Harassment Policy is published in all catalogs as well as the Student Guidebook. Specific information can be obtained from the Human Resources Department, Office of Student Affairs, and/or the Office of Equal Opportunity Programs.

FGCU does not attempt to shelter students or employees from federal, state, or local laws pertaining to sexual misconduct. Individuals who feel they have been harassed should contact the following:

For Students, the Division of Student Affairs: Office of the Dean

For Employees, the Human Resources Department; or University Ombudsman

**Emergency Notifications and Evacuations**

In the event of a significant emergency or dangerous situation involving an immediate threat to the health and safety of students or employees occurring on campus, the University Police Department, in conjunction with the Emergency Assessment Team if time permits, will determine the appropriate segment or segments of the campus community to receive notification, determine the content of the notification, and utilize the appropriate mass notification systems to notify the communities. The decisions will be based on the information available at the time and notification will be made unless, in the professional judgment of the responsible authority, the notification could compromise efforts to assist victims or to contain or respond to, or otherwise mitigate the emergency. The mass notification systems can include: FGCU Alert (text messaging to include e-mail and social networking links), Ax TV Alerts, website alerts, public address systems, and telephone notifications. The emergency notification system is tested on a semester basis. In 2011, the system was utilized for sending messages nine times.

The life safety fire drill information and building evacuation procedures can be found at the Environmental Health & Safety website www.fgcu.edu/EHS/lifesafety.html
An escort by UPD staff is available during evening or night-time hours on campus. By calling 590-1900 an officer or Police Service Aide will be sent to escort you to your car, housing or other academic building.

Fire Log
The Department of Housing and Residence Life maintains a Fire Log of all fire-related incidents occurring within the residence halls. This log includes the incident type, date incident is reported, date and time of occurrence, general location of each reported incident type and the disposition of the incident if that information is known. Reporting all fires and inquiries regarding the fire log should be directed to the Associate Director for Residence Life.

Facilities and Fire Protections Systems
Florida Gulf Coast University’s Office of Housing and Residence Life operates 36 apartment buildings and 4 residence halls housing approximately 3,200 students on-campus and 500 off-campus. Each apartment building/residence hall is protected by a full sprinkler system and networked fire alarm system. When a networked fire alarm is activated, the alarm sounds on a panel in the University Police Department, which is staffed 24 hours a day, 365 days a year. An officer will be dispatched along with a Resident Assistant to the building and will determine the cause of the alarm and whether the fire department should be notified. In addition to the sprinkler and alarm systems, all buildings contain portable fire extinguishers in designated locations.

Fire Safety Education and Training
The Office of Housing and Residence Life conducts in-depth fire safety training with the Residence Life staff each year. Training sessions on fire safety, fire evacuation protocol, and the role of a Resident Assistant (RA) in any fire related emergency are conducted each year during Resident Assistant training. The RA’s are trained on fire extinguisher use and basic fire extinguishing techniques.

Planned fire drills, coordinated with the University Police, Housing Facility staff and Residence Life staff are conducted each year during the month of September. Fire evacuation procedures are also published in the community guide and can be found at http://www.fgcu.edu/Housing/current-the-community-guide.htm. In addition to the planned fire drills, the Residence Life staff performs fire and life safety inspections in each apartment/residence hall each month to ensure fire safety equipment is operable and no fire/life safety issues exist.

Fire Safety Policies
The following are prohibited in the residence halls/apartments:
- Smoking
- Use of candles and/or incense
- Use of open flame appliances
- Halogen lamps
- Live Christmas trees
- Tampering or playing with fire extinguishers, smoke detectors, sprinkler heads, exit lights, emergency lights, or other emergency equipment
- Starting a fire
- Leaving food cooking unattended

Access to University Facilities and Housing
FGCU is a public university with many buildings and events open to the public. Many of the buildings or establishment open to the public have the hours posted at the entrance. Some buildings and offices are secured by locked doors accessible only by key or access card. The University Police provide regular patrols of the entire campus. Any individual who interferes with the orderly operation of University business may be escorted from campus or arrested.

All residents of University Housing are issued access cards and keys. All exterior doors and indoor bedroom doors should remain locked. Visitations policies and hours are set by the Office of Housing & Residence Life (OHRL).
### ANNUAL REPORT OF CRIME STATISTICS OFFENSE

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*Occurred in 2009 but reported in 2010.

Crime Statistics: The charts reflect criminal offenses reported directly to UPD or through other law enforcement agencies or campus safety authorities. The Student Right to Know and Campus Security Act requires certain information regarding crime and policies relating to security be prepared, published and distributed to all students, employees and any applicant. These statistics are compiled through the Office of the Chief.

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### Timely Warning, Crime Alerts and Daily Crime Logs

The Police Department, in conjunction with other University Departments or local law enforcement agencies, issues campus Safety Alerts promptly when an incident is considered a serious or continuing threat to students or employees. These Safety Alerts will be posted on the Department website at http://www.fgcu.edu/upd/, at other locations around campus to reach the impacted population, and otherwise distributed as needed via e-mail and text messaging through the FGCU Alert system.

The Department does maintain a daily crime log database. The log includes the nature, date, time, and general location of each crime reported to the Department. The log is available for review at the Police Department. The information is also provided weekly or as requested to the Eagle News for publication in the school newspaper.

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### ON-CAMPUS

**EMERGENCY** ........................................ 590-1900 or 911

**Non-emergency** ................................... 590-1900

**OFF-CAMPUS**

Off Campus Police/Ambulance/Fire. .......................... 911

Abuse Counseling and Treatment (Crisis Line) ............. 939-3112

Drug Abuse Services ................................... 275-4242

Florida Abuse Hot-line .................................. 800-962-2873

Aging and Adult Services ................................. 338-1236

Children and Family Services ............................. 338-1312

Counseling and Student Health Services ..................... 590-7950

Poison Information Center ................................ 800-222-1222

Rape Crisis Intervention ................................ 939-3112

VISTA (Mental Health, Suicide Prevention) ................. 275-4242

State Attorney 20th Judicial Circuit ...................... 335-2700

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The FGCU Alert system is a text messaging and e-mail emergency notification system for events on campus. You may register by going to http://www.fgcu.edu/alert/.