**Search Committee Meeting**

**Honors Dean**

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| Present: | Diana Cheshire  Melodie Eichbauer  Brent Baker  Deepa Devasenapathy  Starlette Sinclair  Valarie Weiss  Kelly Allaire  Annaliese Bayer  Katie Schweikhardt  Kenda Letendre |
| Date/Time: | Friday, December 15, 2023  1:00pm-3:00pm |
| Location: | Marieb 402 and TEAMS |

**Meeting Minutes**

**Start Time: 1:00pm**

1. **Introductions & Announcements**
   * Thank you to everyone on the Committee for participating
2. **Discussion**
   * Reviewed each candidate and made decision of first round phone interviews for selected candidates
3. **Actions Going Forward**
   * Administrative support will call and schedule invites for phone interviews

**End Time: 3:00pm**