

We, the undersigned administrators and leaders in Academic Affairs, Student Success and Enrollment Management, and Faculty Senate, agree to the following stipulations regarding the FGCU Academic Catalog's publishing guidelines, content, and locus of responsibility.

FGCU Academic Catalog Guidelines

The FGCU Academic Catalog includes requirements for undergraduate degree programs, graduate degree programs, minors, concentrations, and academic certificates. It also includes general information, policies, and procedures relevant to program requirements as well as other requirements, practices, and information necessary to carry out the academic, administrative, and procedural functions of the University.

The Academic Catalog references Florida statutes; regulations of the Florida Board of Governors; FGCU policies and specific regulations of the FGCU Board of Trustees; and other state, federal, accreditation, and professional guidelines. Although the FGCU Academic Catalog is published on an annual basis, the University specifically reserves the right to change, delete, or add to any provision, offering, academic curriculum, or requirement at any time within the student's period of study at the University. The Academic Catalog follows the academic year that includes fall, spring, and summer semesters (August through July), in that order. Once the current academic year catalog is published to the FGCU website, it is a matter of public record.

Current guidelines indicate that ***"A change will not be made to the current catalog unless the change is needed to correct a critical error. For this purpose, a critical error is defined as inaccurate information that would inhibit a student's progress through a program, time-sensitive changes due to accreditation or state mandates, or material that could harm the institution's reputation. Changes to a published catalog require updates in two catalog database areas (current catalog and working catalog) with appropriate documentation in a master log"*** (FGCU website, Curriculum Development, accessed Nov. 16, 2021).

The catalog database has been instrumental in simplifying the workload associated with formatting and editing the catalog; it has also increased the accuracy of curriculum and academic policy information ensuring compliance with accreditation standards and state regulations. Currently, oversight of the catalog database resides in the Department of Records and Registration in the Division of Student Success and Enrollment Management.

The Division of Academic Affairs serves as the final academic authority and retains determination for the information related to academic programs and policies that is to be included in the catalog database.



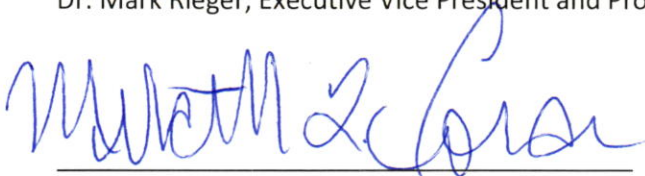
The Office of Academic and Curriculum Support (ACS), on behalf of the Associate Provost for Academic Programs and Curriculum Development and the Executive Vice President and Provost, is responsible for coordinating curriculum development and approval processes as well as facilitating FGCU Faculty Senate's role in developing policies and procedures associated with the creation, maintenance, and revision of the academic curriculum as well as academic policies and standards. ACS collaborates with Records & Registration to ensure that the information to be entered in the academic catalog database is accurate and has received the appropriate approvals.

Signed,



Dr. Mark Rieger, Executive Vice President and Provost

11/17/2021
Date



Dr. Mitchell L. Cordova, Vice President,
Student Success & Enrollment Management

11/18/2021
Date



Anna Carlin, Faculty Senate President

11/18/2021
Date