

Professional Development Plan (PDP) & Annual Professional Development Report (APDR)

Option 1 Form

The professional development plan (PDP) will serve as the primary basis for your annual evaluation. It should be understood that any change(s) to the PDP must be agreed upon by the evaluator/supervisor. The annual professional development report (APDR) is completed at the end of the academic year and will address any substantive changes and include a statement of how the accomplishment and performance of activities have met or exceeded unit standards. The APDR should include any amendments to the PDP and a statement of how the objectives of the PDP have been met.

Please refer to all relevant requirements in the CBA (Article 9 & 10), FPED (pages 7-14), and your College/Unit documents for further information. **If additional resources and time are needed, please include them with your objectives.**

Faculty Name		Academic Year	
College		Department	

Teaching/Instructional Activities

A. Long Term Goals (3-5 Years)

To meet expectations for the goal of Teaching/learning centered instructional activities, each objective will be realized through the listed activities and performance indicators/documentation:

Objective 1:

Objective 1 Activities and Performance Indicators/Documentation:

Objective 2:

Objective 2 Activities and Performance Indicators/Documentation:

OPTIONAL: To exceed expectations of teaching, each of the objectives listed above will be realized by: (a) meeting expectations as noted above, and (b) demonstrating accomplishment of one of the following

APDR (END OF YEAR FACULTY SELF EVALUATION)– TEACHING

Brief description of scholarship activities & evidence for evaluating achievement of objectives:

Objective 1:

Scholarly Contribution/Scholarship/Professional Development

A. Long Term Goals (3-5 Years)

To meet expectations for the goal of scholarship, each objective will be realized through the listed activities and performance indicators/documentation:

Objective 1:

Objective 1 Activities and Performance Indicators/Documentation:

Objective 2:

Objective 2 Activities and Performance Indicators/Documentation:

OPTIONAL: To exceed expectations of scholarship, this goal will be realized through the following activity and performance indicators:

APDR (END OF YEAR FACULTY SELF EVALUATION) SCHOLARLY CONTRIBUTION/SCHOLARSHIP/PROFESSIONAL DEVELOPMENT

Brief description of scholarship activities & evidence for evaluating achievement of objectives:

Objective 1:

Service

A. Long Term Goals (3-5 Years)

To meet expectations for the goal of service, each objective will be realized through the listed activities and performance indicators/documentation): (University, College, Department, Community, Profession –as applicable.

Objective 1:

Objective 1 Activities and Performance Indicators/Documentation:

Objective 2:

Objective 2 Activities and Performance Indicators/Documentation:

OPTIONAL: To exceed expectations of service, this goal will be realized through the following activity and performance indicators:

APDR (END OF YEAR FACULTY SELF EVALUATION)– SERVICE

Brief description of scholarship activities & evidence for evaluating achievement of objectives:

Objective 1:

Other Duties (if Applicable)

A. Long Term Goals (3-5 Years)

To meet expectations for the goal of other duties, each objective will be realized through the listed activities and performance indicators/documentation):

Objective 1:

Objective 1 Activities and Performance Indicators/Documentation:

Objective 2

Objective 2 Activities and Performance Indicators/Documentation:

OPTIONAL: To exceed expectations of this goal will be realized through the following activity and performance indicators:

APDR (END OF YEAR FACULTY SELF EVALUATION)– OTHER

Brief description of activities & evidence for evaluating achievement of objectives:

Objective 1:

END OF YEAR FACULTY SELF EVALUATION - OVERALL:

SIGNATURES FOR 20XX – 20XX PROFESSIONAL DEVELOPMENT PLAN (PDP)

Supervisor will evaluate all aspects of this Professional Development Plan.

Signatures:

_____	_____
Faculty Member	Date
_____	_____
Chair	Date
_____	_____
Dean	Date

SIGNATURES FOR RECEIPT OF 20XX – 20XX APDR

Supervisor will evaluate all aspects of the PDP and the ADPR in his/her annual evaluation.

Signatures:

_____	_____
Faculty Member	Date
_____	_____
Chair	Date
_____	_____
Dean	Date