**Professional Development Plan (PDP) and**

**Annual Professional Development Report (APDR)**

The Professional Development Plan (PDP) will serve as the primary basis for your annual evaluation. It should be understood that any change(s) to the PDP must be agreed upon by the evaluator/supervisor. The annual professional development report is completed at the end of the academic year and will address any substantive changes and include a statement of how the accomplishment and performance of activities have met or exceeded unit standards. The APDR should include any amendments to the PDP and a statement of how the objectives of the PDP have been met.

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| FACULTY NAME: Click or tap here to enter text. | ACADEMIC YEAR: Click or tap here to enter text. |
| COLLEGE: Click or tap here to enter text. | DEPARTMENT: Click or tap here to enter text. |

# Teaching/Instructional Activities

Long Term Goals (3-5 Years):

Objectives for Click or tap here to enter text.:

 [ ]  I will submit all textbook and instructional material adoptions at least 30 days before each semester begins.

[ ]  I will complete the required attendance verification activity on Canvas during the first week of classes in all classes

 I teach.

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| **ASSIGNMENTS: Term** | **Course** | **Credits** |
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# Scholarly Contribution/Scholarship/Professional Development

Long Term Goals (3-5 Years):

Objectives for Click or tap here to enter text.:

# Service

Long Term Goals (3-5 Years):

Objectives for Click or tap here to enter text.:

# Other Duties

Long Term Goals (3-5 Years):

Objectives for Click or tap here to enter text.:

**Signatures:**

Faculty Member Date

Chair Date

Dean Date