



**Associate Vice President for Research and Sponsored Programs
Search Committee
Minutes**

Date: September 30, 2021

Location: Via Zoom Link provided

Attendees: Dr. Dawn Kirby, Regina Beard, Dr. James Casey, Jaclyn Chastain, Dr. Annemarie Connor, Dr. Robert Kenny, Dr. Peter Meso, Dr. Thomas Roberts, Dr. Starlette Sinclair, Dr. Greg Tolley, Diane Bova – Clerical Support.

Not in Attendance: Donna Gilmore

Guests: none

Call to Order:

- Dr. Kirby called the meeting to order at 9:04 a.m. and welcomed all members

Discussion:

- The position description provided by Human Resources was reviewed and edits were suggested.

Search Updates:

- No updates

Next Steps:

- Committee members will send additional suggested edits to D. Bova for compilation
- D. Bova will send an updated poll to determine future meetings
- D. Bova will compile edits for committee review

Adjourn: Meeting adjourned at 10:01 AM

Respectfully submitted

Diane Bova

Administrative Assistant II

Academic Programs & Curriculum

Development

Search Committee Administrative Support