



**Change of Graduate Degree/Major or Catalog Year**

Name:  UIN:   
 University E-mail:  Phone:   
 Current College:  Requested College:   
 Current Major:  Requested Major:   
 Concentration (if applicable):  Concentration (if applicable):   
 Current Catalog Year:  Requested Catalog Year:

Are you an International Student (F1 visa)?      Yes      No

By making this request for a change of graduate degree/major, I authorize the faculty in the new degree/major to review my complete file in the process of making a decision regarding my admission to the new degree/major. I have reviewed the admission requirements for the new degree/major and have attached to this request any additional information required for the new degree/major and other additional information that I would like the members of the admissions committee to consider. **I understand that meeting the minimum requirements for admission is no guarantee that I will be admitted to the new graduate degree/major.** If original documents such as transcripts and test scores are needed, it is my responsibility to make the necessary arrangements to have them sent directly to the academic unit of the requested new program.

**Note:** Those students who are currently admitted to a graduate certificate program and request admissions to a graduate degree seeking program must apply and submit an online graduate admissions application.

I also understand that if my request includes a change of degree level (MS to Doctorate or Doctorate to MS), **if approved, I am confirming abandonment of the current degree/major to pursue the new major.** I understand that I may not be allowed to revert to the previous degree/major after this request is approved.

Student's Signature:  Date:   
 Dept. Chair/Coordinator of **Current** Degree/Major:  Date:

**Approval**

**Admit:** We confirm that this student has met all entrance requirements for the requested new degree/major and we recommend that the student be fully admitted.

**Exception:** Student does not meet minimum entrance requirements for the requested new degree/major and we request that the student be admitted fully via a Petition for Exception to Graduate Requirements form.

**Deny:** Student has not met all of the entrance requirements for the requested new degree/major and we recommend that the student be denied admission.

Dept. Chair/Coordinator of **Requested** Degree/Major:  Date:   
 Dean of **Requested** College:  Date:   
 Dean of Graduate Studies:  Date:

**Official Use Only**

Effective Term/Year:  Catalog Year:   
 Date entered into Banner:  Initials:   
 Comments: