



Office of Adaptive Services Documentation Requirements

Office of Adaptive Services
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Documentation is requested in order to provide information regarding accommodations and services that may be appropriate and reasonable in the context of the academic and student service environment. Below are the documentation requirements for the specific areas of disability. All documentation must be current and provided by a licensed professional. **Please note:** while Individualized Education Plans (IEP) and 504 plans can be helpful in determining accommodations, they cannot be used as primary documentation.

ADD/ADHD

- Diagnosis
- Criteria/Diagnostic materials used to reach diagnosis
- Information on how current symptoms interfere with academic achievement
- Recommendations for accommodations

Blind/Low Vision

- Visual Acuity Report
- Letter of explanation
- Recommendations for accommodations

Deaf/Hard of Hearing

- Audiogram
- Letter of explanation
- Recommendations for accommodations

Learning Disability

- Comprehensive Assessment Battery which includes:
 - Aptitude
 - Achievement
 - Information on processing
 - Social-Emotional
 - Clinical Summary
- Recommendations for accommodations

Medical/Physical Disability

- Diagnosis
- Information on how current symptoms interfere with academic achievement
- Recommendations for accommodations

Please Note: Documentation for temporary medical issues must also include the expected time frame of needed accommodations

Psychological Disability

- Diagnosis
- Information on how current symptoms interfere with academic achievement
- Recommendations for accommodations