

Campus Reservations Employment Application

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Please answer each of the following questions, to the best of your ability. Feel free to attach an additional sheet of paper if needed/preferred.

#1. Why are you interested in working for Campus Reservations? _____

#2. Event setups are an essential function of this job: Are you able to lift and carry up to 60 pounds? Yes / No

#3. Basic technology knowledge is essential for this job: Are you comfortable working with and troubleshooting technology?
Yes/No

#4. Are you eligible for work study? Yes / No / Unsure

#5. How will this position assist you in achieving your career goals? _____

#6. List any personal qualities or attributes that you feel are relevant to the position for which you are applying.

Schedule & Availability:

The Cohen Student Union is typically open from 7am – 12am during the week, and 10am – 12am on the weekends. Information Booth Staff are normally scheduled for 4 – 5 hour shifts in addition to 2 hour setup shifts. Shifts may require standing/walking for the majority of the shift. All shifts and hours are subject to change based on special events, holidays, and staff availability. Below, please list the hours each day that you are available to work, if hired:

Current Semester: (circle one) FALL / SPRING / SUMMER

Sunday _____
Monday _____
Tuesday _____
Wednesday _____
Thursday _____
Friday _____
Saturday _____

Next Semester: (circle one) FALL / SPRING / SUMMER

Sunday _____
Monday _____
Tuesday _____
Wednesday _____
Thursday _____
Friday _____
Saturday _____

Please list any student organizations in which you are currently involved: _____

By signature below, I certify that the information provided in this application is true and complete to the best of my knowledge. Any falsification of facts will be sufficient reason for rejection of this application or, in the event of employment, be deemed cause for dismissal.

Print Name (First Last)

Signature

Date

**Please print and return completed form to Cohen Student Union Suite 145 (1st Floor)