

Checklist for FGCU Respirator Use

If an employee (or student) is concerned about possible inhalation or ingestion hazards associated with an activity or product used and wants to wear a respirator or dust mask, the (student or) **employee must** discuss respirator use with his/her supervisor.

- 1. Research the activity/products used for any potentially harmful components, materials, or substances.
- 2. Research what type of respirator is appropriate. Go to the OSHA Respiratory Protection eTool at <https://www.osha.gov/SLTC/etools/respiratory/>.
- 3. Confirm the appropriateness of the respirator recommended by the OSHA Respiratory Protection eTool with supervisor and Environmental Health and Safety (EH&S).
- If the OSHA eTool recommends a **dust mask** (filtering facepiece - N95), or a **tight-fitting, half-face respirator** with disposable cartridges, based on the characteristics of the activity or product being used, **complete steps 1-9.**
- If the OSHA eTool recommends a **full-facepiece respirator or a self-contained breathing apparatus (SCBA)** based on the characteristics of the activity or product being used, further evaluation of the product and/or activity should be completed with the supervisor and in conjunction with EH&S.
- 4. Complete EH&S Canvas Respiratory Training (and subsequent annual Respiratory Training refreshers).
- 5. Read *FGCU Respiratory Protection Safety Program*
- 6. Complete *Appendix C-OSHA Respirator Medical Evaluation Questionnaire*: Answer all questions in Part A Section 1 and Part A Section 2 questions 1-9.
- 7. Take completed portions of *Appendix C* and a blank copy of the *Respirator Medical Recommendation Form* to a physical evaluation appointment with a licensed medical provider.
- 8. Return a copy of the *Respirator Medical Recommendation Form*, completed by the physician or other licensed medical provider, to EH&S (ehs@fgcu.edu). Keep original for records.
- 9. Schedule and complete a respirator fit-testing session with EH&S. Follow all User Seal Check Procedures and Respirator Cleaning Procedures outlined in *Appendix B in the FGCU Respiratory Protection Safety Program.*

*Note: Schedule a fit-testing whenever a new model, manufacturer type/brand, or size of respirator is worn. Also, if user weight fluctuates or facial/dental alterations occur, a fit test should be done again to ensure the respirator remains effective. At a minimum, **fit-testing should be completed annually** thereafter to ensure continued adequate fit.