I. Introductions
   a. New members
   b. Committee Introductions

II. Old Business/Recap/Open Discussion

III. Subcommittee Reports
   a. Diversity and Inclusion Certificate Program
   b. Marketing/Technology/Programming
   c. Student Retention/Inclusion
   d. Employee Retention/Inclusion/Mentoring

IV. Subcommittee Assignment
   a. Diversity & Inclusion Certificate Program
      i. Develop criteria for Certificate Program
      ii. Coordinate Programming efforts and create calendar for events
      iii. Monitor and Track Progress of the program
   
      Members: Dr. Nicola Foote, Dr. Jan-Martijn Meij, Cori Bright-Kerrigan, Katherine Hernandez, and a student representative (Thelma Sanchez)
   
   b. Marketing/Technology/Programming
      i. Develop programs and organize events to promote Diversity and Inclusion on campus.
      ii. Create flyers and other promotional materials to incentivize participation in events.
      iii. Manage and promote Social Media accounts.
      iv. Create a University wide Diversity/Inclusion Website and keep track of Diversity and Inclusion events and programs across campus.
   
      Members: Ashton Hartley, Sara DiSteffano, Jessica Homer, Diane Odeh, and two Student Representatives (Alexis Beckel and Kasey Fraize)
c. **Student Retention/Inclusion**
   i. Develop programs for students to promote retention/inclusion.
   ii. Analyze student attrition and contributing factors related to diversity and inclusion.
   iii. Prepare reports and suggestions to help guide University policy and efforts to address these issues.

   Members: Assistant Dean for Multicultural and Leadership Development (TBD), Dr. Theodore Thornhill, Ney Arias, Jameson Moschella, and two student representatives (Hannah Seitz Pereira and Edward Thinger).

d. **Employee Retention/Inclusion/Mentoring**
   i. Develop programs for faculty and staff to promote retention/inclusion.
   ii. Develop a mentoring and guidance program for Employees.
   iii. Submit a proposal for the FGCU President to establish a University-wide bias response team to support and advise employees who have experienced or witnessed a bias incident, act of discrimination or hate crime; track and monitor the success of the team once created; and serve in an advisory capacity as needed.

   Members: Dr. Tony Barringer, Dr. Sachiko Tankei-Aminian, Lisa Jones, Monique McKay, Kathleen Nagle-Roides, Diane Bova.

V. **Upcoming Events:**

   a. Meet Someone New, November 15 – 12 to 1:00 pm at CC214
   b. Into the Unknown, November 15 – 5 to 7 pm at SRHM 114
   c. HIV Awareness Soul Flower Fair, November 30 – 11 am to 2 pm at Library Lawn
   d. Race and Racism in the Trump Era, December 4 – 12 to 1:30 pm at CC214
   e. Caribbean Culture Presentation, December 5 – 6:30 to 7:30 pm at CC162
   f. Dialogue on Race, December 8 – 5 to 7 pm at EH 112

VI. **Meeting Adjournment**

VII. **Next Meeting: January 10, 2018**