

**Florida Gulf Coast University  
Faculty Senate Meeting Minutes  
Friday, February 23, 2018; 9:30-12:00pm; Cohen Center, Room 213**

**In Attendance:**

Dr Mike McDonald – President	Dr. Martha Rosenthal – Vice-President	Patrick Niner – Parliamentarian	Daniel Acheampong	Brendan Bevins
Anjana Bhatt	Anna Carlin	Mark Case	B. Bevins for Charles Daramola	Rob Erdman
Michael Fauerbach	Abbe Finn	Abbe Finn for Jacqueline van Duijn	BeeJay Girimurugan	Olivia Hung-Simons
Lyndsay Rhodes for Sharon Isern	Lan Jiang	Joe Kakareka	Anna Koufakou	Terry Leary
Jamie MacDonald	Beth Nehamkin	Nora Demers for Morgan T. Paine	Bethany Petry	Alex Sakharuk
Nora Demers for Jacqueline Salmond	Jorge Torres	Claude Villiers	Ara Volkan	Lan Jiang for Fan Zhao

**Absent (without Alternate/Proxy):**

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**Guests:**

Provost Llorens	Dr. Paul Snyder	Dr. Tony A. Barringer	Antonia Jacobse	Lauren Strunk
Teri Bigos				

**Media:**

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**Summary:**

Agenda Item	Responsible	Discussion	Action/Vote	Follow-Up
1) Gathering	Dr. M. McDonald	<ul style="list-style-type: none"> <li>Meeting called to order at 9:30am</li> </ul>		

2) Approval of February 23, 2018 Agenda	Dr. M. McDonald	<ul style="list-style-type: none"> <li>Accepted.</li> </ul>	Motion to Approve: A. Volkan Second: M. Fauerbach	
3) Approval of February 9, 2018 Minutes	Dr. M. McDonald	<ul style="list-style-type: none"> <li>Accepted with changes.</li> </ul>	Motion to Approve: J. MacDonald Second: O. Hung-Simmons .Motion to accept with changes: J. MacDonald Second: J. Kakareka.	
4) Senate President's Remarks	Dr. M. McDonald	<ul style="list-style-type: none"> <li>BOT approved the Code of Conduct &amp; ethical statement. Thanks to Stacey Chados on behalf of Senate for making changes based on feedback from Senate. Code of Conduct and Ethics will go into effect fall 2018.</li> <li>No action in conference committee in Florida legislature regarding our budget. Paul Snyder said we remain hopeful to place higher in the performance based funding hierarchy. Still don't know what the outcomes are from other universities, therefore cannot know our place. If we place out of the bottom three schools, we will see additions to our base budget. The total amount of money available for performance based funding and the breakdowns for points is still unknown.</li> <li>The Professional Development Enhancement Grants taskforce is developing with J. MacDonald &amp; B. Petry as the two Senate representatives,</li> </ul>		
5) <u>Standing Reports</u> 5a) <u>Academic Affairs</u>	Dr. J. Llorens, Interim Provost	<ul style="list-style-type: none"> <li>Met on 2/22/18 with deans, finance, registrar's office &amp; others about the summer schedule to make sure we are offering courses that students need.</li> </ul>		

		<ul style="list-style-type: none"><li>○ The summer schedule is live now, but departments can still adjust it because students can't see it yet.</li><li>○ Classroom space for summer- Eagle View Orientation is held during the summer. Current practice is to reserve a room for the whole summer even if EVO only use it 4 days a week for a few hours a day. Looking at how to move EVO out of classroom space and will meet with Dr. Rollo.</li><li>○ If registration is there for summer courses, we will move forward with that course.</li><li>○ There is no set budget for summer courses.</li><li>○ Thirty enrolled students would generate 11K in revenue, so it will pay for itself.</li><li>○ Looking at utilizing SOVI for classroom spaces.</li><li>○ We are 95-% accurate at identifying the need for courses. Courses will be offered and the registration numbers will be reviewed. The Departments must submit courses needed.</li><li>○ Discussion on ghosted courses as to when faculty will know their status (Current practice is that the space is reserved for ghosted courses but not visible to students until budget is determined &amp; until we see if the first courses posted fill up). Dr. Llorens will investigate this. Funding will be there if we need to offer more courses based upon registration.</li></ul>		
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<p>5b) <u>Student Gov't</u></p>	<p>A. Jacobse</p>	<ul style="list-style-type: none"> <li>○ Students are having trouble registering for summer colloquium, as there is a 25-seat cap due to the course being writing intensive. Does this become a problem if are not able to take the class in time before graduation?</li> <li>○ Dr. Llorens asked if we need more sections. No specific response to this.</li> <li>● Enrollment management initiative has not changed since last meeting. President Martin is focused on moving administrative non-student focused offices out of the academic core. AB9 is a ways off. I am meeting with Tom Mayo</li> <li>● Executive: <ul style="list-style-type: none"> <li>○ Held an extremely successful Homecoming week last week-thank you to all who attended any of the events and for supporting!</li> <li>○ Tabled with NRHH for It's On Us Campaign on February 19<sup>th</sup> (National Residence Hall Honorary)</li> <li>○ Finishing the Alternative Break plans-students will be leaving for New York next Saturday</li> <li>○ Held a Candlelight Vigil for the MSD victims and all of those affected this past Tuesday on the Library Lawn <ul style="list-style-type: none"> <li>▪ Had an amazing turnout and a lot of participation from campus partners and students</li> </ul> </li> <li>○ Will be sending 53 students to March for our Lives in DC on March 23<sup>rd</sup> in light of recent events. This is a march against gun violence.</li> </ul> </li> </ul>		
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		<ul style="list-style-type: none"><li>▪ Will have 4 trip coordinators (myself, Student Body President Jalisa White, Senate President Garrette Parsons, and Natalia Martinez) and 2 staff members.</li><li>▪ Applications for all other 47 spots are available on EagleLink for all students and will close on March 1<sup>st</sup> at 12:00 p.m.</li></ul> <ul style="list-style-type: none"><li>• Legislative:<ul style="list-style-type: none"><li>○ Student Government Medical Amnesty Resolution will be going through 2<sup>nd</sup> reading on Tuesday. A medical amnesty campus is when students call for medical attention for a person under the influence of drugs or alcohol on campus, they would not have to go through traditional conduct processes if in the wrong. This would encourage students to seek medical attention without worrying about getting in trouble or getting their organizations in trouble. Alternate sanctions would us applied.</li><li>○ Senate bill submissions for A&amp;S Funding and Senate appointment applications for the rest of the 2017 term on 2/26.</li></ul></li><li>• Judicial:<ul style="list-style-type: none"><li>○ SG Elections for the 2018-2019 terms are currently taking place with two parties running</li></ul></li></ul>		
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<p>5c) <u>SAC</u></p>	<p>T. Bigos &amp; L. Strunk</p>	<ul style="list-style-type: none"> <li>▪ SOAR-Jalisa White (Pre.), Nick DeGuzman (VP), Ted Michel (Treasurer)</li> <li>▪ Action-Nick Vargas (Pres.), Alexandra Sao (VP), Patrick Maguschak (Treasurer )</li> <li>○ Annual debate held to offer dialogue for both parties to express their vision for their parties and elaborate on their platform initiatives.</li> <li>○ Voting will take place via EagleLink February 27<sup>th</sup>- March 1<sup>st</sup>, please encourage your students to vote!</li> </ul>		
<p>5d). <u>UFF</u></p>	<p>Dr. S. Girimuragan</p>	<ul style="list-style-type: none"> <li>• Continued meetings are being held on flex time proposals.</li> <li>• Classifications are being unified across departments' project by HR, and will be coming to next SAC meeting to get input on that process.</li> <li>• Working on bylaws, taking out process elements and will create other documents for that.</li> <li>• SOAR into Spring- professional development opportunities are coming during spring break.</li> <li>• There are some funds available for staff to pay for professional development.</li> <li>• Outstanding staff award selections are underway.</li> <li>• UFF executive mtg was last week. S. Chados attended &amp; clarified points about the Code of Conduct and Statement on Ethics. Offered to do training on ethics in the future if needed.</li> </ul>		

		<ul style="list-style-type: none"> <li>• UFF FUN event will be held on 3/17.</li> <li>• We are very close to a super majority for union membership. Will extend the 3 for free offer. Will offer a \$50 award to a recruiter that brings a new member to FUN?</li> <li>• First Labor and Management Committee meeting is coming up.</li> <li>• Get to know your CBA- Phased Retirement is an option provided in Article 24.7.</li> </ul>		
<p><u>6) New Business</u>  <u>6a) Information Item</u>  <u>Scholarly Embedded</u>  <u>Courses</u></p>	<p>Drs. D. Lura &amp; P. Reuter for Dr. M. Savarese</p>	<ul style="list-style-type: none"> <li>• We want to match students to courses &amp; faculty that are offering scholarly elements in their courses. Originating from the Office of Undergraduate Scholarship and FGCUScholars team. This is also something that is offered at many other schools.</li> <li>• Definition of scholarly-embedded and scholarly elements are in the presentation. The definition is allowing for scholarship as it exists in each discipline.</li> <li>• Would like to offer a certificate/recognition on transcript for students. The designation will help the Office of Undergraduate Scholarship (OUS) to be able to track students that engage in scholarship.</li> <li>• Have had town hall forums on the topic for faculty to provide input. The plan would be for faculty to propose their own courses for the designation. OUS would review the proposals. Applying the designation at the course name level would be easier than applying it at the CRN level. OUS could also provide grants for faculty interested in redesigning their courses to include student scholarship.</li> <li>• Discussion-</li> </ul>		

<p><u>6b) Information item</u> <u>Secure PC</u></p>	<p>Sven Hahues, Dir. BTS Helpdesk, Network Services &amp; Security</p>	<ul style="list-style-type: none"> <li>○ What is expected of Senate? There is no action needed from Senate. We want you to be aware and give us feedback. We are giving you information so that you can decide if you are interested in engaging in the process.</li> <li>○ There is some ambiguity about “significant” and “scholarly” in the proposal. The Honors College have courses embedded; how will you differentiate scholarly-embedded courses? Applying at the course level vs CRN is problematic as the designation may make it look like one course is better than another. Comment- Would encourage the use at the CRN level since not all instructors want to teach the course the same way.</li> <li>○ Reuter- it is up to faculty to put forward course for the designation so it won’t be someone else making those decisions. Honors is limited access, would like to open up opportunities to more students.</li> <li>○ Question- When are you going to ask faculty if we are interested? Response- We have had town hall meetings and we hope you will come to another one. Follow-up - maybe solicit input from faculty another way and ask a wider audience via survey.</li> <li>● Secure PC is designed to help people keep their PC up and running, essentially by blocking harmful software from being installed &amp; compromising security.</li> </ul>	<p>Motion to extend time 5’’: S. Isern Second: B.J. Girimurugan</p>	
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		<ul style="list-style-type: none"> <li>• BTS is finding out what software people need. Users will be not be given administrator rights on their own machines.</li> <li>• BTS is creating a software central place for you to download things you need.</li> <li>• Talked with Faculty Technology Team in coming up with this process. Recognize that faculty may not always be able to have the time to wait for software clearance and download.</li> <li>• Full time faculty will be able to opt out. Exemptions will be done on an individual basis per person and machine.</li> <li>• BTS asks that everyone start out on the program and see how it works. If you are exempt, you can still go in and find needed secured software. Exemption does not give the right to violate network use guidelines.</li> <li>• Discussion- <ul style="list-style-type: none"> <li>○ PCs are first, and then will develop process for Macs, Linux, &amp; other machines.</li> <li>○ There are no plans for classroom machines.</li> <li>○ What if someone has an individual license? Faculty could speak with the Secure PC person for your department so it could be packaged it up &amp; put it in software central for safe download.</li> <li>○ Is BTS concerned about specific programs? There is no list of bad software. Faculty can contact BTS to talk about whether it is appropriate.</li> <li>○ The setup is already done. We will be contacting each college to implement.</li> </ul> </li> </ul>	<p>Motion to extend time 10”: B. Bevins Second: A. Koufakou</p>	
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<p><u>7) Old Business- Action Item for Faculty Senate Officer Structure;</u></p>	<p>P. Niner</p>	<p>It will happen and faculty may opt out by filling out the required form.</p> <ul style="list-style-type: none"> <li>○ If there is a lab with multiple machines, each machine/user needs to fill out an individual form. Comment- For people with labs, it does not make sense to ask them to do the individual forms.</li> <li>○ If a computer already has software installed, will it go away? It will not be removed but can help you put it back on if something happens. We can make recommendations on programs but we are not policing it. Software that requires login will be packaged.</li> <li>○ No one will be under any scrutiny, as BTS monitors for problems, not individuals.</li> <li>○ Newer software will not require the admin privileges.</li> <li>○ Is there a preferred browser? We don't load up other browsers other than IE because of the number of updates. It was the case that business software only worked with IE, but that is changing.</li> <li>○ BTS is prepared for the amount of work this is going to take, but by this point, most of the software needed will be in the software center. Most people use the same programs.</li> <li>○ What about a case where people opt-out and then they are victims of hacking, etc. are they on their own? No, BTS would get you restarted and</li> </ul>	<p>Motion to move Item 7 ahead of Item 6C: P. Niner Second: M. Fauerbach</p> <p>Motion to approve the changes to the senate officer structure to add</p>	<p>Motion passed with a voice vote.</p>
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<p><u>effective Fall 2018</u></p> <p><u>6c) Information Item- Bylaws Revision Phase 1 (Simple Issues)</u></p>	<p>Dr. M. Rosenthal</p>	<p>help you figure out what happened for the future.</p> <ul style="list-style-type: none"> <li>• Voting item</li>   <li>• Appendix A: Bylaws Revision Summary Table</li> <li>• Appendix B: Bylaws as of February 23, 2018 w/track changes</li> <li>• Appendix C: Bylaws as of February 23, 2018 clean copy</li> <li>• Due to many changes, they were grouped by the size and impact of change.</li> <li>• Group 2 contains a number of small changes and we could vote on them together. Each item could be pulled out for a separate review if desired by a senator. Dr. Rosenthal reviewed each change in Group 2 (guided by the table provided to Senators). <ul style="list-style-type: none"> <li>○ Discussion with responses by Dr. Rosenthal- What about attendance and</li> </ul> </li> </ul>	<p>a Communications Officer: J. Kakareka</p> <p>Second: R. Erdman seconded the motion.</p> <p>Vote- 26 in favor, 1 opposed 3 abstentions.</p> <p>Motion to extend 10’’: J. Macdonald Second: D. Acheampong</p>	<p>Motion passed.</p>
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		<p>faculty on sabbatical or professional development leave?</p> <ul style="list-style-type: none"><li>▪ Will talk about attendance questions at the next meeting.</li></ul> <p>○ Line 346 about replacing team members- is this a new process or what does this mean? Are colleges forced to do something?</p> <ul style="list-style-type: none"><li>▪ It just clarifies who will contact the colleges and those governance teams will decide how to make replacements to Senate teams.</li></ul> <p>○ Suggest that IAT should have 2 members from each college because of the importance of being liaisons to governance structures. In addition, GRT should have additional members.</p> <ul style="list-style-type: none"><li>▪ Those ideas to go to team chairs.</li></ul> <p>○ Will vote on Group 2 bylaws changes at next meeting. Niner asked that if Senators want to pull out individual items for voting, please notify officers before next meeting.</p> <p>○ What if senate decide to change something later, but we already made some change in the vote on these bylaws?</p> <ul style="list-style-type: none"><li>▪ Resolutions and bylaws changes can be made at any time.</li></ul>		
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8) For the Good of the Order & Announcements	Dr. M. McDonald/All	<ul style="list-style-type: none"> <li>• A. Finn made a motion to observe a moment of silence to recognize the students and teachers at Marjorie Stoneman Douglas High School that were killed in the shooting last week.</li> <li>• A moment of silence was observed.</li> <li>• A. Finn had responded with Red Cross to Parkland to talk with students, teachers, parents, recovering from the tragedy.</li> </ul>	Motion was approved. J. Kakareka, 2 <sup>nd</sup> : R. Erdman. Please note this was done prior to President McDonald's remarks.	
9) Adjournment		<ul style="list-style-type: none"> <li>• Meeting ended at 11:25am</li> </ul>	Motion to adjourn: J. Kakareka Second: J. MacDonald.	

**Next Senate Meeting:** Friday, March 16, 2018 @ 9:30 AM – Cohen Center 213

**Next Senate Leadership Team:** Friday, March 30, 2018 @ 12:15pm – Cohen Center 213