

## DRAFT MINUTES

### Faculty Senate

Friday, April 11, 2014 9:30-12:00 pm

Cohen Center 214

**In Attendance:** Anstadt, Bacigalupi, Benford (Krome, proxy), Brazzeal, Brooks, Buzasi, Carlin, Carothers, Condori, Croshaw, Epple, Erdman, Felton, Finley, Foote, Gilbert, Gunnels, Hung-Simons, Kakareka, Nguyen, Paine, Pavelka (Rosenthal, proxy), Renard (Krome, proxy), Rosenthal, Stecher, Torres, Urakawa, van Duijn, Venglar, Villiers, Zhao.

**Absent (without Alternate/Proxy):** Perretti

**Guests:** Jennifer Baker (AA), Tony Barringer (AA), Paul Snyder (PIP), Beth Elliott (UFF-FGCU), Cory Mentzer (Student Government)

**Media:** Eagle News.

**Summary:** Dr. Mike Rollo shared information from his division of Student Affairs and answered questions. 3 bylaw changes to the Faculty Governance document were approved. A motion in support of the work of the Shared Governance ad hoc team's report and policy recommendations was passed. A resolution in support of offering in-state tuition to undocumented students was passed. A resolution respecting the work of the General Education Council and QEP steering committee was passed. An academic calendar for 2015-16 was approved. The work of the Senate Teams Review ad hoc Team was shared. Senate officers for 2014-15 were elected. Proposed changes to the bylaws for the Program Review Team were introduced. Standing reports were given.

Agenda Item	Responsible	Discussion	Action/Vote	Follow-up
1) Gathering and 2) Approval of March 28, 2014 Agenda	Shawn Felton	Felton gave a quick professional development fund grant update. Award letters are behind for good reason. Felton asked Provost for additional funds and he added \$10,000 to the funds this year to make a total \$130,000. Felton thanked Academic Affairs and PDFG committee for making this happen. Carothers asked if this increase is permanent/continuing. Felton: No, this is a one-time addition, though the Provost has committed to make proportional increases to funds with increase of faculty members. Carothers: we need to continue to work to get these funds increased.	Motion to approve agenda was seconded. With no objections, the agenda was approved.	None.
3) Approval of Minutes of March 14, 2014	Anna Carlin	Corrections: Paine asked to add in information from the QEP presentation portion to give context for questions that followed, especially the "Faculty Scholars" question.	Motion to approve the minutes with those corrections. No objections.	Corrections will be made to the minutes and posted on website.

		Add Buzasi as present.	Minutes approved.	
4)Open forum with Vice-President of Student Affairs	Dr. Mike Rollo	<p>Rollo: We have had a very successful year. Initiatives undertaken with AA include Eagle Hall being built in South Village. Housing in South Village is just for first year students. We have been doing office hours in SV for advising, but now adding a first-year advising office in Eagle Hall, retaining office in McTarnagan Hall. We have faculty fellows participating in the first year experience: 12 courses being taught in SV, they hold office hours there and get a stipend. We are building an apartment in Eagle Hall for a live-in faculty member, and there will be an opening for that position. We see everything we do as retention based. Even things like the waterfront are retention based efforts. Student Affairs has 141 full-time staff. There will be 16 sessions of Eagle Orientation starting May 29. Orientation sessions have a parent reception that faculty are invited to attend.</p> <p>Elliott: How do high school students arrange for campus tours? Rollo: There are 2 tours a day leaving from the Welcome Center. Call admissions. Students can see a sample room in housing.</p> <p>Elliot: Is the process the same for student athletes? Rollo: if they want to meet with coaches, they usually contact the coaches directly and the coaches will give them a more tailored tour. We have 20 club teams, including hockey. The club hockey team does very well nationally, won the championship last year.</p> <p>Brooks: What is your opinion about club sports athletes and faculty giving them accommodations? Rollo: Of course my first response is to help them however you can. But they are just clubs, you have to consider that. Hockey is a pretty big deal with national play, but things like the fishing team may not be. Stecher: I had an individual that was highly ranked in club volleyball and I accommodated her by moving her to a different section, etc. I called athletics and they did say specifically that it is up to the faculty member.</p> <p>Gunnels: The senate officers received some questions</p>	Motion to suspend rules on time, no objections, motion passed.	None.

		<p>previous to this meeting. What does the university do to protect victims of sexual assault and sexual violence? Rollo: There is a letter that has been sent to all universities from the US. Dept. of Ed Civil Rights Office that outlines how enforcement of Title IX should happen. New guidelines allow the victim to know the outcome of hearings. We had consultants from Oregon that visited cabinet and Student Affairs to talk about the impact of the Title IX "Dear Colleague" letter. Student Affairs staff have been sent to conferences and workshops to learn more about handling sexual violence and harassment on campus. Student Affairs has a case manager in the office to support students with these issues. There is the ARISE workgroup in Student Affairs looking at ways to educate the community about these issues.</p> <p>All new students now have to take "My Student Body" courses with drug, alcohol, and sexual violence education. When a young person reports that they have been harmed by sexual violence, it goes to our Title IX coordinator (Jimmy Myers) to make sure that the student has access and knowledge of all services available. Counseling center is notified. At the end there will be a police report. There are two challenges through this process- making sure everyone knows and getting the word out through education programs; and respecting the personal and sensitive nature of these events, very complex, confidential process, charged with emotion.</p> <p>Footnote: In the History department we used to get a lot of non-traditional students but not as much now. Do you think this is a campus wide trend? Why? Rollo: the image of the campus is much more "traditional" now. We might have used up the pent up demand of non-traditional students in the area. It may just seem harder for older students to fit in now. Our classes are during the day and parking is an issue. Snyder: the new liberal studies degree might attract more non-traditional students if it is approved by the BOT.</p> <p>Felton: Could you talk about services for students that are veterans? Rollo: We have about 250 veteran students. There is a national interest in services for veteran students. We have established a veteran's room in the library. In-state tuition is available for all veterans in Florida now.</p> <p>Carothers: I had a student that mentioned that she was</p>		
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		<p>having trouble getting CAPS services. She couldn't meet the deductible/copay and the office was also very backed up. Rollo: They need more money. They get all of their funding from the health fee. Psychologists, psychiatrists, counselors are expensive. They are certified nationally and accredited. There are about 260 students on the waiting list at the end of the year for CAPS services. Anxiety is the number 1 problem on college campuses these days. Eventually we'll max out our counseling center. There is a health fee that is part of tuition, about 7-8 dollars a credit hour. Every year the student government asks for an increase. All of the student fees together can only go up \$1.70 a year. The health fee competes with recreation and other fees. We will add a psychologist and health staff this year. Mental health services are more difficult to obtain off campus than health services.</p> <p>Felton: thanked Rollo for being here and for all of the services that his division provides.</p>		
5) Recess		5 minutes.		
6) Old business a) Action Item: Proposed bylaw changes 2014.1-2014.3	Arie van Duijn	<p>Change 2014.1 Enfranchisement of advisors to be elected as officers. Vote: 30 for, 0 opposed. Motion passed.</p> <p>Change 2014.2 ACFS representation. Vote: 30 for, 0 against. Motion passed.</p> <p>Change 2014.3 UCT bylaws. Vote: 30 for, 0 against. Motion passed.</p>	All proposed by-law changes passed (see votes in discussion).	Changes will go into effect immediately.
b) Action Item: Motion in support of Shared Governance Policy and Team Report	Dr. Eric Strahorn	<p>Felton reminded all that the policy would still need to go through the policy process. We have a proposed motion to support the policy recommendation and report. Discussion on the motion to follow.</p> <p>Paine: Does administration see any problems with any of the recommendations? Are any of the recommendations too hard to implement? Strahorn: Academic Affairs has said they are essentially okay with the document, though we didn't get into specific wording.</p> <p>Brooks: Can we make the language stronger in the motion to make the policy go through rather than just suggest that it does? Felton: I think this is the extent of</p>	Vote on the motion of support for the shared governance policy and report: 31 for, 0 against. Motion passed.	Report and policy recommendations will be forward to Academic Affairs.

		<p>what our role is, it will have to go through the policy creation process and there will be a feedback period.</p> <p>Vote on the motion of support for the shared governance policy and report: 32 for, 0 against. Motion passed.</p>		
c) Action Item: Resolution - Tuition equality	Dr. Nicola Foote and Allison Bacigalupi	<p>Felton: A legislative update on this issue: the Florida House approved the tuition equity bill and it is looking a little more hopeful for Senate approval.</p> <p>Vote on the resolution: 30 for, 0 opposed, 2 abstentions. Resolution passed.</p>	Vote on the resolution: 30 for, 0 opposed, 2 abstentions. Resolution passed.	Resolution will be shared with administration.
d) Action Item: Resolution- Respecting standing and ad hoc senate teams	Dr. Nicola Foote and Allison Bacigalupi	<p>Paine: Why are these two teams and processes combined in this resolution when people might have problems with one or the other? Bacigalupi: it was about the overarching theme of collegiality and faculty involvement. Foote: I saw two sustained process that worked well with shared governance and leadership, especially the general education revisions at the state level.</p> <p>Carothers: I support recognizing good work, but I can see that singling these out teams can rub salt in the wounds of those who feel like they didn't have their voices heard in these processes.</p> <p>Stecher: Are we avoiding the real issue of civility and instance of not so civil behavior?</p> <p>Elliott: What is the purpose of this resolution? What are we trying to say here? Foote: We are honoring the work of those teams and the leadership shown through those processes. These are two groups that have an impact on all campus and brought people together.</p> <p>Gunnels: I can see Paine's point for future documents (separating processes/teams). Service excellence awards are wonderful, but they only recognize individuals. I think we should be doing more of this.</p> <p>Carothers: It seems like a waste of time for Senate to say thank you to people, like a "reply all" email. Bacigalupi: this is not about giving out "atta boys" but recognizing good examples of shared governance.</p> <p>Brooks: I agree that we should recognize good shared governance. We should probably do it every year to</p>	Vote on the resolution: 21 for, 2 opposed, 4 abstentions. Motion passed.	Resolution will be shared with administration.

		<p>highlight these kinds of processes that work well.</p> <p>Vote on the resolution: 21 for, 2 opposed, 4 abstentions. Motion passed.</p>		
e) Proposed Academic calendar 2015-16	Institutional Affairs Team (Elizabeth Elliott, Susan Byars, Lorie Hickox)	<p>Elliott presented a new draft of calendar. This calendar moves spring break back a week, takes the Wednesday off before Thanksgiving, increases the time between fall and spring semesters, and moves fall commencement back a week.</p> <p>Venglar: Thanks to the team for going back to work on this again, this looks great.</p> <p>Gunnels: It is a great compromise and doesn't strive for perfection but hits a lot of the concerns.</p> <p>Anstadt: Will we need the exception to start early? Elliott: Yes, we had a call to the BOG to make sure that we could do this. Byars: It shouldn't not be a problem.</p> <p>Student government vice-president was supportive of this draft.</p> <p>Bacigalupi: There were 9 people in CAS that were not in favor of this calendar.</p> <p>Elliott: We already have vetted this calendar with Academic Affairs and this will have their support, whereas the previous versions might have been opposed and ultimately altered by administration.</p> <p>Vote on the academic calendar: 29 for, 1 opposed. Calendar was approved.</p>	Vote on the 2015-16 academic calendar: 29 for, 1 opposed. Calendar approved.	Calendar will be forwarded to administration.
f) Information item: Senate Leadership Team recognition of Senate Teams Review ad hoc team	billy Gunnels	<p>Gunnels introduced the item and read the resolution from SLT. This was a first pass effort at helping our senate teams. Documentation was reviewed and compared. The report looks somewhat negative since it just points out where things don't match up. Some individuals took this as criticism of their teams. This is an interim, first look at the teams, the process will continue in the next years.</p> <p>Carothers: One team was thanked for their work and the teams that got their feelings hurt were not recognized and thanked for their work.</p> <p>Kakareka: The library team was recommended for</p>		

		<p>dissolution. Could they alter the activities of the team to address the problem? Gunnels: Yes, there is more work to be done in the teams; the recommendations are not the final word.</p> <p>Wilkerson: The Program Review Team would have appreciated the opportunity to correct the errors in fact represented in this report.</p>		
g) Action Item: Election of Faculty Senate President 2014-15	Arie van Duijn	<p>Election of Faculty senate president: Felton made a short statement as nominee for president. Vote: on Felton: 31 for, 0 opposed, 0 abstentions. Felton reelected president.</p>	Felton re-elected President .	
7) New Business a) Action Item: Election of Senate Vice President, Secretary, and Parliamentarian 2014-15	Arie van Duijn	<p>Nominations for vice-president: Gunnels was nominated. Bacigalupi was nominated for secretary. Van Duijn was nominated for parliamentarian.</p> <p>Vote on Gunnels: 28 for, 0 opposed. Vote on Bacigalupi: 29 for, 0 opposed. Vote on van Duijn: 29 for, 0 opposed.</p>	<p>Gunnels re-elected vice-president.</p> <p>Bacigalupi elected secretary.</p> <p>Van Duijn re-elected Parliamentarian</p>	
b) Proposed bylaw changes from PRT 2014.4	Dr. Judy Wilkerson	<p>Felton: The proposed changes are being introduced today, and vote can happen in the fall.</p> <p>Wilkerson: FGCU is a different institution now than it was 10 years ago. When we started, we didn't have accredited programs. Now many programs outside of the CAS are accredited. The university used to propose many new programs as we were growing and now not as many. Now the PRT is primarily focused on CAS programs and we only have 2 faculty members from CAS on PRT. These revisions to the bylaws look to bring PRT into the present situation. Changes to the composition of the group are intended to get more CAS faculty on the team. We also removed language about creation and removal of programs because we have never done that on the team and it seems like work more suited to the curriculum teams.</p>	<p>Motion to extend time 5 minutes passed (Krome/Buzasi)</p> <p>Motion to extend time 5 minutes (Condori/Bacigalupi) passed with 1 objection.</p>	This will come up for a second reading and vote at the next (September) meeting.

	<p>Paine raised concern about making sure there is faculty input into removal of programs. That it was built into PRT bylaws as a “circuit breaker” function. Wilkerson and Carlin reiterated that the curriculum teams would review new programs and the deletion of programs. Senate leadership will continue to work on this to make sure that this function is met somewhere in faculty governance.</p> <p>Wilkerson: Would like to changing language in the bylaws about the review process to soften language and to remove specific mention of steps in the review process. New bylaw item makes PRT a resource for faculty on review processes. Work on university wide issues with reviews.</p> <p>Venglar pointed out that the executive team doesn't exist in the bylaws so making mention of them here isn't consistent.</p> <p>Bacigalupi: What are these university wide assessment concerns or patterns that you mention in the proposed bylaws change? Wilkerson: There have been instances in the past where we saw some of the same problems or issues arise in multiple programs.</p> <p><i>Motion to extend time 5 minutes (Krome/Buzasi)</i>  Krome: I don't see anything in here that talks about the interface between the curriculum teams in the bylaws. I could be added that PRT could be a resource to the curriculum teams.</p> <p>Elliott: I agree with Paine's concern about taking out the language about creation of new programs and removal of programs. There isn't a problem until there is, and we want to make sure we don't lose important input into processes.</p> <p>Foote: does this mean that PRT would no longer review the reviews of programs? Wilkerson: It is just removing the specific steps and allows us to do more.</p> <p>Paine: So this (proposed bylaws changes) will be voted on at the first meeting? This means new senators will not have the background on these to know what they are voting for.</p> <p><i>Motion to extend time 5 minutes (Condori/Bacigalupi) passed , 1 objection.</i></p>		
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		<p>van Duijn: You can make a motion to reintroduce later.</p> <p>Wilkerson: Is there a way to get the change to the composition of the committee done now? Bacigalupi: We need input from the college before we vote.</p> <p>Gunnels: Has there been any discussion in PRT about having a PRT for just CAS? Wilkerson: We would like to add more CAS faculty to the committee to shift that work, but we still identify university wide issues, where items come up in the reviews that don't fit with the whole university, so we do need the university wider perspective.</p> <p>van Duijn: On a second reading, one can ask to postpone a vote.</p> <p>Condori: The bylaws say that PRT can ask others to join the team. That might be a solution to the CAS representation problem. Wilkerson: Yes, but they are not recognized and not officially voted in.</p> <p>Elliott suggested that the language be changed to a formula for determining college representation instead of set numbers so that the number can auto-adjust for increases in population.</p>		
8) Standing Reports a) Provost Report	Provost Ron Toll	<p>Barringer delivered report in Toll's absence.</p> <p>Faculty meet and greet with the Provost on April 21, 11-1 in Edwards 309 .</p> <p>Celebration of Excellence: April 25, 2 pm, Cohen Center ballroom</p> <p>Promotion decisions on or before April 25th.</p> <p>Staff meet and greet with the Provost on May 1<sup>st</sup>, 9-11 in Edwards 309.</p>	None.	None.
b) Student Government Report	Cory Mentzer	<p>SGA will be putting GPS units on shuttle buses next fall to help students with finding available shuttle; split cost with Magiera's office. Will be running a T-shirt exchange to take other school shirts and give out FGCU shirts in exchange. Looking at placing lockers on campus for commuter students and getting more study spaces.</p> <p>Paine: Is SGA talking about the changes to the class schedule moving to a MWF? Is there a student perspective? Mentzer: Personally, I'm okay with it. I</p>	None.	None.

		<p>think we just need to get students used to the idea; it happens at other schools. Paine: So there is not plan to gather input from students? Mentzer: No, not on my part.</p> <p>Foote pointed out that buses don't stop out by the modular building. There are many students in psychology program and many psychology faculty members are housed there. Mentzer: I am meeting with Chief Moore soon, I can bring this up in our conversation.</p>		
c) UFF Report	Elizabeth Elliott	<p>May will be the time for the "3 for free" union membership incentive.</p> <p>Just finished negotiating the \$600 bonus for state employees. This is for 35% of employees. The SUS decided that in-unit faculty would be a unit, so 35% of in-unit faculty will get a bonus. The Union worked with Academic Affairs, who left it up to UFF to decide on the formula. Individuals get 3 points for "exceeds" in each area, divided by total number of areas evaluated. 2 points for meets. 0 points for does not meet. Tiebreaker put up by the state (to encourage retention) means the lowest paid faculty member would receive the bonus. Will be distributed by college. Hoping to be paid by last paycheck in May. Disciplinary action will cause exclusion from bonus. Also have to be at FGCU for 3 years to be eligible. Used evaluation from 2012-13. UFF spent a lot of time and effort to figure this out. There is a possibility that this might become a basis for a reoccurring performance pay model. The terms of this bonus payout will come out in a memorandum of agreement.</p> <p>Epple: Will people be notified before they receive the money? Yes.</p> <p>Foote: If people were on sabbatical or didn't get evaluated will they still be considered. Yes. Baker: The only people that were not considered were people that did not submit a portfolio for 2012-13.</p> <p>Paine: There is talk that performance bonuses may be 2500-5000 in the future. Baker: While this model worked for this money, we don't know what future requirements for bonus money in the future so it could change.</p>	None.	None.

d) Senate President's Report	Shawn Felton	<ul style="list-style-type: none"> <li>• Commencement ceremonies will be held on May 10. ACFS (Advisory Council of Faculty Senates) meeting May 8-9 in Tallahassee.</li> <li>• May 8, starting at 8:30 am, the BOG Innovation and Online committee meeting in Cohen Center ballroom.</li> <li>• Policy development: The background check policy is still open to feedback; send to Tony Barringer or Senate officers.</li> <li>• BOT meeting on April 15 in Cohen Center ballroom.</li> <li>• PDFG letters will be out very soon.</li> <li>• Service letters will be out soon.</li> <li>• Notify Arie van Duijn with college election results.</li> <li>• Deans and Chairs survey participation: chairs got 158 responses out of 398 eligible, about 40% return rate. 142 out of 423 eligible responses on the dean's survey. Lenore Benefield worked hard on the survey as well as the BTS staff.</li> <li>• Call for committee membership went out: spots are open for PBC committees, please nominate yourself or a colleague.</li> <li>• Next meeting of Senate will be in September</li> </ul>	None.	None.
Announcements		<ul style="list-style-type: none"> <li>• April 24: senior project show in Art.</li> </ul> <p>Performance of Vagina Monologues tonight (April 11) and tomorrow at 7 pm.</p>		

**Next Senate Meeting:** September 2014

**Next Senate Leadership Team Meeting:** September 2014