

## MINUTES

### Faculty Senate

Friday, September 5, 2014 9:00-12:00 pm

Cohen Center 213

**In Attendance:** Acheampong, Daniel; Andstadt, Scott; Bevins, Brendan; Brown, Trent; Croshaw, Dean; Epple, Michael; Erdman, Rob; Everham, Win; Felke, Tom; Finley, Penny; Kakareka, Joe; Krome, Mary; Nguyen, Long; Niner, Patrick; Paine, Morgan; Renard, Monika; Rosenthal, Martha; Sakharuk, Alexander; Stecher, Jo; Strahorn, Eric; Torres, Jorge; Villier, Claude; Zhao, Fan; Maksian, Carol; Felke, Tom; Carothers, Doug; Felton, Shawn; Gunnels, billy; van Duijn, Arie; Yovanovich, Michele; Baerwalde, Angela

**Absent (without Alternate/Proxy):** Carlin, Ana

**Guests:** Dr.Toll, Tony Barringer, Jennifer Baker, Beth Elliott, Cory Mentzer, Nicolas Gallo, Elsbeth McCullough

**Media:** Eagle News

**Summary:** Parliamentary Procedures, Senator Role, Election of new Faculty Senate Secretary, PRT B laws postponed

Agenda Item	Responsible	Discussion	Action/Vote	Follow-up
1) Gathering	Shawn Felton	Open of meeting – Welcome & Introductions		
2) Approval of Agenda	Shawn Felton	Motion to approve the agenda Hearing no objections, the agenda was approved. Motion to Approve Sept Approved – Mary Second –Van Duijn, Arie	Motion to approve agenda, approved with no objections	
3) Approval of April 11, 2014 Minutes	Shawn Felton	Minutes were approved without corrections.	Motion to approve April 11, 2014 Minutes	
4) Overview	Arie VanDuin	Overview of Parliamentary Procedures (see handout)		
5) Overview	billy Gunnels	Role as a Senator		
4) FGCU Faculty Senate 2013-14 Highlights	Shawn Felton	Dr. Snyder and his team is working on the SAC document. For all of the Teams. Blind Review/Peer Review. Motion to Ban Tobacco Use – Plan is ongoing. Motion to Expand Interior Furniture – brought by IAT Resolution of Appreciation: QEP is on track as we move forward; Gen Ed changes are on track; The Resolution supporting IN State tuition equality – was brought forth by Allison and Martha. Approved at State level – approved the Dream Act.		

4) FGCU Faculty Senate 2013-14 Highlights	Shawn Felton	<p>This legislative highlights Performance Base Funding have now received \$5.9 NEW dollars, we've scored 30 points on Metric Performance Funding</p> <p>Board of Governors – total performance of allocation for FGCU 8.1 million – 2.13 was a restoration of our funding – we had to put 1% get in the game and received those dollars back. Almost \$6 million of NEW dollars.</p> <p>The I HUB received 7 million funding The institute technology. Also received 1.3 million in critical referred in reg maintenance. One bill that hit to the core for Academics and Faculty the house bill post-secondary textbooks. That law did not pass.</p>		
6) College Breakout		College Breakout Caucus – 10 Min		
8) Old Business	Shawn Felton	<p>Proposed Bylaw Changes 2014.4 – PRT  Motion to Postpone – Gunnels  Motion Approved - Doug</p> <p>Motion to Amend to Post Pone the approval of the bylaws  Doug: Move to amend the motion  Motion to Postpone Senate Leadership to consider it  Move to Amend the Motion for the Faculty and should be brought to opposition</p>	<p>Motion to postpone  Proposed Bylaw Changes 2014.4  PRT after the Senate Leadership consider bylaw changes.</p> <p>Motion to Amend the Motion for the Faculty and should be brought to opposition</p>	<p>Motion to Amend Approved</p>
9a.) Election of New Faculty Senate Secretary	<p>Felton, Shawn</p> <p>Arie vanDuijn</p>	<p>Action – New Business Election of Secretary  Allison Bacigalupi is out of unit.  Election of New Senate Secretary</p> <p>Election Process  Nomination for Dr. Penny Finney as Senate Secretary?</p>	Nomination accepted	

9b) Information Only	Dr. Linda Serro  Dr. Toll	Lucas Center for Faculty Development  We have looked across the nation and we have yet to find another similar model at the level we are operating... Once the \$2M endowment is in place we will be adding additional staff. I believe we are at the edge of the work to becoming a national best practice. Linda and I have talked about this, we want to be the place that other universities send their faculties for this kind of trainings and workshops during the summer and holiday break. And that this university be recognized nationally for our focus on teaching and learning. The Lucas gift has allowed us to reflect on what we do as described by our central mission. I thank Linda for doing this work.		
9c.)Information Only	Charles Gunnels  Doug Carothers  Shawn Felton  Dr. Toll	Senate Initiatives Future Direction on Quality Education Faculty Classifications Excellence Committees  Question regarding Faculty Summer Teaching Question regarding policy of moving offices Question on how to bring items up to Faculty Senate  These initiative came up thru either an AdHoc teams, individual faculty members that are concerned about their role, or a standing team that wanted the standard team reevaluated their role. If not, there are many times to bring this up for representation about Faculty Senate.  There is a strategic plan future direction for Distance Learning, we are not looking to duplicate the work of Cathy Duff, but we are hoping to work product to compliment. Several movements nationally that is what this adhoc is looking at. Win was looking at it and we weren't able to look at it this year. We are trying to be a compliment. Several movements have happened nationally and this adhoc is looking at.  There is conversation beginning to consider having the SUS move in the direction of having a single learning management system. I want to be very clear, this is not something coming from within this institution, and we just went thru that process and settled on CANVAS, based on wide faculty input end support in a process of shared governance.  CANVAS is being used by several other big schools in the state system and so if it comes to the need to select only one LMS, we will probably be in good shape with CANVAS. More info to follow		

d) Information Only	Pat O'Connor Benson	<p>Update from Academic and event Technology</p> <p>\$650 for Academic Technology – Funds are spent on things you asked for.</p> <p>Updating equipment in the classroom and software.</p> <p>Labs are open 24 hours a day – off and on campus</p> <p>All technology is uploaded on website</p>		
0) Standing Reports	Dr. Toll	<p>Welcome back!</p> <p>Upcoming Dates:</p> <p>Faculty &amp; Staff Meet &amp; Greet</p> <p>Tuesday, September 9, 2014</p> <p>3-5 pm @ Lutgert Hall 4200</p> <p>Friday, September 12, 2014</p> <p>1-3 pm @ AB7 - 402</p> <p>5<sup>th</sup> Annual Reception for Promotion Recipients</p> <p>Thursday, September 22, 2014 6-8 pm</p> <p>Snugdent Resort, Hospitality</p> <p>Communications:</p> <p>Beth Elliot – President of Union</p> <p>Shawn Felton – President of Faculty Senate</p> <p>Nicole Black – President of SAC</p> <p>We have another one that will be coming out later today or beginning of next week, I want to say these messages, and I can say something symbolically as important as the information that is provided in. It reflects the leadership of these governers groups are meeting regularly, discussing things trying to make sure there is clarity and closure and that you are informed of actions and provided background and as why certain actions are taken place</p> <p>The Lucas Dedication – thank you for attending. Several faculty members have said to me it was perhaps the most special evening that they attended here at FGCU. It was phenomenal.</p> <p>For this Fall, we had an enrollment target that was a little higher and we actually came in at about 3.4 / 3.5% we don't have the final numbers, because the numbers migrate for drop/add or nonpayment but it doesn't vary greatly. Historically, over the last 3 years the growth rate has been coming down. We have established a new growth rate we are going to look at the fall 2015 and 2016 &amp; more than likely 2017. So the next 3 years we will have a growth rate of 2.25%.</p> <p>In addition we saw an increase from last year to this year of +6% in the number of juniors as seniors returning. That metric is important for our students getting out of here in 4 years, maybe 4 ½ to 5 to 6 years.</p>		

	<p>Dr. Toll</p>	<p>We will now have smaller freshman class for Fall 2015, 2016 &amp; 2017 and then the last several 2 or 3 freshman classes so instead of bringing in whatever the numbers have been, this year has been flat about +30 students this year. We will be looking to bringing in 150-175 LESS freshman in previous years. Deans and I have had several discussions in terms of faculty needed for fall 2015. I have told the deans, while there is no longer a guarantee that the positions that come open in faculty positions be refilled. I don't say this to send a fear or shock wave. This should be a topic of conversations within your colleges in terms of leadership teams, departments by departments, led by Deans something that you can share in in terms of understanding the slowing growth, less freshman, and what are the absolute most important positions, whether they are new positions or placement positions.</p> <p>Performance Based Funding in general. I do chair the CAVP. I did have a meeting with the Chancellor for 90 min. Face to face, I thought it was very informative. I found him to be very bright and on top of the data, and having some opinions that I found to be in line with what we have about the values of the higher education.</p> <p>The HD355 Textbook Affordability Bill -= while we are pleased that this did not survive during last session. This will more than likely rear come up again next session. You played a role in stopping it last year. The way you sent timely messages to Tallahassee. I will continue to encourage you as a faculty and senate. I believe the collaboration was powerful positive collaboration. Makes my job and the president's job easier. I thank you for your efforts.</p> <p>You approved the calendar for 15-16.</p> <p>We will now use that calendar as model for future calendars. We are not teaching before the day of Thanksgiving. But we are teaching that Tuesday night so don't abandon the Tuesday night classes!</p> <p>Next meeting of Senate I will be bringing some issues that I would like you to consider. Some of them you have heard me say before. I've spoken with Beth and Shawn about them. I believe they are positive things.</p> <p>We are growing much more slowly but we will continue to add to the total number of faculty.</p>		
	<p>Winn</p>	<p>It appears that we have changed the procedure for covering the travel for visiting scholars and possibly treating them as faculty?</p>		
	<p>Dr. Toll</p>	<p>This is not FGCU policy. We had an adverse ruling from the IRS. The IRS has made a judgment among several universities that this new auditing paragon was applied. What I have been told is that we cannot change it until enough institutions have been slapped with the same rule. The outcry becomes so great that the IRS will go back and review their own auditing.</p>		

	<p>Jennifer Baker</p> <p>billy Gunnels</p> <p>Dr. Toll</p>	<p>The issue is that the IRS came in and reviewed all of our independent contracts. They ruled that some of these individuals looked like employees. We tell them what time they come, what they teach, their work product. The IRS considers that an employee. We considered them as independent contractors. We were fined based on previous years. If you have a guest speaker for a lecture series, there is a process it goes thru HR (the form is on our website). You will know whether or not they are independent contractor. They fill out all of the paperwork for independent contractor. An invoice will be issued.</p> <p>Applicants do not fall in this category. Reimbursement is not taxable. The independent contractor has nothing to do with applicants for faculty candidates coming on campus.</p> <p>Paperwork is requested to be filled out and we have worked with HR to make sure that the language is clear.</p> <p>How does your office work with HR and general counsel that these rules and policies have the minimal effect on the faculty?</p> <p>We are in constant communication with HR and General Counsel. Jennifer Baker is our main contact. With the slowing of enrollment growth, changes to SAT and GPA's may increase. Our goal is to improve scores and not just SAT's.</p> <p>The PPC and Enrollment Retention committee</p> <p>We don't just say you have to have a mass score. We have never done that.</p>		
10b) SAC Report	Nicholas Gallo	SAC Report		
10c) SGA Report	Cory Metzger	<p>SGA Report</p> <p>Partnering with Steve Mageria – Successful on the business operations with the Mobile App we had about 1600 that have tracked the shuttles</p> <p>A lot of faculty and students 125 to 175 papers of NY times. Placed throughout the campus.</p> <p>A salad bar with Azule's partnering with business. Making sure there is a salad bar at all times.</p> <p>A lot of students wanted vending machines in the library. So we were successful in getting vending and snack machines outside near Starbucks.</p> <p>T-shirt exchange – donated the t-shirts to Salvation Army</p> <p>Senate – We had a senator pass reduce paper. The goal is to go completely paperless by 2012. Main initiative to allow assignments on line. Also on our side, any bills are online.</p> <p>The CAA bill that went thru to fund the tutors. They came in \$78,000. So far every year Student Gov has funded this. We did some other research that other ENG funding.</p> <p>The benches will be up and running.</p> <p>The tutors – the CAA will come in with not as much too hopefully fund the tutor project. The money was paying the tutors.</p>		

10d) UFF Report	Beth Elliott	<p>Excellent Bargaining session in record time.</p> <p>Our chapter will have 2 events this semester. Sept 3 Meet and Greet and this was proposed to us last year Off Campus Holiday party. Provide with 2 drink coupons and hor'dorv so people can come and sit back and relax.</p> <p>We are continuing our shirts and flash drive distribution.</p> <p>We gained 20 new members from May to yesterday. I had an opportunity to meet the new Deans and our role.</p> <p>I am on the calendar committee.</p>		
10e) Faculty Senate President's Report	Shawn Felton	<p>The PBC and affiliated committees have been filled with faculty representation through the Senate Appointments Team. Great leadership by Heather Snapp, facilitator of the Appointments Team.</p> <p>All the committees have been filled:  Membership includes:  PBC : Dr. Beth Elliott, Dr. Halcyon St. Hill, Dr. Arie van Duijn, Dr. Billy Gunnels and Myself  Budget... Tom Felke, Serge Thomas, and I co-chair  SFC... Jenna Enomoto, Sue Henshon  ERMC... Jo Stecher  ESC.... Gerry Segal, Hulya Yazici  SPIEC... Beth Elliott, and myself  IRC... Ken Watanabe</p> <p>All of the PBC committees are on the Provost website. We are going to analyze how to enhance communication between the PBC and Senate and try to make this better. Remember the SPBAC of the Senate is made up of all of the faculty members on the PBC and affiliated committees. The faculty and a lot of senators are on these committees.</p> <p>Upcoming Important Dates:  BOT Meeting Sept 16 – The Cohen Center, Ballroom at 8:30 am  BOG Meeting Wed &amp; Thurs Sept 17 &amp; 18, 2014</p> <p>Dr. Toll brought forth these policies for Credit Hour Policy and Shared Governance. We are trying to deal with SACS and the credit hours.</p> <p>We meet with Dr. Toll and his executive staff and I meet with Dr. Toll one on one.</p> <p>Dr. Snyder and his staff is working diligently to work with SACS.</p>		

11) For the Good of the Order		a) Bando Visiting Scholar in Italy – Franciso Spigareli hosted by our own billY Gunnels. I will send out the link that noted with the information you can share with your faculty.		
Announcements:	None			

**Next Senate Meeting:** September 19, 2014 9:30-11:30 am. Cohen Center 213

**Next Senate Leadership Team Meeting:** October 17, 2014, 12:00- 1:30 pm. Cohen Center 213