

MINUTES

Faculty Senate

Friday, September 06, 2013 9:30-11:30 am

Cohen Center 214

In Attendance: Anstadt, Bacigalupi, Benford, Brooks, Buzasi, Carlin, Carothers, Condori, Krome, Croshaw, Erdman, Felton, Finley, Foote, Gilbert, Gunnels, Kakareka, Nguyen, Paine, Pavelka, Peretti, Rosenthal, Stecher, Torres, Urakawa, Van Duijn, Venglar, Villier, Zhao (also proxy for Renard)

Absent (without Alternate/Proxy): Brazzeal, Hung-Simons, Kleeger

Guests: E. Elliott, R. Toll, Snyder, Baker, Benefield, D. Rosenthal, T. Barringer, H. St. Hill, L. Vargas, N. Black, E. Flechsig

Media: D. Breitenstein

Summary:

Agenda Item	Responsible	Discussion	Action/Vote	Follow-up
1) Gathering	Shawn Felton	<ul style="list-style-type: none"> Note any problems with sign-in sheet, please be sure to note alternates and proxy. Due to Veterans Pavilion dedication, people may be in and out. 		
2) Overview of Parliamentary Procedure	Arie van Duijn	<ul style="list-style-type: none"> Reviewed handout (received by all senators) on parliamentary procedure. Question about voice votes and rising votes. Motion for a rising vote means to request a counted/recorded vote. Parliamentary procedure is followed to keep business moving, not to squash debate. Comments should be directed to the chair. Anyone may move to extend debate if needed Senate officers are still elected reps of their units and may step aside from role as officer to express concerns and desires of unit. 		
3) Approval of Minutes from 4/12/13	Anna Carlin	<ul style="list-style-type: none"> UFF report section needs clarifying edits, Beth Elliot will send exact wording to Carlin. Provost will submit small edits. 	Approved with corrections.	
4) Old Business: a) Proposed Resolution on Shared Governance and Continuing Failure (second reading)	Shawn Felton	<ul style="list-style-type: none"> Reviewed issues that led up to the resolution since it has been months since first reading. One issue was FGCU's decision to cease funding the LeeTran route to FGCU. Since the end of spring 2013 semester, SPBAC drafted resolution on LeeTran funding to send to PBAC and contacted community partners like Miromar, Gulf Coast Town Center. Another issue that led to the resolution was the changes in technology security: stricter password requirements and shorter computer time out. UFF (Elliott) had brought faculty concerns about time out and passwords to Steve Magiera's office and time out was changed to 30 minutes as a result. Rosenthal reminded us that the fingerprinting policy was another perceived failure of shared governance and that she heard feedback on both sides for approving the resolution Rosenthal also brought up the idea to identify successes and 	<p>Action Item:</p> <p>Motion to postpone (the resolution) indefinitely: Venglars/ Pavelka second.</p> <p>Hand vote on motion to postpone indefinitely: 27 for, 1 against</p>	

		<p>failures of shared governance in the past in a white paper to serve as data for the creation of a policy on shared governance.</p> <ul style="list-style-type: none"> • Gunnels: this is one of the issues that has come up again and again at the end of the year and fallen off the radar; let's set up a task force or something to look at best practices. • Carothers: on motion to postpone indefinitely, will a task force to identify best practices result in anything? Or should we retain this resolution to affirm that there is a problem. • Brooks: would like to see Senate check in in a couple of months on the issue of shared governance to avoid being purely reactionary. • Provost: on the 15-minute time out on computers, this came from a state audit and did not come from within the university. IT office (Banks) worked to get it changed. • Erdman: the communication about the security measures did not include any information about why it was happening; suggested that this would have helped diffuse some of the backlash. 	Motion carried.	
b) Update on revisions to General Education	Dr. Halcyon St. Hill	<ul style="list-style-type: none"> • Gen Ed Council worked over the summer to come up with a draft mission and purpose statement. Used all the feedback from faculty town hall meetings and ANGEL forums. Draft mission statement will be on the Canvas page. There will be town hall meetings on the Gen Ed revisions and the mission and purpose statements. Please attend to provide feedback, no matter what you teach; many of our students feed into our graduate programs and will move to other schools. Canvas page on Gen Ed Revisions should be open to all faculty as of today, please use it to provide feedback. From state level, we have the preliminary list of core courses; universities will have final review on the courses. • Upcoming Meetings: Town hall meeting on mission and purpose today, September 6 from 4-6 pm. Town hall meetings on proposed models of Gen Ed; Sept 30, 9-11 am in Sugden Hall 114; Tues Oct 1, 4-6 pm in Reed Hall 249. • Paine: concerned that the state's actions in Gen Ed will impact whether or not all FGCU students will have a fine arts experience. Proposes that a liberal arts education should include a fine arts course. St. Hill: encourages us to look carefully at the list of courses in each area to make sure the courses fit our needs. Paine pointed out that the state legislature is defining our curriculum, taking power away from faculty's ability to shape curriculum. St. Hill: the state has mandated the subject areas but not the courses or content of the courses. 		
5. a) Undergraduate Studies Curriculum Development	Shawn Felton	<ul style="list-style-type: none"> • The Office of Undergraduate Studies (UGS) came out of the positioning and alignment process. UGS wanted to be able to develop new courses but didn't have a mechanism to do so. This document sets up an advisory board including faculty input to develop new courses. 	Motion to extend discussion 10 minutes, seconded.	

		<ul style="list-style-type: none"> • How would these new courses fit in to program credit hour requirements or sequence? The courses wouldn't be a part of Gen Ed or other program, just free electives. If this is creating an advisory board to create the courses, would the board also approve the courses? The advisory board would function somewhat like the curriculum teams in the colleges. Many senators asked why it is set up as an advisory board and not a formal council or committee. Will this group be approving courses that are created by administration or creating the courses within the group? Example of honors program creating courses that are parallel to existing courses created by college was offered as possible negative outcome. These student success courses would not be housed in any particular college. Carothers asked where will they find faculty to teach the courses. Foote noted that the honors program has a rigorous process to develop courses and this (UGS) may be similar. Benford brought up the concern that the people creating the courses will be the same people reviewing and approving the courses. • Many senators expressed desire to have head of UGS office (Wohlpart) be here at the next meeting to answer questions about this document. • Van Duijn: if Senate would like to make a motion to suggest that this be a committee, you can do so. 	Will come back for second reading and vote at next meeting.	
b) Information Only: Adhoc team to examine role and function of Senate teams	Shawn Felton	<ul style="list-style-type: none"> • Exec Team will be appointing an ad hoc team to look at the charges, work, and products of faculty teams. If there are interested senators, notify exec team. Appointments Team will determine membership. Will also be looking at the amount of work done in senate teams, whether changes need to be made. This will be a short term project. 		
c) Information only: update on Student Perception of Instruction (SPol)	Shawn Felton	<ul style="list-style-type: none"> • Faculty should have received an email from Provost, UFF, and Senate regarding the new SPol. The Appointments team found 6 faculty members to work on writing the forms for SPol. FAT and others will need to work on integrating new SPol into FPED, college evaluation criteria, and other college documents. Goal is Fall 2014 for implementation. 		
d) Information only: Executive Leadership Team initiatives	Shawn Felton	<ul style="list-style-type: none"> • The Panel on Growth and Quality report was approved by Senate last year. A new ad hoc team will be formed to try to define what quality education is at FGCU and how technological changes and other external pressures impact the quality of education. • Creating a team to identify best practices in shared governance, things that have worked in the past as well as perceived failures. The work will be timely and will lead to a policy that can be implemented and build on eth Shared Governance definition. Appointments team will facilitate choosing members. Executive Team will give charge and if senators have ideas about how this process should work, please communicate with Executive Team. (See discussion above about the resolution on Resolution on Shared Governance and Continuing Failure.) • Executive Team will also be gathering information on role of 		

		instructors: specifically the rank of instructor in the university (not instruction in the classroom) to address concerns that arose in last year's strategic planning process.		
6) Standing reports a) Provost's Report	Ron Toll, Provost	<ul style="list-style-type: none"> • Visited college retreats. Has asked to meet with the PRCs in each college. Hiring 30 new staff this year. Restored library hours and many other things that were cut in the previous year. • Academic calendars: Provost has always wanted to have 4 years of academic calendar available, currently have 2. Has asked the registrar to bring the two furthest years out to Senate (IAT). Using a new method with a signoff sheet for all stakeholders to ensure that thorough vetting has been completed. • Enrollment management: creating an enrollment management tactical response team. Not to take place of the ERMIC, but to have better monitoring of information. Many different offices have different pieces of data and this team will coordinate and share data. • Space utilization: have found more students around campus during the day. Will continue to try to expand the regular week (more use of Fridays, possible use of Saturdays for classes). We estimate that there are 14100 students on campus this semester. Also estimate that in 3 years we will reach capacity (space) without dramatic changes. • Freshman to sophomore retention rate is up 1.6 percentage points from last year. Over the last 3 years it has gone up 3.7 %. Right now we are just above 77% in retention from freshman to sophomore year; the Provost's goal is 80%. Thanked faculty for their contributions to this success. • Program assessment: SACS will visit in 18 months. University will hire some extra help to assist with program assessment. • Academic Affairs will be looking at making a strategic plan for distance learning and will be including staff and faculty members in the process. Will be hiring 2 new Elearning staff. 6 graduate programs at FGCU are available entirely online; BOG and BOT is watching that proportion of online to face-to-face programs. • Working on getting another "senate day" invitation to the President's box at the men's and women's basketball games this year. • Provost will be having drop-in meetings again this year. Dates for Fall 2013: Sept 23, 9-11:30 AB7 402; Oct 22, 2-4 pm Edwards 314. • Question from floor: Why are there 17 Tuesdays in this semester and only 15 of all other days? Toll: because of statutes governing the number of minutes we must be in the classroom, and we couldn't have closures in the middle of the week it just worked out this way. Elliott: stated that when looking at other schools it looks like we are in session longer than others. Toll: that other institutions need to determine whether they are in 	<p>Motion to extend 5 mins (Foote), seconded.</p> <p>Motion to extend 5 mins (Erdman), seconded.</p>	

		<p>compliance.</p> <ul style="list-style-type: none"> • Foote thanked the Provost for listening to the Dept. of Social and Behavioral Sciences concerns about moving to Merwin Hall and that they are happy with the result of their conversations. Toll said your welcome. • Villiers: would be interested to know what things we have done that have been successful in areas of enrollment management. 		
b) SGA Report	Luis Vargas, SGA Vice- President	<ul style="list-style-type: none"> • Current SG initiatives: purchase calculators to rent out for students at library; purchase scantron-dispensing machines. There are now 14 cell phone charging stations across campus. Would like to get a GPS tracking system for the shuttles around campus. SGA is working with WGPU to implement student radio station that would be online. Looking into getting a Safe Ride service for a 5-mile radius around campus, working on pricing this service. The barbershop on campus saw over 50 people this past week. • Vargas was asked about the free availability of New York Times for students. SGA determined that they could not spend the money for the free papers anymore. Carothers asked whether SGA would want to look into getting some sort of bulk rate for webcams for students to use with Canvas. 		
c) UFF Report	Beth Elliott, UFF-FGCU President	<ul style="list-style-type: none"> • Began negotiating in January but did not know what the budget was until May. UFF completed voting for 3% salary increases and changes identified by C&I study in August. Now it will go to the BOT Sept 17 for approval. Elliot thanked all that voted, it was a very successful process. • Question from the floor: Emails that were sent out regarding the voting were confusing; asked that someone outside the union review the emails to make sure that they are clear. 		
d) Senate President's Report	Shawn Felton	<ul style="list-style-type: none"> • Reminded senators that we should all be communicating with constituents. It may help to lay out a clear process for communication back and forth between Senators and constituent faculty. Encouraged everyone to proudly use all opportunities to be the voice of the FGCU faculty. • PBC- put forward budget priorities last year and will do so again this year. • President Bradshaw will attend the next Senate meeting. Please send questions to Senate Secretary by Tues Sept 17 in advance of his visit. There will still be an opportunity to ask questions from the floor. 		
7) For the Good of the Order		<ul style="list-style-type: none"> • Carothers brought up faculty concerns with how Canvas is working. How are we or how should we collect information about Canvas as we have implemented it? Does the technology team already have a mechanism to collect information? Felton will follow up on this issue. 		
Future Meeting Dates		<p>Next Senate Meeting: September 20, 2013, 9:30 a.m. Senate Leadership Team: September 20, 2013 12-1:30</p>		