

Florida Gulf Coast University
Faculty Senate Meeting Minutes
 Friday, September 2, 2016; 9:30-11:30am; Cohen Center, Room 213

In Attendance:

Dr. Shawn Felton – President	Dr. Sandra Pavelka – Vice-President	Dr. Patrick Niner – Parliamentarian	VACANT – Secretary	
Sue Coticone	Fan Zhao	Daniel Acheampong	Kazuo Nakatani	Arie van Duijn
Jacqueline van Duijn	Jo Stecher	Brendan Bevins	Tom Felke	BeeJay Girimurugan
Alex Sakharuk	Jeffrey Hutchinson-Alternate	Martha Rosenthal	Trent Brown	Serge Thomas
Joe Kakareka	Jacqueline Salmond	Michael Fauerbach	Mike McDonald	Morgan Paine
Jamie MacDonald	Steve Rokusek	Olivia Hung-Simons	Elif Safak	Danvers Johnston
Claude Villiers	Sue Coticone	Jorge Torres	Robert Triscari	

Absent (without Alternate/Proxy):

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Guests:

Pat O'Connor Benson				
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Media:

EagleNews				
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Summary:

Agenda Item	Responsible	Discussion	Action/Vote	Follow-Up
1) Gathering	Dr. Shawn Felton	<ul style="list-style-type: none"> Meeting called to order at 9:32am 		
2) Approval of September 2, 2016 Agenda	Dr. Shawn Felton	<ul style="list-style-type: none"> No comments 	Motion to Approve: Rosenthal; Second: MacDonald	
3) Approval of April 15, 2016 Minutes	Dr. Shawn Felton	<ul style="list-style-type: none"> No comments 	Motion to approve: McDonald; Second: Sakharuk	
4) Approval of August 25, 2016 Minutes	Dr. Shawn Felton	<ul style="list-style-type: none"> No comments 	Motion to approve: MacDonald; Second: Girimurugan	

<p>5) Faculty Senate President's Report</p>	<p>Dr. Shawn Felton</p>	<ul style="list-style-type: none"> • Lucas Center Symposium-Sept 22, 2016, Teaching and Engagement. Sabbatical & unranked leave, due Friday, sept 16. Due. • SAC meeting, passed email that senate may want to do • No Smoking on campus, now a tobacco free campus. Now seating areas, Mention to others if seen. • Senate teams and rosters solidified • Policy received regarding student dispute policy. Pre-release, provide feedback to general counsel. Public release in the next few days. Thank you to Dr. Toll for getting policies sent out. • BOT, Presidential search committee. Tuesday, September 6th, as your schedule allows, it is encouraged that you attend. • BOT meeting, Sept. 13th, please be there if you can. All documents are posted on the website. Strategic plan hopefully will be accepted. • Trustee Smith will be at the next Senate meeting. 		
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<p>6) Election of Faculty Senate Secretary 2016-2017</p>	<p>Dr. Shawn Felton</p>	<ul style="list-style-type: none"> • Niner - Overview of position responsibilities • Felton – Stress the importance of having this position filled • Kakareka – Is the position viable? Should bylaws be amended to eliminate position given administrative support provided by the Provost’s office? 	<p>First call for nominations for Faculty Senate Secretary: Niner</p> <p>Nomination of Tom Felke: Pavelka; Declined by Felke</p> <p>No other nominations received</p> <p>Call for colleges to enter caucus to discuss nominations: Niner</p> <p>5-minute college caucus</p> <p>Second call for nominations for Faculty Senate Secretary: Niner</p> <p>No nominations received</p>	
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		<ul style="list-style-type: none"> • Felton – Alexis is made available from the Provost’s office on a 20% basis; Will revisit nominations at next meeting 		
<p>7a) New Business: Action Item – 2016-17 PDFG Guideline Approval</p>	<p>Dr. Penny Finley</p>	<ul style="list-style-type: none"> • Consideration of change in policy in allocation/distribution of PDFG funds; Change from 50% in Fall and 50% in Spring to 41% in Fall and 59% in Spring • McDonald – Typographical change needed in sent document • Paine – Possible to recapture funds in Spring not expended in Fall? • Felton – Not possible to recapture funds in Spring for overage in Fall received \$1500 on cost of \$2000) • Paine – Still a question of allocation cap versus request cap • Finley – Good question but need to research answer • McDonald – Why are Spring requests higher? Due to not receiving in Fall? • Finley – No, faculty are more active in Spring • McDonald – How are faculty reminded to submit report? 		

		<ul style="list-style-type: none"> • Finley – Item appears when reapplying for funds • Paine – How long does disqualification last when report not submitted? • Finley – Not into perpetuity • Thomas – It would be nice to have the report on the website to access. • Finley – Currently is on the website with an explanation • Rosenthal – Possible to change exact yearly date to set annual day? • Finley – Not a problem 		
<p>7b) New Business: Information Item – Update from Academic and Event Technology</p>	<p>Pat O'Connor - Benson</p>	<ul style="list-style-type: none"> • Provost was generous with funds to support AETS this year and has been annually • Over \$800,000 in new and upgraded academic technology installations this year • Equipment is available for faculty loan • SMART Projection installed in two seminar rooms in Reed Hall and will be extended to three classrooms in Merwin Hall • FGCU-Capture installed in additional classrooms • Furniture replaced in several classrooms • Kaltura, a video storage and delivery 		

		<p>system that will integrate with Canvas, will be deployed during Fall 2016; will provide captioning of videos and provide student engagement analytics</p> <ul style="list-style-type: none"> • Techs available anytime class sessions are being held • McDonald – Cabinets staying in place? • O’Connor-Benson – Replacing cabinets when possible and based on funding available • Karakeka – Thank you for the upgrades and support services • Thomas – Visited ETI and high connectivity in that area but low internet access • O’Connor-Benson – We are aware and are working with BTS on this • Villiers – Willing to have faculty visit class to view lecture capture capabilities • Sakharuk – Issue with domain name login in classrooms and need to be informed of • O’Connor-Benson – Will look into issue; Rollouts are coordinated between AETS and BTS <ul style="list-style-type: none"> • Fauerbach – Office computers are slow 	<p>Motion to extend time 10 minutes: Rosenthal; Second: Girimurugan</p>	
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		<p>and need to be replaced</p> <ul style="list-style-type: none"> • Baker – Five-year replacement schedule is in place; need to work with college and department • Thomas – Need to consider faculty preferences when purchasing hardware/software utilizing grant funds • O’Connor-Benson – Seek out Faculty Senate Tech Team reps to discuss issues related to configuration • Toll – Money is available at the college level and needs to be spent accordingly based on faculty needs; have worked to provide Deans with this level of control; AETS has done an excellent job in working with available resources to provide support • Gimirugan – Where can we see where technology is available? • O’Connor-Benson – Can be found on the front page of the AETS website 		
8a) Provost Report	Provost Toll	<ul style="list-style-type: none"> • Appreciate everyone’s efforts on a smooth start to the new academic year 		

		<ul style="list-style-type: none">• Strategic plan will be in front of the BOT at their next meeting; please try to attend if possible• New degrees coming forward – DNP, MPAS• Performance-Based Metrics – Metric #3 of performance-based funding (on cost of education) which has not benefitted FGCU will be changed but not likely to be of benefit to FGCU; May see changes to metric #9 & #10 which could work against FGCU• Student Success Initiative - Asked for meeting with Faculty Senate leadership team and UFF-representative to look at Student Success Initiative; will look at all possible avenues by which students could be succeeding; will be looking primarily at 4-year graduation rate as that will automatically affect the 6-year rate; Participated in three advising workshops of all advisors across campus; 54% of incoming students taking at least 15 credits or more (50% increase over previous years)• Karakeka – No lab fees for new		
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		<p>courses/degree programs?</p> <ul style="list-style-type: none"> • Toll – FGCU has held to no increase in tuition, costs in keeping with State mandates therefore not adding/increasing lab fees where they did not exist before and not adding to new courses • Baker – Academic Affairs is supplementing materials and supplies where not covered by fees; not being placed on Departments, coming from State budget • Toll – Limited budget funds available in E & G account but will continue to provide needed to support student education; Current fees are designated to area which they were designed to support (athletics, etc.) • McDonald – Questions from constituents: • Toll – Done through Paul Snyder • Felton – Names were sent out this Summer and currently in process • Toll – Will look into this 	<p>Motion to extend 10 minutes: Brown; Second: Karakeka</p>	
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		<ul style="list-style-type: none"> • McDonald – How are faculty informed of their appointment? • Toll – Letter of appointment comes from Provost or President depending on specific appointment • McDonald – Paul spoke about enrollment management at last meeting; What role does enrollment management taskforce play in plans? • Toll – Two groups involved in the process ERM and EMTRT; Enrollment growth was targeted at 2.25%; Right at edge of having no space availability 		
8b) SAC Report	Teri Bigos & Lauren Strunk	<ul style="list-style-type: none"> • August meeting voted to send letter to HR regarding staff evaluations being submitted late which resulted in staff not receiving raises in a timely fashion • Discussed FLSA changes which will affect many staff across campus including with regard to classifications • Niner – Recall email being sent out celebrating fact that all staff evaluations were submitted; did this not happen? 		

		<ul style="list-style-type: none"> • Strunk – Understanding that large majority were submitted but a small percentage were not; staff did receive raise but happened retroactively as a result 		
8c) SGA Report	Lindsay Farrell	<ul style="list-style-type: none"> • SG is working to communicate with students to participate in FGCU Presidential Search Committee • If student seats are needed • Four Student Senate spots filled but three seats remain open in Arts & Sciences, 1 in Business, and 1 in CHPSW; No senate bills filed yet • Pavelka – Deadline date for Senate elections? • No, open until filled • Farrell – 9/11 remembrance event will be held on 9/12 at the Veterans Pavilion at 11:00am; emails out and forthcoming 		
8d) UFF Report	Dr. Beth Elliott	<ul style="list-style-type: none"> • UFF working on a Faculty Union Night on-campus which will be family friendly and held toward the end of October likely on a Friday night • Toll – Recognize that Family Resource 		

		Center received re-affirmation of accreditation by NAEYC with much effort from Dr. Elliott		
9) For the Good of the Order		<ul style="list-style-type: none"> • Trustee Smith will attend next Faculty Senate meeting • MacDonald – How should we submit questions? • Felton – Send them to Faculty Senate leadership with time to vet/review 		
10) Announcements		<ul style="list-style-type: none"> • Meeting ended at 11:10am 	Motion to adjourn: MacDonald; Second: Girimurugan	

Next Senate Meeting: Friday September 16, 2016 @ 9:30 AM – Cohen Center 213

****Note Trustee Ken Smith, Guest****

Next Senate Leadership Team: Friday, September 16, 2016 @ 12 Noon – Cohen Center 213